

GLOBAL FUND TUBERCULOSIS GRANT
Sub-Recipient Application Form

FORM 'A'

For official use ONLY

Unique Code: _____

Instructions

This application form is to be filled by organisations applying to be considered to implement interventions related to community TB and building resilient and sustainable systems for health, under Amref Health Africa in Kenya, Global Fund Tuberculosis (TB) grant July 2024 – June 2027. The information provided in this application will be treated confidentially and only used to assess your organisation's capacity to implement the proposed intervention. All information provided will be verified. Note that provision of any false information will lead to automatic disqualification of your application. (Remember to respond to all questions as accurately as possible, observe the page limits, fill in the declaration form and attach all the mandatory documents). Organizations proposing to implement in more than one county must submit different applications for each of the proposed counties. An organization can apply for a maximum of three counties, but award will be for a maximum of two counties.

All the answers must be TYPED and not handwritten to facilitate timely processing of the application

- Font size: 12 point, Times New Roman;
- Spacing of 1.5
- Page margin size: 1" all round

Name of Organisation: _____

Type of Organisation (Tick as appropriate):

1. Non-Governmental Organization / /
2. Community-Based Organization / /
3. Faith-Based Organization / /
4. Other (specify) _____

Contact details of the organization

Provide contact information for your organization in the table below:

1.	Full name of organization	
2.	Acronym (Where applicable)	
3.	Postal address	
4.	Telephone Number	
5.	E-mail Address	
6.	Name of key contact person	
7.	Position of key contact person	



8.	Organisation registration Number	
9.	Year of registration	
10.	Physical location of head office	Town:
		Year of establishment:
		Building:
		Street:
		Nearest Landmark/street:
11.	Physical location of branch offices (if any) Office 1	Town:
		Year of establishment:
		Building:
		Street:
		Nearest Landmark/street:
	Physical location of branch offices (if any) Office 2	Town:
		Year of establishment:
		Building:
		Street:
		Nearest Landmark/street:
12.	Proposed county of implementation (Remember only one County per application)	

If you have more than two branch offices, please attach a separate list.

Section 1: Organisation profile and Background information - Maximum of half a page

Provide a brief description of your organizations profile including any past experience as a Global Fund Sub-Recipient.

Section 2: Technical and programmatic approach (Total points – 85)

This section will measure your technical capacity and experience in implementation of TB and community systems strengthening related activities.

(a) Understanding of the problem - Maximum of 1 page (10 points)

- Briefly describe the current TB situation and involvement of communities in TB work, and local context in the proposed county of implementation (3 points).
- Briefly describe the current implementation of community systems strengthening interventions in your proposed county of implementation. Make reference to Global Fund information note on community system strengthening (2 points).
- Outline the National TB program priorities according to the National TB Strategic Plan 2023/24 – 2027/28, and other surveys conducted by the National TB program (3 points).
- Justify the need for this project in the targeted county you propose to work in (2 point)

(b) Project description - Maximum of 2 pages (20 points)

- Provide background information (administrative, infrastructural and health) of the county where you propose to implement the project, factors that hinder and those that facilitate TB prevention and control, and community systems strengthening activities within the local context (5 points).

- Propose implementation strategies including specific activities for meeting the objectives of TB program strategic plan, and community systems strengthening with measurable time lines (5 points).
- Explain how each of the proposed strategies will contribute to efficiency and sustainability of project activities. (Total 8 points: 4 points for efficiency and 4 points for sustainability)
- Briefly describe innovative ways you will use to ensure that key and vulnerable populations for TB and HIV are engaged and are part of community-led initiatives (2 points)

(c) Experience in implementing health and/or development interventions
Maximum of 2 page (30 points)

- Briefly describe the organization's work experience in implementing health and/or development project interventions in Kenya in the past two (2) years, highlighting both management and technical capacity as well as good governance practices. Emphasize particularly in the county you propose to implement (10 points).
- Explain your ability to establish good working relationship and coordination of activities with Government of Kenya (county and national) and community (10 points).
- Briefly describe current and past experience of your organization in provision of community TB services (5 points).
- Briefly describe current and past experience of your organization in provision of community systems strengthening services. Make reference to Global Fund information note on community system strengthening (5 points).

(d) Programme monitoring and evaluation - Maximum of 1 page (25 points)

- Briefly describe how you plan to conduct monitoring and evaluation of the project (5 points).
- Indicate the key performance indicators to be monitored, responsibilities for reporting and means of verification to ensure quality of data as well as data flow from the community to the health facility. This should be presented in a table (7 points).
- Briefly describe factors you would take into consideration to set realistic targets for any one of the indicators you have mentioned above, based on the background you provided for the county (3 points).
- Describe how performance will be jointly tracked and reviewed with the TB coordinators, health care workers, community health promoters, and other community health actors, and how key action plans will be implemented (10 points).

Section 2: Administration and Management (10 points):

- Explain the systems and processes you will put in place to manage the proposed activities and the resources of the program. (3 points)
- Describe the procurement processes of your organization (5 points).
- Explain how you will work with the governance of your organization to ensure timely implementation and oversight (2 points)

Section 3: Budget and Work Plan (5 points):

Under this section, prepare a one-year budget and work plan based on the activities you have proposed above, with 70% of the budget allocated to direct project activities and 30% to program management (Administration, HR and M&E).

Applicants who will score at least 60% in the technical application will proceed to the capacity assessment stage. The final total score will be a weighted average of



the technical evaluation and capacity assessment (70% from technical evaluation and 30% from the capacity assessment)

SECTION 4: DECLARATION

I confirm that the information provided in this assessment form is a true reflection of the operations and technical capacity of my organisation. I understand that this is a competitive process.

Name: _____

Designation: _____

Signature: _____

Date: _____

Stamp _____