



INVITATION TO BID

**SUPPLY AND DELIVERY OF MEDICAL EQUIPMENT ITEMS FOR
AMREF HEALTH AFRICA IN ETHIOPIA**

TENDER NO. AMREF_ET/20/09/2024-004

**SUBMISSION DEADLINE: THURSDAY 3RD OCTOBER 2024
AT 12:00 NOON**

Table of Contents

| | |
|--|----|
| PART A: TECHNICAL REQUIREMENTS | 1 |
| SECTION 1: INVITATION TO BID | 1 |
| SECTION 2: INSTRUCTIONS TO TENDERERS..... | 3 |
| SECTION 3: ELIGIBILITY REQUIREMENTS AND TECHNICAL SPECIFICATIONS | 6 |
| a) Preliminary Evaluation Criteria | 6 |
| b) Technical Evaluation Criteria | 7 |
| SECTION 4: CONFIDENTIAL BUSINESS QUESTIONNAIRE | 14 |
| SECTION 5: REFERENCES | 15 |
| SECTION 6: DELIVERY SCHEDULE OF GOODS | 16 |
| PART B: FINANCIAL REQUIREMENTS | 18 |
| SECTION 1: Price Schedule | 18 |
| SECTION 2: Delivery Leadtime | 20 |
| DECLARATION | 21 |
| DELIVERY COMMITMENT FORM..... | 22 |
| ANNEX 1: STAGES OF TENDER..... | 23 |

PART A: TECHNICAL REQUIREMENTS

SECTION 1: INVITATION TO BID

1. Amref Health Africa, Ethiopia Office invites sealed bids from eligible bidders for the supply and delivery of medical equipment items as per the provided item list in SECTION 6: DELIVERY SCHEDULE OF GOODS, of the tender document.
2. A complete set of tender documents in English can be downloaded from Amref Health Africa website; <http://amref.org/tenders/> by interested bidders upon payment of a nonrefundable fee of **Birr. 150 (One Hundred and Fifty Birr only)**. The method of payment is cash payable to our Account name: **Amref Health Africa; Account Number: 0075992910104; Bank Name: Wegagen Bank/Shala Branch**. Bidders must submit a bank deposit slip to the Amref cashier's office and collect the Amref receipt.
3. Candidates will then attach the copy of original Amref Receipt to the tender documents as proof of purchase of the tender.
4. Complete tender documents for **preliminary** and **technical requirements** are to be enclosed in a plain envelope marked with the tender reference number and tender name. **The financial bid MUST be in a separate envelope marked with the tender reference number, tender name, vendor name, and vendor contact details. (The financial bid will only be opened for those bidders who will have qualified in the technical evaluation)**. Please note that only one complete tender document is required. **Do not provide additional copies.**
5. Tenders must be accompanied by a tender security of **Ethiopian Birr 10,000** in the Currency specified in the tender document. The bond shall be furnished in one of the following forms;
 - Certified Cheque/CPO issued by a recognized bank
 - Bond issued by and/or confirmed through a recognized /reputable bank; and must be delivered with the Tender Documents in the technical bid. The tender security validity period from the date of closing tender should also be indicated.
6. Interested eligible candidates are invited for a pre-bid meeting to be held on **Wednesday 25th September 2024** starting at **12.00 noon**. Register in advance for this meeting through the link;
<https://amref.zoom.us/meeting/register/tZAtc-GgpzsoGteF7I7Y20EhoYLu3y3sETW9>

After registering, you will receive a confirmation email containing information about joining the meeting.

7. The complete tender documents must be delivered to the address below no later than **Thursday 3rd October 2024 at 12.00 noon.**

Amref Health Africa / Ethiopia Office
Bole Sub-City, Woreda 03, H.No. 2310 Behind Bole Medhanialem Church Beside
Abyssinia Plaza
P.O. Box 20855 code 1000,
Tel. 0116627851
Addis Ababa, Ethiopia

8. Tender Documents should be dropped at **Amref Health Africa, Ethiopia Office** at the **Big Tender Box** next to the Procurement Office. Tenders will be opened at 12:00 noon in the presence of the Tenderers' representatives who choose to attend the tender opening ceremony at the Amref Health Africa, Ethiopia Office. **Electronic bidding will not be permitted. No bids will be accepted after 12 noon on the closing day.**
9. Prices quoted should be inclusive of VAT and all other applicable taxes and must be in **ETB (Ethiopian Birr)** and shall remain valid for 90 days from the closing date of the tender. The prices in your financial quotation should be broken down as follows: (Do not key in your financial quotation in this section):
- (i) Unit price
 - (ii) 15% VAT
 - (iii) Other applicable taxes
 - (iv) TOTAL COST

SECTION 2: INSTRUCTIONS TO TENDERERS

2.1 Eligible Tenderers

- 2.1.1 This Invitation for Tender is open to all eligible tenderers.
- 2.1.2 Tenderers shall not be under a declaration of ineligibility for corrupt or fraudulent practices.

2.2 Cost of tendering

- 2.2.1 The tenderer shall bear all costs associated with the preparation and submission of its bid. Amref Health Africa or its agents, will under no circumstance be responsible or liable for those costs regardless of the conduct or outcome of the tendering process.

2.3 Specific Instructions

- 2.3.1 Bidders must quote for all items and quantities as indicated to qualify for evaluation.
- 2.3.2 The bid document and all supporting documents shall be written in English.

2.4 Amendment of documents

- 2.4.1 At any time prior to the deadline for submission of tenders, Amref Health Africa for any reason, whether at its initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendments.
- 2.4.2 All prospective candidates who have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.
- 2.4.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, Amref Health Africa at its discretion may extend the deadline for the submission of tenders.

2.5 Tender Prices and Currencies

- 2.5.1 The tenderer shall indicate on the appropriate Price Schedule, the unit prices inclusive of all taxes and the total tender price of the items proposed to be purchased under the contract.
- 2.5.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subjected to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- 2.5.3 The price quoted shall be in Ethiopian Birr.

2.6 Validity of Tenders

- 2.6.1 Tenders shall remain valid for 90 days after the date of tender opening prescribed by Amref Health Africa, pursuant to paragraph 2.10. Tenders valid for a shorter period shall be rejected by Amref Health Africa as non-responsive.
- 2.6.2 In exceptional circumstances, Amref Health Africa may solicit the tenderers' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tenderer may refuse the request. A tenderer granting the request will not be required nor permitted to modify its tender.

2.7 Sealing and Marking of Tenders

- 2.7.1 The tenderer shall seal the tender and mark it with the tender reference number and tender name and **“DO NOT OPEN BEFORE 12:00 noon on Thursday 3rd October 2024”**

2.8 Deadline for Submission of Tenders

- 2.8.1 Tenders must be received by Amref Health Africa at the address specified not later than **12:00 noon, on Thursday 3rd October 2024.**

2.9 Modification of Tenders

- 2.9.1 The tenderer may modify or withdraw its tender after the tender's submission provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by Amref Health Africa, Ethiopia Office prior to the deadline prescribed for submission of tenders.
- 2.9.2 The tenderer modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.10:1. A withdrawal notice may be sent by email but followed by a signed confirmation copy, postmarked no later than the deadline for submission of tender
- 2.9.3 No tenderer may be contacted after the deadline for submission of tenders.

2.10 Withdrawals of Tender

- 2.10.1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer.
- 2.10.2 A bidder who withdraws its tender after the deadline for submission will forfeit its bid security deposit.

2.11 Opening of Tenders

- 2.11.1 Amref Health Africa, Ethiopia Office will open all tenders in the presence of tenderers' representatives who choose to attend the tender opening ceremony at **12:00 noon, on Thursday 3rd October 2024** in the location specified in the tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.
- 2.11.2 The tenderers' names, tender modifications or withdrawals, and the presence or absence of requisite tender security and such other details as Amref Health Africa, at its discretion may consider appropriate, will be announced at the opening.
- 2.11.3 Amref Health Africa will prepare a tender opening report.

2.12 Clarification of Tenders

- 2.12.1 To assist in the examination, evaluation and comparison of tenders Amref Health Africa, at its discretion, may ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or Substance of the tender shall be sought, offered, or permitted.
- 2.12.2 Any effort by the tenderer to influence Amref Health Africa in the tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.13 Evaluation and Comparison of Tenders

- 2.13.1 Amref Health Africa will examine the tenders to determine whether they are complete, whether any computation errors have been made, whether required securities/tender purchase have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination, a tender that will be determined to be substantially non-responsive, will be rejected by Amref Health Africa.
- 2.13.2 Amref Health Africa will evaluate and compare the tenders, which have been determined to be substantially responsive.
- 2.13.3 Amref Health Africa will notify bidders who will be required to provide samples in good time with specific sample submission details following **finalization of the preliminary evaluation.**

- 2.13.4 Amref Health Africa will ensure that the submitted samples are catalogued accordingly and correspond to the assigned bid number(s). The tenderers should ensure that all their samples have been captured correctly.

2.14 Notification of Award

- 2.14.1 Prior to the expiration of the period of tender validity, Amref Health Africa will notify the successful tenderer in writing that the tender has been accepted.
- 2.14.2 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

2.15 Appeal Period

- 2.15.1 Any vendor/service provider who wishes to appeal against the outcome of the tender shall do so in writing within 3 days of the date of the notification/regret letter. Any letter received after the third day shall not be responded to and shall be treated as null and void. Amref Health Africa shall have dispensed with this procurement.

2.16 Contacting Amref Health Africa

- 2.16.1 No tenderer shall contact Amref Health Africa on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.
- 2.16.2 Any effort by a tenderer to influence Amref Health Africa in its decisions on tender evaluation, tender evaluation committee, or contract award will result in the rejection of the tenderer's tender.

2.17 Leadtime and Delivery Details

- 2.17.1 The supplier should be able to deliver the items they have quoted for as specified in this tender document.
- 2.17.2 The supplier should include delivery schedule with lead times.
- 2.17.3 On arrival the supplies should be free from damage. The supplier shall be liable for all losses due to insufficient or unsuitable packing and delivery arrangements, and shall be liable for the cost of returning any unacceptable supplies.
- 2.17.4 The supplies must be free from objectionable matter and any substances that would represent a hazard to health.

SECTION 3: ELIGIBILITY REQUIREMENTS AND TECHNICAL SPECIFICATIONS

a) Preliminary Evaluation Criteria

Bids will be evaluated based on the below criteria.

Bids **lacking any of the documents** below will be considered as non-responsive and therefore will be eliminated at this stage.

| PRELIMINARY EVALUATION OF MANDATORY REQUIREMENTS | | | | |
|--|---|--------|-----------|---------------|
| No. | Particulars | Marks | Compliant | Non-compliant |
| 1. | Copy of Registration Certificate/Certificate of Incorporation. | 1 or 0 | | |
| 2. | Copy of Taxpayer Registration Certificate. | 1 or 0 | | |
| 3. | Copy of renewed Business License duly registered under the Laws of Ethiopia. | 1 or 0 | | |
| 4. | Copy of Value Added Tax Registration Certificate. | 1 or 0 | | |
| 5. | Copy of the original Amref Receipt as proof of purchase of tender document. | 1 or 0 | | |
| 6. | Copy of valid Certification from DACA (Drug Administration and Control Authority). | 1 or 0 | | |
| 7. | Must provide tender security from a reputable bank amounting to Ethiopian Birr 10,000 (<i>Original Tender security must be attached</i>). The bid bond shall be furnished in one of the following forms; <ul style="list-style-type: none"> ▪ Certified Cheque/CPO issued by a recognized bank. ▪ Bond issued by and/or confirmed through a recognized /reputable bank. | 1 or 0 | | |
| 8. | Provide audited financial statements/report for the year 2022 [Annual turnover] (<i>Must be signed and dated by the auditor and the firm's Directors</i>) | 1 or 0 | | |
| 9. | Provide audited financial statements/report for the year 2023 [Annual turnover] (<i>Must be signed and dated by the auditor and the firm's Directors</i>) | 1 or 0 | | |
| 10. | ENSURE that the tender document is properly bound | 1 or 0 | | |

Note: All the above documents numbered 1 to 10 should be packaged and arranged in that order under the preliminary evaluation criteria section of the tender document.

b) Technical Evaluation Criteria

| No. | Detailed technical Specifications/Description of requirements | Max | Score | Remarks |
|-----|--|---------------------------|-------|---------|
| 1. | <p>Must provide catalog/brochures detailing the specifications of the items below;</p> <ul style="list-style-type: none"> i. Work Table ii. Chair iii. Stainless Steel Shelves iv. Implant Training Arm Model v. Hand-Held Uterus Mannequin vi. Female Lower Torso Mannequin with Normal and Postpartum Uterus and Accessories vii. IUCD Insertion and Removal Kit viii. Implant Insertion and Removal Kit ix. Fenestrated drape - 30*30 cm x. Non-fenestrated drape - 30*30 cm xi. Fenestrated drape – 100*100 cm xii. Non-fenestrated drape – 100*100 cm xiii. Pelvic Model (childbirth simulator) xiv. Delivery Kit xv. Adult Resuscitation Kit xvi. Mannequin for Simulation and Management of PPH xvii. Manual Vacuum Aspiration (MVA Kit) xviii. Post-partum Hemorrhage (PPH Kit) xix. Episiotomy Set xx. Essential New Born Care & Resuscitation Mannequin – (For Term Babies) xxi. Pre-term New Born Care & Resuscitation Mannequin – (For Pre-term Babies) xxii. Fetal Resuscitation Kit <p>(0.5 Mark per catalogue/brochure provided for each requested item)</p> | 11 or 0 Marks | | |
| 2. | <p>Work Table Technical Requirements:</p> <ul style="list-style-type: none"> • 140cm L X 70cm W X 1cm T X 100cm H • Lockable wheels on four legs of stainless steel • Brown color marble | 0.5 or 0 Marks | | |
| 3. | <p>Chair Technical Requirements:</p> <ul style="list-style-type: none"> • Stainless steel parts • Comfortable seat and backrest (Sponge) • Foldable armrest and writing mini table on the right side • Place to keep materials fit in under the seat | 0.5 or 0 Marks | | |

| | | | | |
|----|--|---------------------------|--|--|
| 4. | <p><u>Implant Training Arm Model</u> Technical Requirements:</p> <ul style="list-style-type: none"> • Upper left arm on base • Soft foam insert simulates soft arm tissue • Soft foam insert allows multiple insertion exercises • 5 tubular inserts • One extra latex skin | 3 or 0 Marks | | |
| 5. | <p><u>Hand Held Uterus Mannequin</u> Technical Requirements:</p> <ul style="list-style-type: none"> • Should show coronal section of uterus, ovaries and fimbriae, clear plastic window permitting easy view of IUD, permit easy demonstration of inserting and removing of IUD and made of PVC. | 3 or 0 Marks | | |
| 6 | <p><u>Female Lower Torso Mannequin with Normal and Postpartum Uterus and Accessories</u> Technical Requirements:</p> <ul style="list-style-type: none"> • Full-size adult female lower torso (abdomen and pelvis) with relevant internal landmarks, palpable normal and pregnant uteri with realistically sculpted and anatomically accurate ovaries and fimbriae. • Accessories to enhance visual recognition of normal and abnormal cervixes, “screw” design between uterus and cervix for fast and easy change out. • Suitable for vaginal examination, including insertion of a speculum, uterine sounding and IUD insertion & removal. • Distal the end of the vagina to facilitate the introduction of a female condom • Features to demonstrate mini-laparotomy (both interval and postpartum tubal occlusion) <p>Additional Accessories:</p> <ul style="list-style-type: none"> • One anteverted uterus and one retroverted parous uterus • Five normal cervixes and four abnormal cervixes • Ten fallopian tubes • 2 x 48-hour postpartum uterus with ‘duckbill’ cervix and fallopian tubes • 2 Extra locking pins and thin cervical locking ring | 6 or 0 Marks | | |
| 7 | <p><u>IUCD Insertion and Removal Kit</u> Technical Accessories:</p> <ul style="list-style-type: none"> • Medium graves metal speculum • Tenaculum • Uterine sound with gauge • Uterine sponge forceps • Small size bowel | 4.5 or 0 Marks | | |

| | | | | |
|----|---|---------------------|--|--|
| | <ul style="list-style-type: none"> Gynecologic flash light Instrument drum | | | |
| 8 | <p><u>Implant Insertion and Removal Kit</u> Technical Accessories:</p> <ul style="list-style-type: none"> Cup, Iodine Forceps, Sponge-Holding, Rampley, Straight, 5.5 IN (14 CM) Forceps, Mosquito, Delicate, Curved, 5 IN (12.7 CM) Scalpel, Handle #3 | 3 or 0 Marks | | |
| 9 | <p><u>Fenestrated drape</u> Technical Requirements:</p> <ul style="list-style-type: none"> 30*30 cm (5 cm with circular aperture, blue, cotton fabric, washable/reusable) | 2 or 0 Marks | | |
| 10 | <p><u>Non-fenestrated drape</u> Technical Requirements:</p> <ul style="list-style-type: none"> 30*30 cm (blue, cotton fabric, washable/reusable) | 2 or 0 Marks | | |
| 11 | <p><u>Fenestrated drape</u> Technical Requirements:</p> <ul style="list-style-type: none"> 150 cm *100 cm (with 10 cm circle aperture), Blue, washable/reusable, cotton fabric | 2 or 0 Marks | | |
| 12 | <p><u>Non-fenestrated drape</u> Technical Requirements:</p> <ul style="list-style-type: none"> 150 cm *100 cm, Blue, washable/reusable, cotton fabric | 2 or 0 Marks | | |
| 13 | <p><u>Pelvic Model (Child Birth Simulator)</u> Technical Requirements:</p> <ul style="list-style-type: none"> Should have hemi pelvis of adult female with anatomical landmarks like pelvic cavity and spine Manual mechanical birthing system to enable the user to control the rotation and speed of fetus delivery. Articulating fetal baby with adaptors to fit with manual birthing system, versatile to change the position of the fetus during the process of birth including descend, flexion, extension, internal and external rotation, restitution. Allow demonstration and practice of placenta Previa. Features simulating / represent conditions of the cervix and vagina prior to labor, during labor and at birth in a prim-gravid woman. <p>Additional Accessories:</p> <ul style="list-style-type: none"> One detachable padded stomach cover One fully articulating fetal baby with adaptors to fit | 6 or 0 Marks | | |

| | | | | |
|----|--|-----------------------|--|--|
| | <p>with manual birthing system</p> <ul style="list-style-type: none"> • One elevating cushion for Leopold maneuvers • Detachable vulva – (6 pcs) • Placentas – (6 pcs) • Umbilical cords – (9 Pcs) • Reusable episiotomy repair module (set of 3 including medial tears, mediolateral tears and standard mediolateral episiotomy) • Cervical dilatation attachment for closed Os, 4cm, 6cm, 8cm and fully dilated cervix. | | | |
| 14 | <p><u>Delivery Kit</u></p> <p>Technical Accessories:</p> <ul style="list-style-type: none"> • Dissecting curved scissor - (1pc) • Needle Holder - (1pc) • Sponge holding forceps - (1pc) • Umbilical cord scissor - (1pc) • Cord clump - (1pc) • Cord tie - (1pc) • Tissue forceps - (1pc) • Iodine cup - (1pc) • Kidney tray - (1pc) • Instrument storing tray with cover - (1pc) | 4.5 or 0 Marks | | |
| 15 | <p><u>Adult Resuscitation Kit</u></p> <p>Technical Accessories:</p> <ul style="list-style-type: none"> • Silicon Resuscitator, Laryngoscope Adult with 2, 3, & 4 No. Mac. Blades • Guedel Airways 2, 3, & 4 No. Mouth (Teeth) Opener • Silicone Face Mask 3 & 4 No., Oxygen Reservoir Bag with Valve • Oxygen Tube, Hand Suction, Carry Case | 5 or 0 Marks | | |
| 16 | <p><u>Mannequin for Simulation and Management of PPH</u></p> <p>Technical Requirements:</p> <ul style="list-style-type: none"> • Should be highly realistic for simulating PPH. Have features to manually control the amount of bleeding and the conditions of uterus, control dilation of the cervix. <p>Should have the following:</p> <ul style="list-style-type: none"> • Full-term fetus with placenta and umbilical cord • Fluid collection tray • Fluid drain • Urine catheter • 20 ml syringe • NASG • Carrying bag | 6 or 0 Marks | | |

| | | | | |
|-----|---|-----------------------|--|--|
| | <p>Should have features for training the following:</p> <ul style="list-style-type: none"> • Urine catheterization • Normal delivery • Complete and incomplete placenta delivery • Controlled cord traction • Bimanual compression of the uterus | | | |
| 17 | <p><u>Manual Vacuum Aspiration (MVA Kit)</u> Technical Accessories:</p> <ul style="list-style-type: none"> • IPAS MVA plus 60ml syringe • bottles of silicone for lubricating the syringe • sets of Ipas Easy Grip flexible cannulae (4, 5, 6, 7, 8, 9, 11, 12 mm) • Double-ended Hegar's uterine dilators (3-4, 5-6, 7-8, 9-10, 11-12) • Pozzi forceps • Collin vaginal speculum • Probe • Cheron dressing forceps • 100 ml galipot • Stainless steel instrument basket | 4.5 or 0 Marks | | |
| 18. | <p><u>Post-partum Haemorrhage (PPH Kit)</u> Technical Accessories:</p> <ul style="list-style-type: none"> • Pair of long sleeve gloves • Balloon tamponade • Cervical laceration repair kit (Sponge forceps, Straight, 200 mm Serrated jaws, Artery forceps, Straight, 20 cm) • Artery forceps, Straight, 14 cm, Needle holder Mayo-Hegar, Straight, 180 mm, Forceps dissecting, 1 x 2 teeth, 14 cm, Speculum vaginal, double-ended, Sims, 165 mm, size 3 – 1, Speculum vaginal bi-valve. Graves, large, 115 x 35 mm blades, Sterilization Tray 10*12 cm) • Blood transfusion set | 5 or 0 Marks | | |
| 19. | <p><u>Episiotomy Set</u> Technical Accessories:</p> <ul style="list-style-type: none"> • 15x7 c size metal tray container • Needle holder • Episiotomy scissor • Non-toothed dissecting forceps • Towel clips • Long straight artery forceps • Stitch scissors | 4 or 0 Marks | | |

| | | | | |
|-----|--|-------------------------|--|--|
| 20. | <p><u>Essential New Born Care & Resuscitation Mannequin - for Term Babies)</u></p> <p>Technical Requirements:</p> <ul style="list-style-type: none"> • Realistic in size and appearance and also natural weight, feel and touch. • Features for training essential newborn care (ENBC) and newborn resuscitation. • Facilitate effective bag and mask ventilation, the chest must rise only with the correct technique. • Include the following: squeeze bulbs for simulation of cord pulsation, spontaneous breathing, auscultation of heart sound and cry <p>Technical Accessories:</p> <ul style="list-style-type: none"> • 4 external umbilical cords and 6 umbilical ties • 4 baby sheets or towels • 2 head caps • 2 neonatal mucus suckers (easy to open, clean, autoclavable and reusable) • 2 training stethoscopes • The mannequin and its accessories should come in one bag | 6 or 0 Marks | | |
| 21. | <p><u>Pre-term New Born Care & Resuscitation Mannequin - for Pre-term Babies)</u></p> <p>Technical Requirements:</p> <ul style="list-style-type: none"> • Realistic in size and appearance and also feel natural in weight, feel and touch. • The appearance of the Preterm Newborn Simulation Mannequin should be like a preterm baby (should feel approximately 1.6 kg, and mimic a newborn with 32 weeks gestational age when ready for use) • Includes features for training assisted feeding by Nasogastric/Orogastric tube insertion i.e. a stomach pouch, oro- and nasogastric tract to practice correct placement of NG/OG tube <p>Technical Accessories:</p> <ul style="list-style-type: none"> • NG/OG tube (6 or 8 Fr size) • 2 training Stethoscope • Training syringe (Syringe without needle) • Training stethoscope • Newborn care wrap • Preterm cap • The mannequin and its accessories should come in one bag | 6 or 0 Marks | | |

| | | | | |
|--|--|-----------------------|--|--|
| 22. | Fetal Resuscitation Kit Technical Requirements: <ul style="list-style-type: none"> Resuscitator hand-operated neonate (size pre-term and term), the airway of guided (size 00-4), Laryngoscope (SS Straight Blade size: 00 and 01) | 3 or 0 Marks | | |
| 23 | Stainless Steel Shelves Technical Requirements: <ul style="list-style-type: none"> Size HxWxL (180cmx40cmx100cm) with 2 upper and 2 lower lockable doors | 0.5 or 0 Marks | | |
| 24 | Indicate lead time for delivery of the items; <ul style="list-style-type: none"> a) Less than 4 weeks - (5 Marks) b) 4-6 weeks - (2 Marks) c) 6-8 weeks - (1 Marks) d) Not Provided - (0 Marks) | 5 Marks | | |
| 25 | Provide proof of supply of medical-related items and accessories in the recent past (2018 to date) specifying the value (Attach purchase orders/contracts/invoices as proof) <ul style="list-style-type: none"> a) Orders below Birr 5M - (2 Marks) b) Orders above Birr 5M - but below Birr 10M- (3 Marks) c) Orders above Birr 10M - (5 Marks) d) Not Provided - (0 Marks) | 5 Marks | | |
| | TOTAL MARKS | 100 Marks | | |
| Only bidders who score at least 75 Marks and above shall proceed to the next stage of evaluation, the Financial review evaluation stage | | | | |

SECTION 4: CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in part 1 and either part 2(a), 2(b) or 2(c) whichever applies to your type of business.

Part 1 - General

Business Name: Location of Business premises: Country/Town..... Postal Address: Code: Town: Tel No.: E-mail: Fax: Nature of Business:
.....

Part 2 (a) - Individuals

Your Name in full: Nationality: Country of Origin: Citizenship details

Part 2 (b) - Partnership

| | Name: | Nationality: | Citizenship Details: | Shares |
|----|-------|--------------|----------------------|--------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |

Part 2 (c) - Registered Company

Private or Public:
.....

State the nominal and issue capital of the company:
.....
.....

Nominal Ethiopian Birr:
.....

Issued Ethiopian Birr:
.....

Give details of all directors as follows:

| | Name: | Nationality: | Citizenship Details: | Shares |
|----|-------|--------------|----------------------|--------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |

SECTION 5: REFERENCES

| | |
|----------------------------------|----------------|
| BANK REFERENCES | |
| BANK HOLDING MAIN ACCOUNT | |
| Bank name and address: | |
| | |
| Name of account: | |
| Account number: | How long open? |

| | |
|---|-------------------------|
| COMMERCIAL REFERENCES | |
| Provide names and contract details of two customers who may be approached to verify your capacity to perform against similar contracts. | |
| INTERNATIONAL TRADE REFERENCE – CUSTOMER 1 | |
| Name and address: | |
| | |
| Activity: | Period of relationship |
| Contact name | Fax no. |
| Telephone No. | |
| INTERNATIONAL TRADE REFERENCE – CUSTOMER 2 | |
| Name and address | |
| | |
| Activity: | Period of relationship: |
| Contact name: | Fax no.: |
| Telephone No.: | |

SECTION 6: DELIVERY SCHEDULE OF GOODS

| No. | Description | UoM | Quantity Required | Delivery Location |
|-----|---|-----|-------------------|---|
| 1 | Work Table | Pcs | 12 | Amref Health Africa, Addis Ababa Office. |
| 2 | Chair | Pcs | 120 | |
| 3 | Stainless Steel Shelves | Pcs | 12 | |
| 4 | Implant Training Arm Model | Pcs | 36 | |
| 5 | Hand Held Uterus Mannequin | Pcs | 6 | |
| 6 | Female Lower Torso Mannequin with Normal and Postpartum Uterus and Accessories | Pcs | 6 | |
| 7 | IUCD Insertion and Removal Kit | Pcs | 12 | |
| 8 | Implant Insertion and Removal Kit | Pcs | 12 | |
| 9 | Fenestrated drape - 30*30 cm | Pcs | 60 | |
| 10 | Non-fenestrated drape - 30*30 cm | Pcs | 60 | |
| 11 | Fenestrated drape – 100*100 cm | Pcs | 120 | |
| 12 | Non-fenestrated drape – 100*100 cm | Pcs | 120 | |
| 13 | Pelvic Model (Child Birth Simulator) | Pcs | 12 | |
| 14 | Delivery Kit | Pcs | 12 | |
| 15 | Adult Resuscitation Kit | Pcs | 18 | |
| 16 | Mannequin for Simulation and Management of PPH | Pcs | 6 | |
| 17 | Manual Vacuum Aspiration (MVA Kit) | Pcs | 12 | |
| 18 | Post-partum Haemorrhage (PPH Kit) | Pcs | 12 | |
| 19 | Episiotomy Set | Pcs | 6 | |
| 20 | Essential New Born Care & Resuscitation Mannequin - <i>for Term Babies</i>) | Pcs | 6 | |
| 21 | Pre-term New Born Care & Resuscitation Mannequin - <i>for Pre-term Babies</i>) | Pcs | 6 | |
| 22 | Fetal Resuscitation Kit | Pcs | 12 | |

PART B: FINANCIAL REQUIREMENTS

PLEASE PROVIDE THIS IN A DIFFERENT ENVELOPE [The financial bid **MUST** be in a separate envelope marked with the tender reference number, tender name, vendors name and vendors contact details. The financial bid will only be opened for those bidders who will have qualified in the technical evaluation]

SECTION 1: Price Schedule

| | | |
|----------------------|---------------------|-----------------------|
| BIDDERS NAME: | TENDER NAME: | TENDER NUMBER: |
| | | |

| NO. | ITEM DESCRIPTION/ SPECIFICATIONS | UOM | QUANTITY REQUIRED | UNIT PRICE (ETB) | TOTAL PRICE (ETB) |
|------------|--|------------|--------------------------|-------------------------|--------------------------|
| 1 | Work Table | Pcs | 12 | | |
| 2 | Chair | Pcs | 120 | | |
| 3 | Stainless Steel Shelves | Pcs | 12 | | |
| 4 | Implant Training Arm Model | Pcs | 36 | | |
| 5 | Hand Held Uterus Mannequin | Pcs | 6 | | |
| 6 | Female Lower Torso Mannequin with Normal and Postpartum Uterus and Accessories | Pcs | 6 | | |
| 7 | IUCD Insertion and Removal Kit | Pcs | 12 | | |
| 8 | Implant Insertion and Removal Kit | Pcs | 12 | | |
| 9 | Fenestrated drape - 30*30 cm | Pcs | 60 | | |
| 10 | Non-fenestrated drape - 30*30 cm | Pcs | 60 | | |
| 11 | Fenestrated drape - 100*100 cm | Pcs | 120 | | |

| | | | | | |
|----|--|-----|-----|--|--|
| 12 | Non-fenestrated drape – 100*100 cm | Pcs | 120 | | |
| 13 | Pelvic Model (Child Birth Simulator) | Pcs | 12 | | |
| 14 | Delivery Kit | Pcs | 12 | | |
| 15 | Adult Resuscitation Kit | Pcs | 18 | | |
| 16 | Mannequin for Simulation and Management of PPH | Pcs | 6 | | |
| 17 | Manual Vacuum Aspiration (MVA Kit) | Pcs | 12 | | |
| 18 | Post-partum Haemorrhage (PPH Kit) | Pcs | 12 | | |
| 19 | Episiotomy Set | Pcs | 6 | | |
| 20 | Essential New Born Care & Resuscitation Mannequin - <i>for Term Babies</i>) | Pcs | 6 | | |
| 21 | Pre-term New Born Care & Resuscitation Mannequin - <i>for Pre-term Babies</i>) | Pcs | 6 | | |
| 22 | Fetal Resuscitation Kit | Pcs | 12 | | |
| | | | | TOTAL (ETB) | |
| | | | | 15% VAT | |
| | | | | TOTAL PRICE (15% VAT INCLUSIVE) ETB | |

SECTION 2: Delivery Leadtime

| BIDDERS NAME | TENDER NAME: | TENDER NUMBER | QTY | DELIVERY LEAD TIME | REMARKS |
|--------------|--------------|---------------|-----|--------------------|---------|
| | | | | | |

Note. In case of a discrepancy between the unit price and the total, the unit price shall prevail.

| | | |
|----------------------------------|-------------------------------|----------------------------|
| Currency: | Grand Total Bid Price: | Amount in Figures: |
| | | Amount in Words: |
| Bidder's Name and Address | Date: | Signature and Stamp |
| | | |

Note: Indicate the breakdown of all taxes applicable.

DECLARATION

I/We have completed this form (s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to do so, and that any inaccuracy in the information filled herein will lead to disqualification of the tenderer.

For and behalf of:

.....

Name:

.....

Date:

.....

Signature:

.....

DELIVERY COMMITMENT FORM

I/We acknowledge the delivery schedule above
 [*insert: tenderers name*]
for the procurement of and do hereby commit
 [*insert: description and the tender number*]
ourselves that we shall deliver these goods withinas stipulated in this tender document.
 [*insert: timelines*]

For and behalf of:

.....

Name:

.....

Date:

.....

Signature:

.....

ANNEX 1: STAGES OF TENDER

PART A

a) Preliminary Evaluation

Tenderers are required to comply with mandatory requirements

- ✓ Bidders who shall not provide any of the documents shall be considered non-responsive and shall not proceed to the next stage(s) of evaluation.

b) Technical Evaluation

i. Documents Examination

- ✓ Bidders who will not meet the pass mark(s) as specified shall be considered non-responsive and shall not proceed to the next stage(s) of evaluation.

ii. Product Evaluation

- ✓ The technical evaluation shall involve the product demonstration and or samples where applicable.

PART B

a) Financial Evaluation.

- ✓ Tenderers who are successful at the proceeding stages shall have their prices compared and award recommended to the lowest evaluated responsive bid.

b) Contracting

- ✓ If accepting of the offer, the successful bidder shall be contracted as per the standard agreement accessible on the Amref website.