



<b>1. IDENTIFICATION</b>	
<b>JOB TITLE</b>	<b>Communications Intern</b>
<b>DIRECTORATE/UNIT</b>	<b>APHIAplusIMARISHA</b>
<b>PHYSICAL LOCATION</b>	<b>Amref Health Africa, Corporate and Kenya, Nairobi</b>
<b>PERIOD</b>	<b>3 months</b>

## **2. JOB OBJECTIVE**

To efficiently and professionally support the communication of strategies, services, and interests of APHIAplus IMARISHA to relevant audiences/publics through appropriate channels.

## **3. REPORTING RELATIONSHIP**

The intern will report directly to the Chief of Party.

## **4. RESPONSIBILITY**

- Support towards project donor field visits, launches, conferences and other events.
- Review, editing and formatting of donor reports
- Prepare APHIAplus IMARISHA IEC materials and ensure adequate visibility of the project and the donor
- Ensure adherence to USAID branding and marking plan
- Work with the project team to provide weekly updates on events and activities for submission to USAID
- Daily media monitoring and regular social media updates on APHIAplus IMARISHA activities and milestones
- Update project database on a need basis
- Development of web content, quarterly project newsletter, human-interest stories and on a regular basis
- Support any other communications activities when necessary

## **5. QUALIFICATIONS**

- A first degree in Communications, Public Relations, Journalism or related field
- Relevant work experience in communication, writing, editing and desktop publishing
- Experience in Graphic Design and audio-visual production
- Excellent written and verbal communication, negotiation and networking skills
- Ability to prioritize and multi-task
- Ability to exercise confidentiality, tact and discretion when dealing with diverse groups of people.

## **6. COMPETENCES**

- Strong interpersonal skills,
- Good communication skills, both oral and written,
- Willingness to learn,
- Attentive to detail,
- Team Player,
- Show initiative and creativity,
- Hard working and results oriented,