

1. IDENTIFICATION	
JOB TITLE	Project Assistant Intern
DIRECTORATE/UNIT	Reproductive, Maternal, Newborn, Child and Adolescent Health and Nutrition Programme Integrated HIV/MNCH Comic Relief Project
PHYSICAL LOCATION	Kibera and Dagoretti, Nairobi
PERIOD	6 months starting January, 2017

1. JOB OBJECTIVE

To support project activities related to Integrated HIV/AIDS and Reproductive, Maternal, Newborn and Adolescent Health and Nutrition and participate in regular community engagement and relationships.

2. REPORTING RELATIONSHIP

The project intern will directly report to the Project Manager.

3. RESPONSIBILITY

- Work with the project team during engagement of community members on RMNCAH and HIV/AIDS issues
- Participate in field activities together with project team.
- Develop timely and accurate reports of field activities.
- Support data collection from community health volunteers.
- Engage and develop beneficial relationships with sub county health management teams in Lang'ata and Dagoretti
- Carry out any other ad-hoc duties assigned during working period.

4. QUALIFICATIONS

- A University degree in Social Sciences or Public Health
- Adaptable to dynamic working environment

5. COMPETENCES

- Strong interpersonal skills;
- Attentive to details;
- Able to deliver quality work within tight deadlines with minimal supervision;
- Hard working and results oriented;
- Strong communication skills
- Ability to write clearly, concisely, and in a logical manner.