



**Medical Officer, Amref Medical Centre
Amref Enterprises Limited (AEL)
REF: AEL/Medical Officer - AMC/11-2020**

1	IDENTIFICATION	
1.1	JOB TITLE	MEDICAL OFFICER
1.2	REPORTING TO	UHC LEAD
1.3	DIRECTORATE	AMREF ENTERPRISES
1.4	DEPARTMENT/PROGRAM	AMREF MEDICAL CENTRE
1.5	DURATION	2 years
1.6	PHYSICAL LOCATION	AMREF KCO – WILSON-NAIROBI

Amref Health Africa is the largest international health development organisation based in Africa. Working with and through African communities, health systems and governments, Amref Health Africa's vision is for lasting health change in Africa and is committed to improving the health of people in Africa by partnering with and empowering communities, and strengthening health systems. For more on Amref Health Africa please visit www.amref.org

Background

The Amref Medical Centre (AMC) was established as a staff clinic to provide outpatient medical services to Amref Health Africa staff in Kenya, and their dependents. The clinic has since transitioned and expanded its services to the general public. The Amref Medical Centre provides out-patient services and is equipped with an ISO 15189 certified Laboratory.

We invite you to join our team by applying for this role if you are: - a strategic thinker with a strong entrepreneurial instinct, and you consider yourself a team player who understands the role of a Medical Officer in supporting good patient outcomes

2 MAIN PURPOSE OF JOB: -

The Medical Officer will offer quality health care to all patients in the Amref Medical Centre and will be responsible for leading a team comprising a pharmacist and nurse in the delivery of quality patient centric health services.

3 PRINCIPAL RESPONSIBILITIES

KEY AREA	Activities
Coordination and Supervision	<ul style="list-style-type: none"> • Ensuring the clinic team delivers on the respective roles as members of a patient focused team.
Capacity Building	<ul style="list-style-type: none"> • Ensure clinical team is up to date on key certifications e.g. BLS, ACLS.
Patient Management	<ul style="list-style-type: none"> • Provide hands on patient management. • Ensuring clear patient referral mechanisms for patients requiring specialist care. • Ensure robust record keeping for all patients attended to at the facility. • Providing educational and clinical experience for clinical staff.
Continuous Quality Improvement	<ul style="list-style-type: none"> • Assist in supervision of clinical staff to ensure quality health care delivery. • Integrate continuous quality improvement into day to day running of the facility
Stakeholder engagement	<ul style="list-style-type: none"> • Work with the clinical team to develop services which are relevant to the Amref Medical Centre customer base.

KEY AREA	Activities
Reporting and Documentation	<ul style="list-style-type: none"> • Work with the clinical team to develop monthly reports, quarterly and annual reports relating to curative and preventive clinical activities.

4 REQUIRED QUALIFICATIONS

4.1 Education (academic and professional)

- Degree in Medicine and Surgery
- Current practicing license from the Kenya Medical Practitioners and Dentist Board.
- current private practise license

4.2 Experience and knowledge

- Minimum five (5) years' experience including delivery of care in a private sector setting dealing primarily with corporate clients.
- Experience working in multidisciplinary and multicultural environment.

4.3 Skills

- Excellent clinical skills
- Good interpersonal communication skills
- Good analytical skills with meticulous attention to detail
- Good organizational skills – planning and implementation
- Management and leadership skills
- Problem solving skills in complex situations
- Computer literacy and proficiency in Microsoft Office

4.4 Competences

- Integrity and honesty
- Mature
- Ethical work practices
- Confidentiality
- Respect for diversity
- Ability to work with discretion and tact
- High level of confidentiality
- Flexibility

How to apply:

Interested applicants are encouraged to visit our website www.amref.org to view the job description and how to apply. Deadline for applications is **18 November 2020**. Please note that only shortlisted candidates will be contacted.

Duly note that Amref Health Africa does not require applicants to pay any fee at whatever stage of the recruitment and selection process.

Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy