

Amref Health Africa
JOB DESCRIPTION

IDENTIFICATION	
JOB TITLE	Monitoring, Evaluation, Learning and Research Officer
REPORTING TO	IHSS M&E and Learning Director
DEPARTMENT/UNIT	Integrated Health Systems Strengthening Project
DURATION OF CONTRACT	Two Years (Renewable)
DUTY STATION	Afar

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organization, currently implementing more than 150 programs that directly reach more than 20 million people across 35 African countries. Headquartered in Nairobi, Kenya, Amref has fully-fledged offices in Ethiopia, Guinea, Ivory Coast, Kenya, Malawi, Tanzania, Uganda, Senegal, South Sudan, and Zambia; eleven advocacy and fundraising offices in Europe and North America; and a staff complement of over 1,500.

The Ethiopia Country office was registered in 2002 and has been operational for over two decades. We operate in all regions of Ethiopia with more than 300 staff and a wide portfolio of PHC, RMNCA-YH-N, Youth Development, WASH, and DPC, including NTDs. Our vision is to bring about '*Lasting health change in Africa*' by supporting Ethiopia's vision of a healthy, productive, and prosperous society. We believe that the power to transform Africa's health lies within its communities and, therefore, strive to ensure that health systems are functional and that communities are empowered to hold these systems accountable for delivering quality and affordable health care.

ABOUT INTEGRATED HEALTH SYSTEMS STRENGTHENING (IHSS) PROJECT

Integrated Health System Strengthening Project is a Bill and Melinda Gates Foundation (BMGF) investment currently being co-designed with Amref Health Africa and MOH to support the design and implementation of a platform mechanism/s for health systems strengthening for primary health care (PHC) in Ethiopia. This investment focuses primarily on the sub-national level (regional and district) with links to national efforts. The design will focus on integrating key HSS pillars – e.g., Human Resources for Health (HRH), Health Care Financing (HCF), Data, and Leadership and Governance – to support PHC administrators and managers in optimizing health systems for improved service delivery.

JOB PURPOSE

Amref Health Africa is seeking a MEL Officer to provide technical support for the Integrated Health Systems Strengthening (IHSS) project regional project offices. Under the direction of the IHSS MEL, Research Director, and Regional Program Coordinator, the MEL Officer will establish and implement performance monitoring, reporting, and learning activities at all program levels in the assigned regional office. The position holder will provide technical, capacity-building, and supportive supervision to the regional team and other staff within the government and other stakeholders. S/He will collaborate closely with the country office MEL, research team, and program staff.

I. DUTIES AND RESPONSIBILITIES:

The MEL Officer will have the following duties and responsibilities:

Planning and Reporting

- Assist/provide feedback in the development of the IHSS Activity MEL plan, data quality assurance plan, reporting, and data collection templates
- Compile project plan in collaboration with the project team
- Compile monthly, quarterly, semi-annual, and annual summary regional project office reports of IHSS activities;
- Collate, analyze, and disseminate data to improve project performance and informed decisions;
- Work with the MEL and Research manager to maintain updated project tracking information (log frame) with key output and outcome indicators;
- In collaboration with the country office MEL team, regularly work to monitor performance against established targets;
- Maintain reporting formats and updated performance indicators according to project requirements and standards;
- Work with other country office MEL team to ensure that Amref's Information Management System (AIMS) is regularly updated with respect to IHSS's contributions;
- Quickly and efficiently fill ad-hoc requests for project data from the regional office and/or country office team;

Data management and analysis

- Work with the MEL team to interpret data to point out trends and progress toward project goals;
- Provide capacity building and on-site technical support to the MEL team at the woreda level on data-driven decision-making (data analysis, interpretation, visualization, and reporting);
- Work with other MEL team and program staff on data analysis and data management, collation, and interpretation in scientific publications and other non-scientific learning forums;
- Work with technical staff to identify selected performance indicators to monitor the progress of the project closely
- Support the MEL team and program staff in leading formative research, evaluations, and other ad-hoc assessments to inform the project's implementation science.
- Coordinate project studies conducted with a focus on ensuring quality and on-time data is collected;
- Perform other duties as assigned by the immediate supervisor

Technical Assistance and Coordination

- Assist regional project program staff in performance improvement and quality assurance activities;
- Work with other teams at the country office and regional level to improve knowledge management and learning activities;
- Support the MEL team in the revision of monitoring, evaluation, and learning plan;
- Closely works with program team federal and regional stakeholders to ensure data is well managed, the performance reporting system is functioning and well understood at all levels of the reporting hierarchy;

II. Qualification

EDUCATION/TRAINING AND WORK EXPERIENCE

- MSc/MA degree in Statistics, monitoring and evaluation, public health, social science, or equivalent education and 3 years relevant work experience.
- BSc degree in Statistics, monitoring and evaluation, public health, social science or equivalent education and 5 years relevant work experience
- Knowledge and experience in different database and statistical packages (DHIS2, SPSS, STATA, Epi Info, Microsoft Office applications)

Competencies

- Excellent interpersonal and communication skills
- Strong written and communication skills in English and Amharic;
- Unprecedented computer skills
- Experience working in a team management approach
- Ability to work effectively under pressure
- Willing to work in regional project office locations
- Passionate to travel and provide field-level technical assistance to frontline workers

How to Apply

Interested applicants please visit our website [\[redacted\]](#) to submit your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit your application. Your application should include quoting *Regional M&E Officer* in the subject line of a cover letter, detailing why you are the best fit for this position, and your CV with relevant skills and experience. Closing date will be 31, March, 2024. Only shortlisted candidates will be contacted.

If you face any challenge applying on our website contact us at ETrecruitment@Amref.org.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.