

1. IDENTIFICATION	
JOB TITLE	MOMALA Study Intern
DIRECTORATE/UNIT	HSS/MOMALA Malaria Study Project
PHYSICAL LOCATION	Amref Health Africa in Kenya, KCO, Nairobi
PERIOD	

2. JOB OBJECTIVE

To enter routine data collected from the 6 Study sites into an excel sheet and submit to MOMALA Headquarters weekly.

3. REPORTING RELATIONSHIP

Principal Investigator - MOMALA Malaria Study

4. RESPONSIBILITY

- To enter routine, Momala App and WHO expert results into established excel sheets
- Counter check for completeness of the data entries and refile back the hard copy results forms
- Send daily work to the project coordinator and back up on USB sticks

5. QUALIFICATIONS

- Any health related training with IT.
- Computer packages training with experience in office especially excel data entry

6. COMPETENCES

- Be flexible and able to work with minimal supervision and high competency
- A high level of integrity, honesty and ability to maintain confidentiality
- Strong interpersonal and analytical skills;
- Able to deliver quality work within tight deadlines with minimal supervision;
- Hard working and results oriented;
- Strong communication skills