



VACANCIES

Summary:

Amref Health Africa is an independent, non-profit, non-governmental organization (NGO) whose mission is “to improve the health of people by partnering with and empowering communities and strengthening health systems”. Amref Health Africa has over 1000 employees throughout Africa with its headquarters in Nairobi, Kenya. Amref Health Africa has offices in Tanzania, Ethiopia, Kenya, Uganda, and South Africa, Malawi, Zambia, South Sudan and Senegal and a number of offices in Europe and North America for fundraising.

Amref Health Africa-Tanzania is largely supported by Multilateral, Bilateral and National donors, implementing several programmes including HIV/AIDS/TB/Malaria, Reproductive, Maternal, New-born and Child Health, Water and sanitation, e learning programme and clinical outreach. With the above background, Amref Health Africa Tanzania has the following vacancies:

With this Amref Health Africa Tanzania is announcing the following positions to be filled for this project:

Position: Project Manager (1)

Location: Handeni (Integrated ARP & WASH - BMZ Project)

Reports to: Program Manager

JOB SUMMARY

- The job demands ability to recognize the gap between the communities and SRHR knowledge and water and sanitation facilities, and be able to fill the gap by strengthening community capacity to abandon FGM and improve water and sanitation facilities, by using bottom up approaches and consequently maintenance of water and sanitation facilities to influence better water management at communities and the policy
- To provide managerial support to the project team through co-ordination and supervision of the implementation of project activities and ensure project integration of SRH and WASH grow by participating in Regional and Council meetings and developing new initiatives.
- With Direct technical assistance from RMNCAH programme manager- to provide technical support to the programme within Amref Health Africa implementation team and it’s implementing partners in line to national RMNCAH and WASH standards.

SPECIFIC RESPONSIBILITY

- To oversee the project and undertake day-to-day implementation of all activities as elaborated in weekly, monthly, quarterly and annual plan under direct supervision of the Program Manager. S/he will provide required quality technical support and guidance to the project, partners and other stakeholders in implementation of the ARP - WASH project package
- Oversee general management of project in terms of activities, budget and Project staff
- Ensure ARP-WASH project is implemented in line with donor proposals and requirements and in accordance with donor, country and international standards.
- Manage the ARP- WASH project budget for the assigned project(s) and ensure all expenses are according to budget and meet standards with regard to financial management, including accountability and good governance.
- Provide logistical Support to ARP/WASH staff and activities, particularly in relation to the purchasing of supplies and equipment for the assigned ARP/WASH activities.
- Participate in ARP and WASH coordination meetings and other working groups or meetings as required.
- Develop strategic and regular work plans for the project
- Lead technical teams in focusing on results and to actively participate in results management in line with agreed results-based framework for the project.
- Work with project team to build the capacity of the Ministry of Health, local authorities, community members and community based organization in carrying out policy and law advocacy on reduction of FGM practices
- Promote teamwork and encourage project teams and partners in owning the program and ensure quality provision of SRH/WASH services
- Support the Programme Manager in adhering to operational regulations and the set standards for project management and financial procedures.
- Prepare and submit technical and financial reports to the Program Manager for review and subsequently to Donor
- Carry out other activities as may be assigned to him/her by the supervisor (Program Manager).
- Ensure proper documentation and dissemination of lessons learned from the project

ACCOUNTABILITY:

- Supervision: Supervises all field related work as assigned by Program Manager
- Decision Making: Makes basic and logistical decisions with regards to the project work in collaboration with local authorities within the districts of operation
- Responsibility over data or information and reports: Collect data and share with MEL unit as appropriate and required
- Responsibility over Staff: NA

QUALIFICATIONS AND EXPERIENCE:-

- Postgraduate degree in public health, community development, medicine and nursing, or any related field.
- Having experience in public health or similar intervention in the past have comparable advantage
- Four (4) years' or more experience in implementing SRH or WASH programs in hard to reach areas, community system intervention, Public health system
- Having worked in the district health system will be highly desirable.
- Ability to work independently good leadership and good communication skills
- Ability to work with people from all background
- Computer literate - Microsoft office packages (Ms Word, Excel, Internet and Power point)
- Strong written and spoken skills in both English and Kiswahili

Position: Monitoring and Evaluation Officer (1)

Location: Tanga

Reports to: Associate Director of Strategic Information

JOB SUMMARY

Provide support for Amref Health Africa project result management using result based framework, coordination and harmonization of evidences. Work together with project Managers and M&E team and other program staff throughout all Amref Health Africa Tanzania.

SPECIFIC RESPONSIBILITIES:-

- Provide a continuous monitoring of quality of results across Amref projects
- Regularly evaluate results achieved by program and partners against their targets and track overall progress in achieving program goals.
- Provide M&E training and on-going assistance to project team, partners and local government authorities to ensure quality data collection, analysis and use of data for decision making and timely report writing.
- Design and revise appropriate monitoring and Evaluation process and tools and build M&E capacity among project staff and partners and the local government departments in the districts
- Work closely with Program/Project Managers in managing project results using results-based frameworks and the reporting tools
- Proactively work MER Manager to prepare performance data for the collected reports
- Facilitate timely submission of reports, work with MER to refine project reports and timely submission including timely feedback on quality and contents to project team

- Work with advocacy, communications unit and project team in identification of lessons/evidences to feed into policy reviews, generation of Amref advocacy agenda
- Capture lessons learned and best practices, documentation and dissemination of information
- Assist project staff in the development of quality presentations, abstracts, articles, etc.
- Actively participate in project evaluation and operational research
- Developing and maintaining relevant databases and filing systems for optimal management of information

QUALIFICATIONS and EXPERIENCE:-

- Basic degree in public health, demography, health informatics, statistics, epidemiology or equivalent.
- At least 3 years' experience in M&E of health programs, including the use of data to inform decision making, planning, resource allocation and other strategic initiatives, preferably in Tanzania.
- Proficiency in evaluation design and development of indicators.
- Good working knowledge of descriptive, inferential and advanced statistics.
- Strong qualitative, quantitative and analytical skills and ability to communicate technical information clearly and effectively to both technical and non-technical colleagues

HOW TO APPLY:-

If you meet the criteria given above and interested in the vacancies, please send an application letter and CV combined in as one document indicating your present employer and position, daytime telephone contact, names and addresses of three referees. To be considered, your application must be received by **16.30 Hours July 27, 2020**. Please mention the job title/vacancy name or use the job title as the subject line when applying for this position, failure to do that your application may not be retrieved. All correspondences should be directed to: Email: jobs.tanzania@amref.org. Direct application through mail or hand delivery will not be accepted.

- 1. Amref Health Africa is an equal opportunity employer and has a nonsmoking environment policy; Women and People with disability are encouraged to Apply***
- 2. "Amref Health Africa is committed to the principles of safeguarding in workplace and will not tolerate any form of abuse, wherever it occurs or whoever is responsible"***
- 3. Amref health Africa -Tanzania regrets that only short-listed candidates will be contacted.***