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**CONSULTANTS SOLICITATION**

**AMREF HEALTH AFRICA**

**CLOSING DATE: 31ST AUGUST 2017**

Amref Health Africa is an international non-profit organization whose vision is lasting health change in Africa. The organization invites applications from interested consultants (including consultants in the current database) for pre-qualification for consultancy assignments **in Kenya** for the period October 31st 2017 to 31st December 2019

| **CATEGORY NO.** | **ITEM DESCRIPTION** |
| --- | --- |
| AHA/CS/001/2017-2019 | Project Evaluations in: HIV & AIDS; TB; Malaria; Non Communicable Diseases; MNCH; RH/FP, SRHR; Clinical/Medical & Diagnostics; Water Sanitation & Hygiene (WASH) and NTDs; Nutrition; Child Protection; Health Systems Strengthening |
| AHA/CS/002/2017-2019 | Proposal and Concept Development in one or more of the following areas: HIV & AIDS; TB; Malaria; Non Communicable Diseases; MNCH; RH/FP, SRHR; Clinical/medical & diagnostics; Water Sanitation and Hygiene (WASH) and NTDs; Nutrition; Child Protection; Health Systems Strengthening |
| AHA/CS/003/2017-2019 | Environmental Impact Assessment and Audit |
| AHA/CS/004/2017-2019 | Hydrological/Geophysical Surveys |
| AHA/CS/005/2017-2019 | Capacity assessment and capacity building of Civil Society Organizations / Sub Recipients and communities |
| AHA/CS/006/2017-2019 | Artistic Works, Layout Designs & Illustrations |
| AHA/CS/007/2017-2019 | Project Documentation, writing, layout and editing (to include newsletters, case studies, success stories, Toolkits, strategic plans, models) |
| AHA/CS/008/2017-2019 | Medical and Laboratory ISO Accreditation |
| AHA/CS/009/2017-2019 | Research design |
| AHA/CS/010/2017-2019 | Development of Strategic Plans/ Business Plans |
| AHA/CS/011/2017-2019 | Production of Radio and TV Programs, Documentaries, photography and films |
| AHA/CS/012/2017-2019 | Curriculum Development |
| AHA/CS/013/2017-2019 | Team Building & Performance Improvement services |
| AHA/CS/014/2017-2019 | Web Design and Content Management |
| AHA/CS/015/2017-2019 | Event Management |
| AHA/CS/016/2017-2019 | Audit and Tax Consultancy Services |
| AHA/CS/017/2017-2019 | Fire/Safety Services |
| AHA/CS/018/2017-2019 | Insurance Brokerage Services |
| AHA/CS/019/2017-2019 | Insurance Underwriter Services |
| AHA/CS/020/2017-2019 | Provision of Psychometric services |
| AHA/CS/021/2017-2019 | Recruitment Services |
| AHA/CS/022/2017-2019 | Architectural Consulting Services (Civil, Mechanical and Electrical) |
| AHA/CS/023/2017-2019 | Asset Valuations Consultancy Services (Engraving and Tagging) |
| AHA/CS/024/2017-2019 | Provision of IT Consultancy Services, Software developers |
| AHA/CS/025/2017-2019 | Quantity Surveying Services |
| AHA/CS/026/2017-2019 | Mapping & Survey Services |
| AHA/CS/027/2017-2019 | Media monitoring |
| AHA/CS/028/2017-2019 | Statisticians |
| AHA/CS/029/2017-2019 | Health Economists |
| AHA/CS/030/2017-2019 | Technical Editors (Both American and British English) |
| AHA/CS/031/2017-2019 | Visual graphics experts |
| AHA/CS/032/2017-2019 | Contract Management Experts |
| AHA/CS/033/2017-2019 | Quality Assurance services |
| AHA/CS/034/2017-2019 | Legal and arbitration services |
| AHA/CS/035/2017-2019 | Digital Media services |
| AHA/CS/036/2017-2019 | Medical Diagnosis and treatment(Medical Specialists) |
| AHA/CS/037/2017-2019 | Translation services (English, Swahili, local languages in Kenya, sign language) |
| AHA/CS/038/2017-2019 | Geographic Information System |
| AHA/CS/039/2017-2019 | Rapporteur and Facilitation |

Interested candidates are requested to submit the following documentation through email address: [consultancy.kenya@amref.org](mailto:consultancy.kenya@amref.org)

1. CVs of lead consultant(s) in PDF- Maximum 3 pages
2. Duly completed and signed bio data form of lead consultant(s) in PDF. The bio data form should include all the categories that the consultant(s) is interested in
3. CVs of at most 3 other professionals (key personnel) that the lead consultant shall be working with- Maximum of 3 pages for each CV
4. Evidence of 3 most recent past work, **each** summarised in less than 3 pages.

Please visit <http://amref.org/amref/en/ways-to-give/consultancies/> to download the bio data form. **We encourage all potential consultants to apply including those already in Amref Health Africa database**. **The submission deadline is August 31ST 2017, 5 pm.**

***NOTE: Hard copy applications will NOT be accepted***

**Scoring methodology and evaluation criteria**

Responses will be assessed as per below weighting

|  |  |  |
| --- | --- | --- |
| **#** | **Mandatory documents** |  |
| 1 | Evidence of past work attached | Yes |
| 2 | CVs of key personnel (lead consultant and support team) attached | Yes |
| 3 | Duly completed and signed biodata form attached | Yes |
| ***Proceed with the evaluation if all “Yes”***  ***The bid will be disqualified if any of the above is a “No”*** | | |
| **#** | **Criteria** | **Weighting** |
| 1 | Lead consultant has at least 3 years of experience carrying out consultancy services similar to category applied for | 10 |
| 2 | Lead consultant has at least a master’s degree in relevant study area | 10 |
| 3 | Support consultant(s) have at least 2 years of consulting experience | 7 |
| 4 | Support consultant(s) have at least a master’s degree | 7 |
|  | Total | 34 |
| **Bids scoring =>70% will be considered for inclusion into Amref Health Africa database of prequalification consultants** | | |