



JOB VACANCY

IDENTIFICATION	
JOB TITLE	County Monitoring and Evaluation Officer – OVC
REPORTING TO	Health Information Systems (HIS) Specialist
PROJECT	USAID Imarisha Jamii
DUTY STATION	Lodwar, Turkana County

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organization; currently implementing more than 180 programs, reaching more than 40 million people across 35 African countries; and a staff complement of over 2,000. Headquartered in Nairobi, Kenya, Amref Health Africa has offices in ten countries in Africa – Burkina Faso, Ethiopia, Guinea (Conakry), Kenya, Malawi, Senegal, South Sudan, Tanzania, Uganda and Zambia. An additional eleven advocacy and fundraising offices are located in Europe and North America.

Amref Health Africa is driven by its vision of *'Lasting health change in Africa'* and its mission *'To catalyze and drive community-led and people-centered health systems while addressing social determinants of health'*. We believe that the power to transform Africa's health lies within its communities, and therefore strive to ensure that health systems are not only functional but that communities are empowered to hold these systems accountable for the delivery of quality and affordable health care.

PROJECT BRIEF

Amref Health Africa in Kenya is implementing the USAID Imarisha Jamii program that seeks to provide HIV care and treatment; Services to orphans and vulnerable children and adolescents; and services in the area of Family Planning/Reproductive, Maternal, Newborn, Child and Adolescent Health (FP/RMNCAH) and nutrition. The purpose of the program is to increase the use of quality county-led health and social services in Turkana County, Kenya.

JOB PURPOSE

The County Monitoring and Evaluation Officer – OVC will be responsible for the day-to-day tracking and reporting of sub purpose 3 (OVC) project activities to measure the project's impact and progress, by ensuring that data is readily available to be used as a foundation for programmatic adjustments and evidence-based decision-making. S/he will be required to implement and update project M&E Plan, Indicator Tracking Table (ITT) regularly and PMP including identifying appropriate indicators and design of data collection tools for the project to collect and report on data to measure performance and achievement of project objectives.

KEY RESPONSIBILITIES

- Provide guidance and a mechanism to ensure data quality is maintained at all levels of data collection and reporting and by offering technical support in preparation for SIMS, DQA and Quality of Care Assessments to Project and MOH staff.
- Design, monitor and analyze program M&E frameworks and data collection systems, including output, outcome and impacts indicators.

- Participate in the development and standardization of forms to collect relevant disaggregated data on program monitoring indicators, systematically collect, validate and analyze data ensuring its accurate and of highest quality by conducting regular quality assessments.
- Will be responsible for the organization, maintenance and updating of OVC databases and management information systems that includes CPIMS, DATIM, and other database systems at AMREF
- Support the development and operationalization of a digital data management system and beneficiary tracking and graduation system and database for OVC
- Ensure that project performance and accountability data is collected, analyzed and disseminated on a timely basis during monthly, quarterly, semi-annual and annual reporting of results, including data review meetings.
- Work closely and support LIPs by ensuring accurate and timely data is entered into project reporting systems.
- Systematically collect, validate, and analyze data and ensure that it is accurate and of the highest quality by conducting regular data quality assessments and verifications and inputting into established systems e.g. CPMIS.
- Guided by MEL specialist, represent USAID Imarisha Jamii project and participate in M&E technical working groups including CPIMS technical working group.
- Spearhead writing guidelines/SOPs for data M&E for building the capacity of project staff in utilization of M&E tool, reporting procedures, indicator definitions, data management, analysis, and use.
- Coordinate continuous updating and review of the project M&E standard operating procedures.
- Support implementation of child protection policy/child safeguarding policy ensuring that all project-affiliated persons in contact with OVC are trained on and conform to AMREF's Protection Policy and Code of Conduct, Keeping Children Safe standards, USAID child safeguarding and the Minimum Services Standards for Quality Improvement of OVC Programs.
- Oversee and coordinate execution of key M&E components (assessment, design, implementation, baseline, monitoring, evaluation, transition, learning and documentation) across the sub-grantees with a particular focus on results and impacts as well as lessons learned.
- Provide guidance to project staff in the design and enhancement of MEAL tools, protocols, surveys and evaluation events to strengthen quality data collection, analysis and reporting on projects indicators
- Lead the development of transparent high-quality accountability mechanisms, including beneficiary feedback and response mechanisms, and ensure they are regularly monitored and evaluated

REQUIRED QUALIFICATIONS AND EXPERIENCE

- At least a Bachelor's degree in Biostatistics, Information Systems Management, Monitoring and Evaluation, Social Sciences.
- At least 3-5 years' work experience in Health and Management Information Systems (HMIS), monitoring and evaluation of USAID funded programs.
- Experience working with multiple stakeholders and familiarity with USAID and PEPFAR indicators and reporting requirements.
- Experience and knowledge working with various HIS platforms to include, KHIS, DATIM, Kenya EMR, CPMIS, UShauri, PPMS and ODK applications.
- Demonstrated experience in setting up and managing M&E systems that track performance.
- Extensive Knowledge of PEPFAR/USAID reporting requirements such as DATIM reporting.

KNOWLEDGE, SKILLS AND COMPETENCIES

- Ability to work in a complex project implementation environment with multiple tasks, short deadlines and intense pressure to perform
- Experienced and proficient in writing reports for monitoring and reporting on project outcomes and impacts, including performance monitoring plans for external audiences, and manuscripts for publication
- Demonstrated excellent management skills and ability to lead and motivate multidisciplinary and multicultural teams.
- Ability to take initiative, solve complex problems, exercise independent judgment.

HOW TO APPLY

Interested? Please visit our website <https://amref.org/vacancies/> to make your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit your application. Your application should include a cover letter detailing why you are the best fit for this position and your CV with relevant skills and experience. Closing date will be **September 06, 2024**. Only shortlisted candidates will be contacted.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although Amref may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly also note that official emails from Amref Health Africa will arrive from an @amref.org address.

Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.