



1. IDENTIFICATION	
JOB TITLE	IT intern
DIRECTORATE/UNIT	Health Systems Advocacy
PHYSICAL LOCATION	Amref Health Africa in Kenya, Nairobi
PERIOD	6 months

2. JOB OBJECTIVE

Support the Project in developing, interpreting and operating the Health System Advocacy Project website.

3. REPORTING RELATIONSHIP

The IT Intern will directly report to the Project Manager

4. RESPONSIBILITY

- Develop, design and maintain a web page for Health System Advocacy Project.
- Develop guidelines for the website in collaboration with relevant project team.
- Offer IT support to the team.
- Assist in providing technical oversight.
- Quality assurance as well as quality control for the website.
- Integrate other social media APPs i.e. Twitter, Instagram and Facebook
- Orientation of staff on the website
- Provide guidelines for the process of the Website Page
- Design Information Educative Communication (IEC) materials.
- Any other duty

5. QUALIFICATIONS

- A graduate or final year degree student undertaking a Bachelor's degree in IT, graphic design, or a relevant field.
- Relevant Work Experience will be an added advantage.
- Have strong organizational skills and attention to detail required.
- Have an ability to manage diverse activities and to meet deadlines required; flexibility to changing situations and priorities desired.
- Demonstrate an understanding of development issues.
- Have a passion on matters related to health and advocacy.

6. COMPETENCES

- A creative thinker, ready to work with fresh ideas and suggestions for the improvement of our department's initiatives.
- Ability to meet deadlines and maintain a flexible schedule.
- Demonstrate strong interpersonal skills;
- Attentive to details;
- Able to deliver quality work within tight deadlines with minimal supervision;
- Hard working and results oriented;
- Strong communication skills
- Ability to write clearly, concisely, and in a logical manner.
- Can work well in a team