



**Job Opening – Anticipated Funding
Monitoring, Evaluation and Learning Advisor
REF/CDC/MEL-12-22**

1.	IDENTIFICATION	
1.1	JOB TITLE	Monitoring, Evaluation and Learning Advisor
1.2	REPORTING TO	Project Director
1.3	DEPARTMENT	Programs
1.4	PHYSICAL LOCATION	Lusaka, Zambia

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organisation, currently implementing more than 150 programs which directly reach more than 20 million people across 35 countries in Africa. Headquartered in Nairobi, Kenya, Amref has fully-fledged offices in Ethiopia, Guinea, Ivory Coast, Kenya, Malawi, Tanzania, Uganda, Senegal, South Sudan, and Zambia; eleven advocacy and fundraising offices in Europe and North America; and a staff complement of over 1,500.

Our vision is to bring about *‘Lasting health change in Africa’*, and our mission is *‘To increase sustainable health access to communities in Africa through solutions in human resources for health, health service delivery, and investments in health’*. We believe that the power to transform Africa's health lies within its communities, and therefore strive to ensure that health systems are not only functional but that communities are empowered to hold these systems accountable for the delivery of quality and affordable health care.

Amref Health Africa is seeking a qualified Monitoring, Evaluation and Learning Advisor to Lead the M&E strategy, Technical Assistance, and Capacity building for the anticipated CDC-funded activity titled *‘Transitioning and Integrating Laboratory Services for High-Quality HIV Diagnosis, Care, Treatment, and Monitoring to the Ministry of Health (MOH) to Sustain Achievement of the 95-95-95 Goals in Zambia under PEPFAR’*.

2. PROJECT BACKGROUND

The Centers for Disease Control and Prevention (CDC) funded project is designed to support the stepwise full transition of PEPFAR-supported laboratory systems and services to the Government of the Republic of Zambia (GRZ). The project will provide technical assistance (TA) for further adaptation of the diagnostic system for immediate needs such as outbreaks of novel diseases, additional surveillance system requirements, and new international reporting mechanisms as guided by CDC. By the end of the project period, the project will perform a capacity assessment of GRZ to carry out all the laboratory system functions and a cost assessment to fully understand the costs of sustaining the system.

3. JOB SUMMARY

The Monitoring, Evaluation and Learning Advisor, working as part of Project Technical Team, will support the monitoring and evaluation strategy including technical assistance, capacity building in support of the CDC/PEPFAR funded project. Working under the supervision of the Project Director, the job holder will work closely with project team to ensure highest quality standards are established and adhered to throughout the program cycle in order to strengthen the laboratory

systems and services to enable the provision of safe and adequate blood supplies to public health facilities offering antiretroviral therapy (ART) services and the HIV/TB national referral laboratories.

4. DUTIES AND RESPONSIBILITIES.

- Lead the consolidation and analysis of monthly data for the project's quarterly and annual report: Support provincial M&E teams with data collection, compilation, analysis and use of data to orient programming.
- Provide technical input and review reports to meet both the donor and Amref Health Africa's requirements, and attend donor review meetings.
- Provide technical support in the design, implementation and analysis of periodic quantitative and qualitative data collection activities, including baseline and end of project assessments.
- Support the design and roll-out of initiatives to strengthen Amref Health Africa's technical approach to program M&E from the field level to headquarters (including adoption of standardized indicators; performance M&E plans, activity and tracking tools).
- Monitor use of standard operating procedures for field visits by country M&E officers, document the process, support timely country level data capturing and provide troubleshooting where required.
- Provide technical support to field teams for all ME&L related activities
- Design and review routine project monitoring and report forms and data flow mechanisms and oversee the management of data for regular reporting on program progress;
- Ensure the development and manage implementation of a functional data quality assurance system at project and implementing partner level with regular reports for the Project Director.
- Contribute to the development and implementation of strategies/tools to improve field teams' ability to collect, interpret and aggregate data.
- Work with teams to ensure that lessons learned from project evaluations are integrated into new proposals.

5. REQUIRED QUALIFICATIONS

5.1 Education Requirements

- Bachelor's degree in Demography, Public health, Biostatistics or a related field.

5.2 Experience Required

- At least Six (6) years' experience in Monitoring and Evaluation of US Government (USG) funded HIV/AIDS projects.
- Experience and familiarity with data and knowledge management best practices.
- Experience in planning and implementing surveys is an added advantage.
- Demonstrated experience with National Health Management Information System and electronic medical system.
- Demonstrated ability to transfer knowledge through informal and formal trainings.

5.3 Skills and Competencies

- Experience in building the capacity of implementing partners in M&E.
- Extensive knowledge of CDC PEPFAR/GRZ reporting systems and requirements.
- Good planning, coordination and organizational skills.
- Tact and diplomacy in dealing with implementing partners including the MOH.
- Knowledge of standards, desirable outcomes or SOPs in HIV/AIDS programs is an added advantage.
- Experience supporting the development of M&E systems for donor funded projects.

- Understanding of PEPFER monitoring evaluation and reporting (MER) indicators, requirements and timelines (DATIM and HFR).
- Experience using DHIS 2, Power BI, IQ Care and other applications used to support health management information systems.
- Dedicated team player with excellent interpersonal, communication, report writing and analytical skills both qualitative and quantitative using appropriate data analysis tools.
- Takes initiative and is able to work without supervision in a dynamic multi-cultural environment.
- Ability to exhibit professionalism and high ethical standards
- High level of integrity and able to maintain confidentiality.
- Excellent organizational skills including the ability to multitask.
- Computer proficiency in word processing, databases, spreadsheets, including advanced skills in at least two of the following programs: SPSS, Excel, Epi Info, Stata, and Ms Access.
- Proficiency in both written and spoken English.

HOW TO APPLY

If you are interested, please send your application to Recruitment.Zambia@amref.org so as to be received on or before **10 January 2023**. Your application should include a cover letter detailing why you are the best fit for this position, and a CV with relevant skills and experience. The subject of the email should reference **REF/CDC/MEL-12-22**. Only shortlisted candidates will be contacted.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although Amref may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly note that official emails from Amref Health Africa will arrive from an @amref.org address.

Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.