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JOB OPENING

Monitoring & Evaluation Advisor REF: Amref/IMARISHA/M&E Advisor/2018/04-05

1	IDENTIFICATION	
1.1	JOB TITLE REPORTING TO	Monitoring and Evaluation Advisor Chief of Party
1.2	DEPARTMENT/PROGRAM/PROJECT	APHIAPlus IMARISHA
1.3	PHYSICAL LOCATION	NAIROBI

We are seeking an organized, highly motivated and results oriented individual to take up the Monitoring and Evaluation Advisor in the APHIAPlus IMARISHA project funded by USAID and covering the counties of Garissa, Isiolo, Mandera, Marsabit, Tana River and Wajir in the northern arid lands. The project works closely with the County Governments, private and faith-based health facilities to support the delivery of quality HIV/TB services, including support to orphans and vulnerable children.

2. MAIN PURPOSE OF JOB:-

Provide leadership in designing, planning and supervising implementation of monitoring and evaluation activities that measure the overall performance of the APHIAPlus IMARISHA project against set objectives

3. REPORTING RELATIONSHIPS (supervisor and Reportees)



4. PRINCIPAL RESPONSIBILITIES

KEY AREA	Activities
M&E System	<ul style="list-style-type: none"> Lead the design and implementation of the project monitoring and

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strengthening	evaluation framework as well as the project information system.
	<ul style="list-style-type: none"> Develop and manage the Project's Performance Monitoring Plan (PMP) in collaboration with project staff and partners.
	<ul style="list-style-type: none"> Support technical staff in M&E functions and manage M&E project staff.
Project Development, Reporting and Documentation	<ul style="list-style-type: none"> Ensure that project performance and accountability data is collected, analyzed and disseminated on a timely basis during quarterly, semi-annual and annual reporting of results
	<ul style="list-style-type: none"> Lead analysis of project data to assess progress and areas of improvement
	<ul style="list-style-type: none"> Develop and maintain systems to collect and analyze information on inputs, outputs, outcomes and impact of the program.
	<ul style="list-style-type: none"> Guide reporting processes amongst technical staff and consolidate program reports
	<ul style="list-style-type: none"> Lead responses to USAID and PEPFAR for regular and ad hoc reporting requirements
	<ul style="list-style-type: none"> Promote learning and knowledge sharing of best practices and lessons learnt both internally and externally.
	<ul style="list-style-type: none"> Manage and coordinate quarterly, SAPR and APR reporting processes to USG through DATIM.
Quality Assurance for M&E technical assistance and capacity building	<ul style="list-style-type: none"> Ensure quality, consistency and adherence to standards and best practices for M&E across the project, including data quality and use.
	<ul style="list-style-type: none"> Provide guidance and a mechanism to ensure quality assurance is maintained at all levels of programmatic work and particularly at results level by offering technical support during SIMS, DQA and Quality of Care Assessments.
	<ul style="list-style-type: none"> Oversee special studies that inform project performance and management including documentation
	<ul style="list-style-type: none"> Coordinate continuous updating and review of the project M&E standard operating procedures

5. REQUIRED QUALIFICATIONS

Education (academic and professional)

- Master's degree in relevant discipline, such as public health, mathematics, business, statistics, or international relations.
- Minimum seven years' experience designing and implementing monitoring and evaluating activities for complex donor funded programs in developing countries. Experience with USAID PEPFAR funded HIV/AIDs programs preferred.

Skills and Competencies

- A firm command of the M&E issues with respect to improvements in quality integrated service and support programs.
- Prior experience setting up and implementing data collection systems that track performance as per the objectives of the project (service integration, performance against each funding stream).
- Demonstrated analytical skills to measure the outcomes of the project's activities and support project supervision.
- Experienced and proficient in writing reports for monitoring and reporting on project outcomes and impacts, including performance monitoring plans for external audiences, and manuscripts for publication.

- Demonstrated self-starter (i.e., motivation, dealing with pressure, adaptability).
- Oral and written fluency in English required.
- Ability to interact skillfully and diplomatically with numerous counterparts, including donors, Ministry of Health officials, local partners and other NGO's.

To apply, please send your CV and cover letter before **May 4th, 2018** to recruitment@amref.org with the subject line: *REF: Amref/IMARISHA/M&E Advisor/2018/04-052*.

Duly note that Amref Health Africa does not require applicants to pay any fee at whatever stage of the recruitment and selection process.