



<b>1. IDENTIFICATION</b>	
<b>JOB TITLE</b>	<b>Monitoring, Evaluation and Research –Interns (2)</b>
<b>DIRECTORATE/UNIT</b>	<b>Afya Timiza</b>
<b>PHYSICAL LOCATION</b>	<b>Amref Health Africa in Kenya, Turkana County Office and Samburu County Office</b>
<b>PERIOD</b>	<b>3 months</b>

## **2. JOB OBJECTIVE**

Intern will support in the design, development and implementation of monitoring, evaluation and research activities.

## **3. REPORTING RELATIONSHIP**

The Monitoring, Evaluation and Research Interns will directly report to the Monitoring and Evaluation Advisor.

## **4. RESPONSIBILITY**

- Assist in designing/development of tools to guide data capture, reporting and analysis of results
- Assist in verification, receiving and sending back certified copies of the Sub Recipients reports
- Participate in reviewing of monthly reports from supported organization (Sub Recipient) and provide feedback.
- Support in data entry into GMIS/NAVISION and other project databases as required.
- Participate in field assessment activities including and not limited to Baseline, Mid Term Evaluation, End of Project Evaluation, and other necessary assessments when available.
- Participate in M&E spot checks and data quality audits
- Assist in organization and facilitation of quarterly, semi-annual and annual program review meetings with program staff and partners.
- Actively participate in implementation of other project activities as required in the project

## **5. QUALIFICATIONS**

- Bachelor's Degree or Diploma in a health, development related field, statistics or pursuing the same.
- Have basic experience in data collection, entry, filling, recording, reporting and any other
- M&E related skills or demonstrated interest in the same.
- Monitoring and Evaluation course is an added advantage.
- Must be ICT proficient

## **6. COMPETENCES**

- Good communication skills.
- Team player.
- Strong interpersonal and analytical skills;
- Attentive to details
- Able to deliver quality work within tight deadlines with minimal supervision;
- Hard working and results oriented