



**JOB OPENING**  
**Project Intern**  
**Afya Timiza Project – Turkana and Samburu Kenya**

<b>1</b>	<b>IDENTIFICATION</b>	
<b>1.1</b>	<b>JOB TITLE</b> <b>JOB GRADE</b> <b>REPORTING TO</b>	<b>Project Intern</b> <b>XXXXXX</b> <b>Respective FP/RMNCAH Advisor-Samburu</b>
<b>1.2</b>	<b>DEPARTMENT/PROGRAM/PROJECT</b>	<b>Afya Timiza</b>
<b>1.3</b>	<b>PHYSICAL LOCATION</b>	<b>Samburu</b>

Amref Health Africa is the largest international health development organisation based in Africa. Working with and through African communities, health systems and governments, Amref Health Africa's vision is lasting health change in Africa and is committed to improving the health of people in Africa by partnering with and empowering communities, and strengthening health systems. With headquarters in Kenya, Amref Health Africa has offices in Ethiopia, Uganda, South Sudan, Kenya, Tanzania, Southern Africa and West Africa providing services to over 30 countries. Employing over 900 staff and with an annual operating budget of approximately \$100 million, Amref Health Africa is a knowledge resource for donors and partners. For more on Amref Health Africa please visit [www.amref.org](http://www.amref.org)

## 2. MAIN PURPOSE OF JOB:-

Under the supervision of the FP/RMNCAH Advisor, the job holder will liaise with other project technical leads working in the community, health facility and above site level (sub-county and county) in the in the pursuit of availability of quality and comprehensive FP/RMNCAH and Nutrition services.

## 3. QUALIFICATIONS AND SKILLS

- University degree in medicine, social sciences, development, public health, project planning and management or other relevant field.
- Excellent written and verbal communication, negotiation and networking skills
- Ability to prioritize and multi-task
- ICT proficiency
- Organization skills
- Values of teamwork, diversity and integrity must also be present

### 3.1 COMPETENCES

- Mature with initiative
- Ability to work in multi-cultural teams
- Work under minimal supervision
- Work in remote and hard to reach areas
- Decision making skills
- Excellent report writing skills
- Excellent training skills

### 3.2 EXPERIENCE

- Work experience in a busy NGO community health programming preferably in the capacity building of health and community workers.
- Experience in project implementation, management, design and planning.
- Experience in training of community members
- Experience in Community Mobilizations
- Experience in working with the Ministry of health and County Governments
- Understanding of the Health System Strengthening

### 4. PRINCIPAL RESPONSIBILITIES

KEY AREA	Activities	EXTENT OF DISCRE
General	Learn to accept clinical responsibility under supervision throughout the year	Full
	To consolidate skills in communication and counselling.	Full
	Develop an understanding of ethical and legal issues within <u>medical practice</u> .	Full
	Learn how to adequately document a patient's history, examination, investigation findings, and all other relevant information in the clinical record.	Full
	Develop presentation skills.	Full
	Learn to write quality discharge summaries and organize <u>discharge medications</u> .	Full
	Organize follow-up appointments for patients.	Full
	Develop an appropriate attitude to health practice by <u>encompassing diagnostic, technical, analytical, and interpersonal</u>	Full
Clinical Competence	To undertake the assessment and day to day management of patients under the supervision of more senior, experienced technical staff.	Full
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	To participate in the management of outpatients under the supervision of senior technical staff.	Full
	To organize and co-ordinate any investigations and procedures needed for patients and/or as requested by senior staff.	Full
	Clear and concise documentation of daily events in the case record and methods of communication appropriate to ongoing care.	Full
	Assist with the preparation and organization of any unit meetings, case presentations as required by the unit.	Full
Communication Skills	To develop doctor/patient relationships by:	Full
	Develop multi-disciplinary team skills by	Full
	Clear and concise documentation, demonstrated by	Full
Quality Assurance	Where requested, organize patient information and keep up-to-date records for audits	Full
Research	To assist where appropriate in operations research and audits	Full
Documentation and Research	Participate in operation research, documentation and dissemination of new lessons, human stories and experiences.	Full
Reporting	Generate monthly, activity and final reports relating to the project reports as per donor requirements.	Full
	Uploading of project data and information into AIMS on a monthly basis	Full

Capacity building	Participate in capacity building activities, field visits and meetings with relevant partners and stakeholders to strengthen networks and partnerships.	Full
Technical support	Provide technical support to ensure quality programmatic implementation of the project activities	Full
Monitoring and evaluation	Participate in strengthening existing M&E systems at the project, program and Amref Health Africa in general	Partial

If you feel you have excellent development, planning and implementation skills please quote **AFYA Timiza Project – Turkana and Samburu Kenya** on the subject line of your email and send your CV, application form and motivation letter to [recruitment@amref.org](mailto:recruitment@amref.org). We encourage interested candidates to submit their applications by **23 September, 2019**.