



**Job Opening – Anticipated Funding  
Project Director  
REF/CDC/Project Director-12-22**

1.	IDENTIFICATION	
1.1	<b>JOB TITLE</b>	Project Director
1.2	<b>REPORTING TO</b>	Principal Investigator
1.3	<b>DEPARTMENT</b>	Programs
1.4	<b>PHYSICAL LOCATION</b>	Lusaka, Zambia

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organisation, currently implementing more than 150 programs which directly reach more than 20 million people across 35 countries in Africa. Headquartered in Nairobi, Kenya, Amref has fully-fledged offices in Ethiopia, Guinea, Ivory Coast, Kenya, Malawi, Tanzania, Uganda, Senegal, South Sudan, and Zambia; eleven advocacy and fundraising offices in Europe and North America; and a staff complement of over 1,500.

Our vision is to bring about *‘Lasting health change in Africa’*, and our mission is *‘To increase sustainable health access to communities in Africa through solutions in human resources for health, health service delivery, and investments in health’*. We believe that the power to transform Africa's health lies within its communities, and therefore strive to ensure that health systems are not only functional but that communities are empowered to hold these systems accountable for the delivery of quality and affordable health care.

Amref Health Africa is seeking a qualified Project Director to lead the project of the anticipated CDC-funded activity titled *‘Transitioning and Integrating Laboratory Services for High-Quality HIV Diagnosis, Care, Treatment, and Monitoring to the Ministry of Health (MOH) to Sustain Achievement of the 95-95-95 Goals in Zambia under PEPFAR.’*

**2. PROJECT BACKGROUND**

The Centers for Disease Control and Prevention (CDC) funded project is designed to support the stepwise full transition of PEPFAR-supported laboratory systems and services to the Government of the Republic of Zambia (GRZ). The project will provide technical assistance (TA) for further adaptation of the diagnostic system for immediate needs such as outbreaks of novel diseases, additional surveillance system requirements, and new international reporting mechanisms as guided by CDC. By the end of the project period, the project will perform a capacity assessment of GRZ to carry out all the laboratory system functions and a cost assessment to fully understand the costs of sustaining the system.

**3. JOB SUMMARY**

The Project Director will be responsible for the day to day management of the project in line with Amref Health Africa policies and in compliance with USG and CDC rules and regulations. The Project Director will ensure timely and efficient achievement of the objectives of the projections by coordinating Technical Assistance activities, planning, stakeholder meetings, budgeting and program implementation.

#### **4. DUTIES AND RESPONSIBILITIES.**

- Provide leadership and strategic direction to achieve programmatic and financial sustained outcomes and targets.
- Develop and maintain a strong working relationship with CDC, and other stakeholders.
- Participate in national laboratory meetings providing thought leadership on sustainable approaches for implementing laboratory services.
- Ensure compliance of project implementation to the terms of the award.
- Represent Amref and Project's progress, achievements and lessons learnt to CDC, MoH, provinces, and other key stakeholders in meetings, conferences and relevant for fora.
- Collaborate with clinical implementing partners to strengthen clinical- laboratory interface at national and country levels.
- Guide the analysis, synthesis and reporting of outputs and results in collaboration with the M&E team.
- Work with finance and project staff to develop and track budget.
- Write and /or review project outcomes and publication.
- Closely monitor project progress towards achieving the set targets.
- Supervises and provides technical and administrative support to project staff.

#### **5. REQUIRED QUALIFICATIONS**

##### **5.1 Education Requirements**

- Masters Degree in Medical Laboratory Science, Public Health or a related field.

##### **5.2 Experience Required**

- At least Seven (7) years' experience in project management, planning, monitoring and evaluation preferably in health programs, at least Five (5) years of managing laboratory programs at national levels;
- Demonstrated expertise in HIV/AIDS prevention (particularly support testing for surveillance, prevention, treatment and care of HIV, TB, and related opportunistic diseases);
- Demonstrated success managing and leading technical and administrative teams for USG funded programs – CDC experience strongly desired;
- Experience in client relationship management, developing program work plans, developing program budgets, managing program implementation, and managing and supervising staff;
- Proven ability to work with senior government and donor officials.

##### **5.3 Skills and Competencies**

- Strong leadership skills.
- Excellent communication and interpersonal skills and ability to work as part of a multicultural team.
- Able to work under pressure and on multiple tasks.
- Dynamic, self-motivated and able to demonstrate initiative.
- Portrays knowledge of basic principles of human resource management.
- Strong team player.
- Excellent networking skills.
- Strong organizational skills.
- Demonstrate high levels of integrity Strategic.
- Conflict management skills.

**HOW TO APPLY**

If you are interested, please send your application to [Recruitment.Zambia@amref.org](mailto:Recruitment.Zambia@amref.org) so as to be received on or before **10 January 2023**. Your application should include a cover letter detailing why you are the best fit for this position, and a CV with relevant skills and experience. The subject of the email should reference **REF/CDC/Project Director/12/22**. Only shortlisted candidates will be contacted.

*Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although Amref may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly note that official emails from Amref Health Africa will arrive from an [@amref.org](mailto:@amref.org) address.*

*Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.*