

1. IDENTIFICATION

- 1.1 JOB TITLE:** **Coordinator, Amref Health Africa Leadership Academy**
1.2 REPORTING TO: **Director, Training**
1.3 PHYSICAL LOCATION: **Directorate of Training**
1.4 NUMBER OF POSITIONS: **1 (One)**

Main purpose of the job

The position holder will be responsible for the overall strategic development, direction, coordination, and implementation of Amref Health Africa's Health Leadership Academy initiatives, in particular, training in Leadership, Management and Governance (LMG) through the Partnership for Health Systems Strengthening in Africa (PHSSA) project.

Duties and Responsibilities

- Lead in the establishment of the Amref Health Leadership Academy;
- Lead the scoping, planning and fundraising activities;
- Lead in the development of the Academy's Strategic Plan;
- Identify and assess future and current LMG training Needs;
- Manage Academy and projects' annual budgets and plans;
- Monitor and evaluate effectiveness, success and Return on Investment (ROI)
- Prepare and present reports to management and other stakeholders;
- Lead in the development, implementation and review of LMG curricula and training materials;
- Supervise Academy staff, trainers and project staff;
- Facilitate training in Leadership, Management and Governance;
- Coordinate and mobilise resources for the Africa Health Leadership and Management Network (AHLMN).

Qualifications & Knowledge

- A Master's Degree in Business Administration or Public Health (LMG option);

Key skills

- Critical thinking and problem solving skills
- Planning and organizing
- Policy formulation, analysis and interpretation
- Presentation and verbal communication skills
- Virtual teaching and learning

Competencies Required

- Ability to analyse and strategise;
- Team player and collaborator;
- Integrity, commitment and respect for diversity;
- Ability to multi-task and manage time effectively.

Experience

- Over five (5) years in development of training programmes for health managers and leaders in Leadership, Management and Development;
- Proven experience in LMG training, policy formulation, Institutional Development; strategic planning and change management.