

<b>1. IDENTIFICATION</b>	
<b>JOB TITLE</b>	<b>Kenya trachoma Elimination Programme - WASH Intern (2)</b>
<b>DIRECTORATE/UNIT</b>	<b>WASH &amp; NTDs/ - Trachoma Project</b>
<b>PHYSICAL LOCATION</b>	<ul style="list-style-type: none"> <li>• <b>Kajiado (1 intern - Public Health / Community Health)</b></li> <li>• <b>Samburu Counties (1 intern- Nutritionist)</b></li> </ul>
<b>PERIOD</b>	<b>6 months</b>

## **2. JOB OBJECTIVE**

The intern will assist the project staff in mobilizing, planning, implementation and reporting of project activities within the County on WASH & NTDs interventions. The intern must demonstrate integrity and understanding during interaction with community members, government and organization staff.

## **3. REPORTING RELATIONSHIP**

The WASH Intern will directly report to the Project Officer.

## **4. RESPONSIBILITY**

- Coordinate the sharing of knowledge and successful approaches that contribute towards sustainable WASH interventions.
- Organize workshops and training and support the process of experience documentation.
- Sharing experiences with WASH to advise on health promotion programming, in broad coordination with other sectors
- Ensuring quality and integrity of implementation, including adherence to technical guidelines, administrative systems, and established deadlines
- Assisting in the preparation of the WASH proposals
- Preparing the activity plan and monitoring and evaluation of implementation
- Contributing and assisting in the preparation of reports
- Conduct field visits and meetings in close collaboration with the project team in allocated schools/ villages
- Assist in daily monitoring and evaluation of trainings and other project activities in villages/schools and during outreaches
- Documentation (taking photos of project activities, generating minutes and training reports) of all activities
- Assist in managing project financial transactions such as payment to facilitators, community members and purchase of items.
- Represent the project officer in delegated meetings with project partners.
- Ensure security of all organization's and project assets under their custody.
- Any other activity allocated by Project Officer or Project Manager

## **5. QUALIFICATIONS**

- A University Degree in Environmental Health / Public Health / Community Health and Development and Nutritionist.
- Experience working with communities in implementation of community projects

## **6. COMPETENCES**

- Strong interpersonal skills;
- Attentive to details;
- Able to deliver quality work within tight deadlines with minimal supervision;
- Hard working and results oriented;
- Strong communication skills
- Willing to work under harsh environmental conditions in Kajiado and Samburu Counties Respectively
- Ability to write clearly, concisely, and in a logical manner.