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JOB OPENING

County Coordinator/ Care and Treatment Officer

REF: Amref/IMARISHA/CC/CT Officer/2018/04-02

Duty Station – Manderla (Manderla County)

1	IDENTIFICATION	
1.1	JOB TITLE JOB GRADE REPORTING TO	County Coordinator/Care and Treatment Officer TBD Deputy Chief of Party/ Service Delivery Technical Advisor
1.2	DEPARTMENT/PROGRAM/PROJECT	APHIAplus IMARISHA
1.3	PHYSICAL LOCATION	Manderla (Manderla County)

MAIN PURPOSE OF JOB:

The County Coordinator/ Care and Treatment Officer is responsible for technical leadership and coordination of the program activities at the county level ensuring delivery of quality services at facility and community levels. Working under the DCOP/SDTA, the CC/CT Officer reports will ensure technical excellence in delivery of services and achievement of reporting requirements and set targets. S/he assumes responsibilities as assigned from time to time and takes a leading role in coordination with all key stakeholders and other implementing partners at County level. The incumbent will work closely with a CHMT focal person, the CASCO and facility in-charges to ensure sustainable delivery of services beyond the project life.

MAIN RESPONSIBILITIES:

KEY AREA	Activities
Leadership	1.1 Provide overall leadership of the project at the county level and formulate county quarterly work-plans from the overall project work-plan
	1.2 Convene weekly/ monthly facility based multi-disciplinary teams meetings to monitor project implementation
	1.3 Share issues and challenges arising from the county teams with the Nairobi-based team and work to resolve them to ensure smooth implementation of field activities
Coordination	2.1 Effectively coordinate the project implementation at the county level alongside the county transition and implementation teams
	2.2 support commodity security meetings at the county level

KEY AREA	Activities
	2.3 represent the project at the county stake holder forum
Human Resources Management	3.1 Supervise the human resource for health supported by the project in collaboration with the county and sub county health Management Team
	3.2 Proactively identify appropriate training/ capacity building opportunities for CCs and other Officers that are in line with their performance plans and organization objectives
Monitoring and Evaluation	4.1 Undertake to routinely track, document and report on project performance
	4.2 Collate and share quality monthly , quarterly and annual reports in timely manner
	4.3 Contribute to the preparation and review of the quarterly performance and annual reports to the donor
	4.4 Participate in the counties joint review meetings to monitor project implementation
	4.5 Support CHMT undertake support supervision
	4.6 Documentation and sharing of best practices /abstract
Provide technical support and guidance to project	5.1 Participate in relevant county technical working groups and committees, provide feedback and develop networks to support project implementation
	5.2 provide day to day technical support to facility based staff with technical team leads to monitor implementation of activities to meet set national standards and targets ensuring quality and integration of activities. Ensures technical excellence in program implementation.
	5.3 Participate in quarterly USAID and MOH field meetings to monitor progress of project
	5.4 Coordinate response to technical questions raised by USAID/ MOH
	5.5 Provide day to day technical mentorship and on job training of the facility based staff at MCH/CCC/TB on HIV care.
	5.6 Ensure that the respective staff providing HIV care in the counties high volume sites provide quality services in respect to national guidelines
	5.7 Ensure continuous supply of commodities: Rapid HIV test kits, ARVS, DBS filter papers and others supplies
	5.8 Ensures that regular CMEs are undertaken in the facilities monthly
	5.9 Support /formation of QA/QI teams in CCC and MNCH to functionality
	5.10 Tracking and ensuring timely support of sample networking to and from the facility with subsequent results
	5.11 Support and report on roll out of the new guidelines requirements: initiate Differentiated care models, PNS, PrEP, Test and Start
	5.12 Support formation and facilitation of PSSGs meetings.

KEY AREA	Activities
	5.13 ensure Provision of quality minimum package of care is implemented across all ART sites

REQUIRED QUALIFICATIONS

Education (Academic and Professional requirements)

- Bachelor degree in health sciences; clinical medicine
- or nursing with at least 5 years of experience in HIV support project and or
- Diploma in Clinical medicine and or Nursing with at least seven years' experience serving in HIV programme with hands on experience at Comprehensive Care clinics.
- Registered with Relevant registration and regulatory Body

Work Experience

- Degree in health sciences as above Minimum of 5 years' experience and diploma holders with minimum of seven years.
- Knowledge working with the national and county health management system.
- Having hands on experience serving in comprehensive care clinics offering minimum package of care

Skills/competency

- Proven skills in management, supervision, leadership and networking.
- Sensitivity to cultural differences and understanding of the political and ethical issues surrounding public health issues.
- Written and verbal communication skills.
- Basic computer Application skills in word, excel, power point, internet.
- Good presentations skills.

To apply, please send your resume and cover letter before **May 4th 2018** to recruitment@amref.org with the subject line: **REF: Amref/ IMARISHA/CC&CT Officer/2018/04-02.**

Duly note that Amref Health Africa does not require applicants to pay any fee at whatever stage of the recruitment and selection process.