



TENDER NOTICE

SUPPLY AND DELIVERY OF MEDICAL DRUGS AND EQUIPMENT

Amref Health Africa in South Sudan

TENDER NO. AMREF/SS/07/09/2023/001

Table of Contents

PART A: TECHNICAL REQUIREMENTS	3
SECTION 1: Invitation to Tender	3
SECTION 2: Instructions to Tenderers	3
SECTION 3: Eligibility Requirements and Technical Specifications	6
SECTION 4: Confidential Business Questionnaire	7
SECTION 5: References	8
PART B: FINANCIAL REQUIREMENTS.....	9
SECTION 1 Price schedule.....	9
SECTION 2 Delivery leadtime.....	9
DECLARATION	10
DELIVERY COMMITMENT FORM.....	11
ANNEX 1. Medical drugs and equipment required.....	12
ANNEX 2 Evaluation Criteria	16

PART A: TECHNICAL REQUIREMENTS

SECTION 1: Invitation to Tender

1. Amref Health Africa in South Sudan invites sealed bids from interested eligible bidders for supply and delivery of medical drugs and equipment at Amref Health Africa South Sudan office Located opposite the former UNOCHA as listed below in Annex 1
2. Interested eligible bidders may download the tender document from Amref Health Africa website; <https://amref.org/tenders> or collect from AMREF Health Africa in South Sudan office Located opposite the former UNOCHA upon payment of non-refundable fee of USD 20. The payment can be made through the following Bank Account: **Ecobank South Sudan**. Account Name: **Amref Health Africa South Sudan**. Account Number: **6940010657 USD**
3. Bidders will then attach the original banking/deposit slip to the tender documents as proof of purchase.
4. Completed tender documents are to be enclosed in a plain envelope marked with the tender reference number and tender name. Tenders must be delivered to AMREF Health Africa in South Sudan office Located opposite the former UNOCHA not later **Friday 15th September 2023 at 12.00 noon**.
5. Prices quoted should be inclusive of all applicable taxes and must be in US Dollar and shall remain valid for 90 days from the closing date of the tender. The prices should be broken down as follows:
 - (i) Unit price
 - (ii) applicable taxes
 - (iii) Transport Cost
 - (iv) TOTAL Cost

SECTION 2: Instructions to Tenderers

2.1 Eligible Tenderers.

- 2.1.1 This Invitation for Tender is open to all eligible tenderers.
- 2.1.2 Tenderers shall not be under a declaration of ineligibility for corrupt or fraudulent practices.

2.2 Cost of tendering.

- 2.2.1 The tenderer shall bear all costs associated with the preparation and submission of its bid. Amref Health Africa or its agents, will under no circumstance be responsible or liable for those costs regardless of the conduct or outcome of the tendering process.

2.3 Specific Instructions

- 2.3.1 Bidders must quote for all items and quantities as indicated in annex 1 in order to qualify for evaluation.
- 2.3.2 The document shall be written in English

2.3 Amendment of documents

- 2.4.1 At any time prior to the deadline for submission of tenders, Amref Health Africa for any reasons, whether at its initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendments.
- 2.4.2 All prospective bidders that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

2.4:3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, Amref Health Africa at its discretion may extend the deadline for the submission of tenders.

2.5 Tender Prices and Currencies

2.5.1 The tenderer shall indicate on the appropriate Price Schedule, the unit prices inclusive of all taxes and the total tender price of the items proposed to be purchased under the contract.

2.5.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subjected to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

2.5.3 The price quoted shall be in US Dollar

2.6 Validity of Tenders

2.6.1 Tenders shall remain valid for 90 days after date of tender opening prescribed by Amref Health Africa, pursuant to paragraph 2.10. Tender valid for a shorter period shall be rejected by Amref Health Africa as non-responsive.

2.6.2 In exceptional circumstances, Amref Health Africa may solicit the tenderers consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tenderer may refuse the request. A tenderer granting the request will not be required nor permitted to modify its tender.

2.7 Sealing and Marking of tenders

2.7.1 The tenderer shall seal the tender and mark it with the number and name of the tender and **“DO NOT OPEN BEFORE Friday 15th September 2023 at 12.00 noon.”**

2.8 Deadline for Submission of Tenders

2.8.1 Tenders must be received by Amref Health Africa at the address specified not later than **Friday 15th September 2023 at 12.00 noon.**

2.9 Modification of Tenders

2.9:1 The tenderer may modify or withdraw its tender after the tender’s submission provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by Amref Health Africa prior to the deadline prescribed for submission of tenders.

2.9:2 The tenderer modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.10:1. A withdrawal notice may be sent by email but followed by a signed confirmation copy, postmarked no later than the deadline for submission of tender

2.9:3 No tenderer may be contacted after the deadline for submission of tenders.

2.10 Withdrawals of tender

2.10:1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer.

2.11 Opening of tenders

2.11:1 Amref Health Africa will open all tenders in the presence of tenderers’ representatives who choose to attend on **Friday 15th September 2023 at 12.00 noon.**

and in the location specified in the tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.

2.11:2 The tenderers’ names, tender modifications or withdrawals, and other details as Amref Health Africa, at its discretion may consider appropriate, will be announced at the opening.

2.11:3 Amref Health Africa will prepare a tender opening report.

2.12 Clarification of tenders

- 2.12:1 To assist in the examination, evaluation and comparison of tenders Amref Health Africa, at its discretion, may ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or Substance of the tender shall be sought, offered, or permitted.
- 2.12:2 Any effort by the tenderer to influence Amref Health Africa in the tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.13 Evaluation and Comparison of tenders

- 2.13:1 Amref Health Africa will examine the tenders to determine whether they are complete, whether any computation errors have been made, whether required tender purchase have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination a tender that will be determined to be substantially non-responsive, will be rejected by Amref Health Africa.
- 2.13:2 Amref Health Africa will evaluate and compare the tenders, which have been determined to be substantially responsive.
- 2.13:3 Amref Health Africa will notify bidders who will be required to provide samples in good time with specific sample submission details following **finalization of the preliminary evaluation**.
- 2.13:4 Amref Health Africa will ensure that the submitted samples are catalogued accordingly and correspond to the assigned bid number(s). The tenderers should ensure that all their samples have been captured correctly.

2.14 Notification of Award

- 2.14:1 Prior to the expiration of the period of tender validity, Amref Health Africa will notify the successful tenderer in writing that the tender has been accepted.
- 2.14:2 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

2.15 Appeal Period

- 2.15:1 Any vendor who wishes to appeal against the outcome of the tender shall do so in writing within 3 days of the date of the notification/regret letter. Any letter received after the third day shall not be responded to and shall be treated as null and void. Amref Health Africa shall have dispensed with this procurement.

2.16 Contacting Amref Health Africa

- 2.16:1 No tenderer shall contact Amref Health Africa on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.
- 2.16:2 Any effort by a tenderer to influence Amref Health Africa in its decisions on tender evaluation, tender evaluation committee, or contract award will result in the rejection of the tenderer's tender.

2.17 Leadtime and delivery details

- 2:17:1 The supplier should be able to deliver the items they have quoted for as specified in this tender document.
- 2:17:2 The supplier should include delivery schedule with lead times.
- 2:17:3 On arrival the supplies should be free from damage. The supplier shall be liable for all losses due to insufficient of unsuitable packing and delivery arrangements, and shall be liable for the cost of returning any unacceptable supplies.
- 2:17:4 The supplies must be free from objectionable matter and any substances that would represent a hazard to health.

SECTION 3: Eligibility Requirements and Technical Specifications

Preliminary Evaluation Criteria

Bids will be evaluated based on the below criteria.

Bids **lacking any of the documents** below will be considered as non-responsive and therefore will be eliminated at this stage.

PRELIMINARY EVALUATION OF MANDATORY REQUIREMENTS				
Mandatory Requirements				
No.	Particulars	Marks	Compliant	Non-compliant
1.	Copy of Certificate of Incorporation/Certificate of Registration	1 or 0		
2.	Copy of valid NRA (National Revenue Authority) Tax Compliance certificate	1 or 0		
3.	Must attach original deposit/banking slip as proof of purchase of tender document	1 or 0		
4.	Must provide a copy of Certification from DFCA (Drug & Food Control Authority)	1 or 0		
5.	Must submit copies of 2 audited financial reports (2020 and 2021) and each must be signed and dated by the auditor.	1 or 0		

Note: All the above documents numbered 1 to 5 should be packaged and arranged in that order under the preliminary evaluation criteria section of the tender document.

SECTION 4: Confidential Business Questionnaire

You are requested to give the particulars indicated in part 1 and either part 2(a), 2(b) or 2(c) whichever applies to your type of business.

PART 1- GENERAL

Business Name

Location of Business premises:

Country/Town.....

Postal Address

Code Town.....

Tel No.....

E-mail Fax

Nature of Business

Part 2 (a) – INDIVIDUALS

Your Name in full

Nationality Country of Origin

Citizenship details

PART 2 (b) – PARTNERSHIP

Name	Nationality	Citizenship Details	Shares
1.
2.
3.

PART 2 (c) – REGISTERED COMPANY

Private or Public

State the nominal and issue capital of the company.....

Nominal USD

Issued USD

Give details of all directors as follows:

Name	Nationality	Citizenship Details	Shares
1.
2.
3.

SECTION 5: References

REFERENCES	
Provide names and contract details of two customers who may be approached to verify your capacity to perform against similar contracts.	
TRADE REFERENCE – CUSTOMER 1	
Name and address	
Activity	Period of relationship
Contact name	Fax no.
Telephone No.	
TRADE REFERENCE – CUSTOMER 2	
Name and address	
Activity	Period of relationship
Contact name	Fax no.
Telephone No.	

PART B: FINANCIAL REQUIREMENTS

PLEASE PROVIDE THIS IN A DIFFERENT ENVELOPE

SECTION 1 Price schedule

TENDERERS NAME	SPECIFICATIONS	TENDER NUMBER	QTY	UNIT PRICE	TAX	TOTAL	REMARKS
	TOTAL						

SECTION 2 Delivery leadtime

TENDERERS NAME	SPECIFICATIONS	TENDER NUMBER	QTY	DELIVERY LEAD TIME	REMARKS
	TOTAL				

Note. In case of discrepancy between the unit price and total, the unit price shall prevail.

Currency	GRAND TOTAL BID PRICE	In Figures
		In Words
Bidder's Name and Address	Date	Signature and Stamp

Note: Indicate breakdown of all taxes applicable.

DECLARATION

I/We have completed this form (s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to do so, and that any inaccuracy in the information filled herein will lead to disqualification of the tenderer.

For and behalf of:

Name:

Date: Signature

DELIVERY COMMITMENT FORM

I/We [*insert: tenderers name*] acknowledge the delivery schedule above for the procurement of [*insert: description and the lot number*] and do hereby commit ourselves that we shall deliver these goods within [*insert: timelines*] as stipulated in this tender document.

For and behalf of:

Name:

Date: Signature

ANNEX 1. Medical drugs and equipment required

Line number	Description of the purchase	Size/Unit	Quantity	Unit Price (USD)	Total Price (USD)
1	Acyclovir capsule 400mg	Tablet	8000		
2	Albendazole tab 200mg	Tablet	8000		
3	Albendazole tab 400mg	Tablet	8000		
4	Amlodipine tab 5mg	Tablet	2000		
5	Amoxicillin syrup 100mL bottle	Bottle	8000		
6	Amoxicillin tab 250mg	Tablet	36000		
7	Amoxicillin tab 500mg	Tablet	80000		
8	Amoxicillin-clavulanic acid 500mg tab	Tablet	60000		
9	Amoxicillin-clavulanic acid syrup 100mL botte	Bottle	8000		
10	Ampicillin IV 1g	Vial	8000		
11	Ampiclox 500mg Injection	Vial	8000		
12	Ampiclox Capsules 500mg	Capsule	20000		
13	Artesunate IV 60mg	Vial	10000		
14	Artropine Injection 1mg	Ampoule	100		
15	ASAQ tab 100/270mg 3-tab blister pack	Tablet	13000		
16	ASAQ tab 100/270mg 6-tab blister pack	Tablet	20000		
17	ASAQ tab 25/67.5mg 3-tab blister pack	Tablet	6300		
18	ASAQ tab 50/135mg 3-tab blister pack	Tablet	12500		
19	Aseptic tray	Pcs	16		
20	Aspirin tab 75g	Tablet	2000		
21	Azithromycin syrup	Bottle	8000		
22	Azithromycin tab 250mg	Tablet	8000		
23	Azithromycin tab 500mg	Tablet	10000		
24	Baby weighing scale	Pcs	16		
25	Benzathine penicillin G 1.2MU IM	Vial	1000		
26	Benzoic acid 6% and salicylic acid 3%	Tube	8000		
27	Biscodyl tab 5mg	Tablet	8000		
28	BP Machine (ADC prosphy.g 760 series pressure cuff)	Pcs	16		
29	Bulb suckers	Pcs	16		
30	Cabinet for machines	Pcs	16		
31	Calcium gluconate	Pcs	300		
32	Cefixime tab 400mg	Tablet	24000		
33	Ceftriaxone IV 1g	Vial	16000		
34	Cephalexin 250mg	Tablet	16000		
35	Chlorpheniramine syrup 2mg/5mL	Tablet	3200		
36	Chlorpheniramine tab 4mg	Tablet	8000		
37	Ciprofloxacin tab 500mg	Tablet	16000		
38	Ciproloxacin IV 500mg	Vial	1600		
39	Ciproloxacin tab 500mg	Tablet	16000		
40	Clinical electronic thermometer	Pcs	16		
41	Clotrimazole pessary 500mg	Tablet	1600		

42	Cloxacillin 500mg tab	Tablet	8000		
43	Cloxacillin Injection 500mg	Vial	4000		
44	Cord clamp	Pcs	1000		
45	Co-Trimoxazole 400mg + 80mg scored tablet	Tablet	8000		
46	Delivery set (9 Instrument in set stainless)	Pcs	24		
47	Dexamethasone ear/eye drop	Bottle	2000		
48	Dextrose 5% 500ml Pouches	Pouch	4000		
49	Dextrose 50% 50ml Vials	Vial	400		
50	Diazepam Inj 10mg	Ampoule	100		
51	Diclofenac Inj 25mg	Ampoule	3000		
52	Digital BP Machine	Pcs	24		
53	Doxycycline tab 100mg	Tablet	16000		
54	Drip stand (Stainless steel, round tube, plastic base, adjustable height, top with hooks)	Pcs	16		
55	Drugs envelopes (Pack of 100 pcs)	Pcs	8000		
56	Ephedrine Inj 30mg or 50mg inj	Ampoule	400		
57	Erythromycin tab 250mg	Tablet	12000		
58	Examination couches	Pcs	6		
59	Examination gloves	Pcs	20000		
60	Examination lights	Pcs	16		
61	Fentanyl 100mg	Ampoule	100		
62	Ferrous Sulphate 200mg + Folic Acid 0.25mg	Tablet	30000		
63	Fetal Doppler	Pcs	8		
64	Fluconazole capsule 150mg	Capsule	2000		
65	Foetoscope	Pcs	16		
66	Furosemide 10mg/ml, 2ml amp.	Ampoule	800		
67	Furosemide 40mg	Tablet	8000		
68	Gauze Roll	Pcs	100		
69	Gentamicin inj 80mg	Ampoule	4000		
70	Gentamycin Eye/Ear drop	Bottle	2000		
71	Giving set	Pcs	8000		
72	Griseofulvin 500mg	Tablet	5000		
73	Gynaecological Gloves	Pcs	500		
74	Haemacel 500ml	Pouch	100		
75	Hand Washing Containers	Pcs	16		
76	Height Scale	Pcs	16		
77	Hemoglobinometer	Pcs	16		
78	Holder thermometer	Pcs	16		
79	Hydrocortisone injection 200mg	Vial	2000		
80	Hyoscine butylbromide 10mg/ml, 1ml	Ampoule	1000		
81	Ibuprofen tab 400mg	Tablet	16000		
82	Kick buckets	Pcs	16		
83	Kidney dish (250ml)	Pcs	16		
84	Kidney dish (500ml)	Pcs	16		
85	Lidocaine 2% 50ml	Ampoule	500		
86	Magnesium sulphate Injection	Vial	400		

87	Malaria RDT (First Response), 25 tests/box	Pcs	50000		
88	Mefenamic acid tab 400mg	Tablet	4000		
89	Metformin 500 mg tab	Tablet	1000		
90	Metoclopramide Injection 10mg	Ampoule	1000		
91	Metronidazole tab 200mg	Tablet	10000		
92	Metronidazole tab 500mg	Tablet	50000		
93	Miconazole cream	Tube	2000		
94	Neostigmine methylsulphate 2.5mg/ml,	Ampoule	100		
95	Normal saline 500ml	Pouch	2000		
96	Nystatin syrup 100,000IU/mL	Bottle	800		
97	Nystatin vaginal tablets 100mg	Tablet	8000		
98	Omeprazole capsule 20mg	Tablet	16000		
99	ORS	Sachet	15000		
100	Oxygen concentrator	Pcs	2		
101	Pancronium injection	Ampoule	200		
102	Paracetamol inj 500mL	Pouch	4000		
103	Paracetamol syrup	Bottle	8000		
104	Paracetamol tab 100mg	Tablet	24000		
105	Paracetamol tab 250mg	Tablet	24000		
106	Paracetamol tab 500mg	Tablet	36000		
107	Patient mattresses (Covered with mackintosh)	Pcs	40		
108	Patient trolley with height adjustment	Pcs	8		
109	Pediatric Ambu -bag (2,4,6,10)	Set	16		
110	Pediatric Cuff	Pcs	16		
111	Penicillin V (Phenoxymethylpenicillin tab 250mg)	Tablet	3000		
112	Penicillin V (Phenoxymethylpenicillin tab 500mg)	Tablet	6000		
113	Pethidine 50mg	Ampoule	200		
114	Phenytoin tab 10mg	Tablet	2000		
115	Plastic Aprons	Pcs	2000		
116	Praziquantel tab 600 mg	Tablet	1000		
117	Prednisolone tab 5mg	Tablet	1000		
118	Propofol 1%	Ampoule	200		
119	Ringer's Lactate 500mL pouch	Pouch	5000		
120	Salbutamol inhaler	Pcs	500		
121	Spinal needle size 22G	Pcs	100		
122	Spinal needle size 25G	Pcs	100		
123	Stethoscope (3M Littman Cardiology high polish navy)	Pcs	20		
124	Stretcher	Pcs	16		
125	Sulphadoxine + Pyrimethamine 500/25mg tablet	Tablet	5000		
126	Surgical sterile gloves	Pcs	5000		
127	Suture tray	Pcs	16		
128	Table top sterilizing unit	Pcs	16		
129	Tetracycline eye ointment	Tube	3000		
130	Tinidazole tab 400mg	Tablet	8000		
131	Tramadol cap 50mg	Capsule	8000		
132	Tramadol Inj 100mg	Ampoule	2000		

133	Tranexamic acid tab 500mg	Tablet	5000		
134	Transfers forceps	Pcs	80		
135	Urine pregnancy test strips, 50tests/box	Pcs	2000		
136	Vaccum Extractor	Pcs	3		
137	Vecuronium 4mg	Ampoule	200		
138	Vitamin A (Retinol) 100,000 iu Caplet	Capsule	8000		
139	Vitamin A (Retinol) 200,000 iu Caplet	Capsule	8000		
140	Vitamin A (Retinol) 50,000 iu Caplet	Capsule	8000		
141	Vitamin B 6 injection	Ampoule	500		
142	Vitamin B12 Injection	Ampoule	500		
143	Vitamin K	Ampoule	100		
144	Weighing scale adult(mechanical)	Pcs	8		
145	Zinc oxide cream 10%	Tube	4000		
146	Zinc sulphate tab 20mg	Tablet	50000		
	TOTAL				

ANNEX 2 Evaluation Criteria

PART A

A. Preliminary Evaluation

Tenderers are required to comply with mandatory requirements

- ✓ Bidders who shall not provide any of the documents shall be considered non-responsive and shall not proceed to the next stage(s) of evaluation

B. Technical Evaluation

i. Product Evaluation

- ✓ The technical evaluation shall involve the product evaluation and or samples where applicable

PART B

- Financial Evaluation & Delivery lead time evaluation
 - ✓ Tenderers who are successful at preceding stages shall have their prices and delivery period compared and award recommended to the lowest evaluated responsive bid.
- Contracting
 - ✓ If accepting of the offer, the successful bidder shall be contracted per the sample standard agreement accessible on the Amref website.