



**JOB OPENING**  
**HTS COUNSELLORS**  
**REF: Amref/Kibera- HTS/2018/09-10**

*Interested applicants are encouraged to submit their motivation letter and CV to [recruitment@amref.org](mailto:recruitment@amref.org) by Friday 12 October 2018*

1	IDENTIFICATION	
1.1	<b>JOB TITLE</b>	<b>HTS Counsellors</b>
1.2	<b>REPORTING TO</b>	HTS Supervisor
1.3	<b>PROJECT</b>	Kibera Reach 90
1.4	<b>physical location</b>	Kibera
1.5	<b>Type of Contract</b>	<b>Short Term contract that attracts no benefits</b>
1.6	<b>Duration</b>	<b>Two (2) Months</b>
1.7	<b>Number of positions</b>	<b>Eleven (11)</b>

**2 MAIN PURPOSE OF JOB**

To Support provision of high quality HIV Testing services and work towards achieving global and national targets of the 90-90-90 strategies.

**3 PRINCIPAL RESPONSIBILITIES**

KEY AREA	Activity
Mobilization	Create demand for HTS by conducting health talks at the waiting bays and thorough eligibility screening.
HIV Testing and counselling	Ensure the Provider-initiated HIV Testing and Counselling is offered at all service points (i.e OPD, TB, VCT, etc) with total coverage and thorough eligibility screening to identify eligible client for testing in the facility.
Partner notification services(PNS)/Family testing	Ensure proper planning and implementation of high yield strategies i.e HIV testing services for families and sexual partners/contacts of people living with HIV (Partner Notification services (PNS) and Family and Partner Testing and Counselling.
Integration	Ensure integration of other health services in provision of HTS services
Identification of men and young people	Take lead in mapping areas of HTS expansion within the facility catchment area to help in identification of men and young people.
Referrals	Develop referral charts/referral dairies and coordinate intra and inter facilities referrals.
Linkage	Implement strategies for referrals and linkages of newly diagnosed HIV infected clients between HTS points and the HIV clinics (CCC).
Documentation and Reports	Ensure proper documentation and reporting of HTS activities and compilation of weekly, monthly and quarterly reports (project and MOH reports)

KEY AREA	Activity
	Develop individual work plans to enhance monitoring of performance
Compliance	Ensure compliance to Project and national policies i.e. national testing algorithms, standard operating procedures and job aids.
Quality assurance	Participate in internal and external quality assurance measures in HTS i.e. PT, counselling supervision.
Commodity management	Manage allocated HTS commodities, ensure there are no testing interruptions and ensure quality HTS service provision.
Mentorship	Mentor and offer one on one support supervision to other HTS providers.
Project and MOH meetings	Participate in all meetings called upon by facility or project management.

## 4 Required Qualifications

### 4.1 Minimum Education - (academic and professional)

- Diploma in counselling or any other health related field
- Certificate in HTS
- Training in provision of HIV Testing Services ((HTS)
- Training in HIV / AIDS prevention, care and treatment including HIV testing
- Registered with relevant professional body
- Valid current practicing license

### 4.2 Experience

- At least one year experience in a HTS setting
- Knowledge of the relevant MOH reporting tools
- Experience in Elicitation, tracing and testing of contacts from the index client
- Experience in working in informal settlement in a similar position will be an added advantage

### 4.3 Skills

- Good interpersonal communication skills
- Good analytical skills.
- Good organizational skills - planning and implementation
- A team player
- Ability to work under minimum supervision
- Good report writing skills
- Ability to develop and maintain relationships
- Counselling skills
- Problem solving skills
- Mentoring skills
- ICT proficient

### 4.4 Competencies

- Confidentiality
- Mature
- Good listening skills
- Integrity
- Flexibility
- Proactive

**5**            **Work Environment**  
Normal office environment.

**6**            **Hours of Work**  
Normal working hours as per Amref guidelines and regulations. Job holder may be required to work outside normal working hours due to the nature of the work in general.