



## JOB DESCRIPTION

IDENTIFICATION	
JOB TITLE	Head of Programmes
REPORTING TO	Regional Manager
DURATION OF CONTRACT	1 year renewable
DUTY STATION	Senegal

### 1. BACKGROUND

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organisation; currently implementing more than 180 programs, reaching more than 40 million people across 35 African countries; and a staff complement of over 2,000. Headquartered in Nairobi, Kenya, Amref Health Africa has offices in ten countries in Africa – Burkina Faso, Ethiopia, Guinea (Conakry), Kenya, Malawi, Senegal, South Sudan, Tanzania, Uganda and Zambia. An additional eleven advocacy and fundraising offices are located in Europe and North America.

Amref Health Africa is driven by its vision of *Lasting health change in Africa* and its mission *To catalyze and drive community-led and people-centred health systems while addressing social determinants of health*. We believe that the power to transform Africa's health lies within its communities, and therefore strive to ensure that health systems are not only functional but that communities are empowered to hold these systems accountable for the delivery of quality and affordable health care.

### 2. JOB PURPOSE

Amref Health Africa is looking for a highly motivated and dynamic person to serve as a Head of Programmes (HoP), providing strategic and technical leadership of our global programme portfolio. Working closely with teams across Amref, the successful candidates will provide overall strategic direction and technical leadership, implement the corporate TA strategy, and invest in people-centered health systems, specifically in addressing social determinants of health to increase equitable access to health services.

The HoP will work closely with the Regional Manager and project managers to achieve Amref West Africa's objectives. The successful candidate will ensure that the region(s) is successfully delivering projects and Business Plan targets. As such, the HoP is responsible for the overall technical oversight of programmes in the region including delivery of results (e.g. annual Business Plan, donor projects, and other initiatives); programme team management and capacity building; strategic relationships with local government and other local stakeholders and contributing to Business Development initiatives. The HoP will supervise all the project leads and other technical staff.

The successful candidate will therefore provide high-quality technical support to the West Africa team. S/he is expected to be a thought leader. The position has a combined technical and managerial role.

The incumbent will be responsible for:

- (i) Development, implementation and oversight of programme technical quality and standards across the organization
- (ii) Building knowledge and thought leadership. On some occasions, the HoP will represent Amref on high

level panels, media interviews, meetings and in other forums which position the organization and grow its thought leadership agenda

- (iii) Growing programmes and multi-country projects within West Africa. The HoP is responsible for identifying and growing multi-country projects. This includes developing work plans for country offices to implement programmes and multi-country projects. It further involves enhancing cross-country learning, improving documentation of lessons learned, dissemination/publication and translation of learnings into policy and practice to impact change.
- (iv) Develop a clear annual implementation plan in consultation with project managers and other technical staff.
- (v) Provide leadership and guidance to project managers and technical staff that enhances individual and team productivity and performance and encourages the application of Amref values and behaviours.

### **3. PRIMARY RESPONSIBILITIES**

- Provide leadership in the development of strategic plans and budgets for all programs in the country/regions
- Provide leadership to the Programme Team towards achieving the objectives of the Country Strategy of Amref.
- Review and ensure alignment of program priorities, strategies and plans to the broader Amref strategies, plans and campaigns
- Support the Regional Director, in developing and managing relationship within country donors.
- Lead on development of programme ideas into quality grant proposals through a community based, participatory approach
- Develop technical approaches, protocols and service delivery models in alignment with the corporate strategy.
- Provide technical leadership and advisory services, overseeing the implementation of West Africa's programme portfolio. Oversee implementation of programs and multi-country projects, with a focus on impact, continuous learning and innovation.
- Support the Business Development Specialist – participating on technical calls and brainstorming sessions and reviewing proposals.
- Actively develop and maintain extensive networks with experts and opinion leaders to ensure the organization's work is shaped by the most up-to-date insights and research. Lead efforts to actively seek opportunities to position Amref and showcase its contribution to Africa's health agenda.

### **4. REPORTING RELATIONSHIPS**

Report to the Regional Manager West Africa Hub. It is expected that the incumbent will build a team to deliver on the strategy, grow Amref West Africa's technical expertise to deliver and expand its programme portfolio.

### **5. REQUIRED QUALIFICATIONS**

The successful candidate will have a strong technical background and experience in overseeing/delivery of large public health/development portfolios. S/he should also be highly motivated, a creative problem solver; have strong analytical, communication, process facilitation, and collaboration skills. Preference will be given to candidates with solid experience in social determinants of health (including public health security, climate and health, etc).

#### **5.a Education**

- An advanced degree in public health, international development or related field.

## 5.b Experience

- Minimum ten (10) years of experience working on strengthening community and health systems, familiarity with strategy execution, multi-country programming and technical leadership, with proven track record in programme planning, budgeting, supervision and evaluation of health outcomes.
- A strategic thinker with an international perspective and good understanding of development issues and trends impacting West Africa's health agenda.
- Proven leadership in developing service delivery models, conceptualizing, planning, and implementing projects or programs. Proven experience in quality documentation and reporting.
- Demonstrated track record in building partnerships with government health agencies, donors, and other key health stakeholders.
- High level of organization, attention to detail, professionalism, and reliability. Ability to prioritize and manage work in a fast-paced environment and be responsive to internal offices/units and partners. Strong analytical and problem-solving skills.
- Highly effective leadership with demonstrated team building and supervisory experience; facilitating teams to work effectively while holding them accountable for results.
- Highly collaborative and accessible leadership style, with experience managing teams. Enthusiasm about working in an open environment with multicultural peers and staff, including global, regional, national, local, public and private sector.
- Strong interpersonal and capacity building skills, including training, mentoring and coaching skills.
- Excellent written and verbal communication skills, including demonstrated ability to effectively facilitate high-level meetings; prepare clear and concise briefs, presentations, and reports.
- Places high value on quality improvement, applying managerial and technical skills to measure and improve efficiency and effectiveness and ensure compliance with all regulatory and contractual obligations.
- Demonstrates commitment to diversity and inclusion, valuing different perspectives and encouraging contributions by all team members who are geographically dispersed.
- Good networks that may be useful in advancing the best outcomes for Amref's agenda.
- Fluency in English and French

## 6. HOW TO APPLY

Interested? Please visit our website <https://recruitment.amref.org:1445/account/Login/> to make your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit your application. Your application should include a cover letter detailing why you are the best fit for this position and your CV with relevant skills and experience. The closing date will be October 6<sup>th</sup>, 2023. Only shortlisted candidates will be contacted.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although Amref may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly note that official emails from Amref Health Africa will arrive from an @amref.org address.

Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.