



**EXPRESSION OF INTEREST (EOI)**

**FOR**

**YOUTH LED/YOUTH FOCUSED ORGANIZATIONS FOR LEARNING FOR LIFE  
PROGRAM**

**EOI NO. AMREF/15/10/2024/022**

**AMREF HEALTH AFRICA**

**OCTOBER 2024**

## **PART A: TECHNICAL REQUIREMENTS**

### **1.0 Instructions**

Interested applicants may obtain further information from the Amref Health Africa website here; [www.amref.org/zambia](http://www.amref.org/zambia)

### **2.0 Grants information session**

Interested eligible applicants are invited for a virtual **grant information session** on **Wednesday 23 October 2024 starting at 10:00 am SAT**. Kindly register for the session using the link below

<https://amref.zoom.us/meeting/register/tZUqcuCqrT4uGNcdJWXXpDHwMy0kVWwJ5xc5->

After registering, you will receive a confirmation email with details on how to join the meeting. Applications must be sent to [L4LEOI.Zambia@amref.org](mailto:L4LEOI.Zambia@amref.org) not later than **Wednesday October 30, 2024, 5 PM SAT**

### **3.0 Terms of Reference**

#### **3.1 Background**

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organization. Amref Health Africa is driven by its vision of 'Lasting health change in Africa' and its mission 'To catalyze and drive community-led and people-centered health systems while addressing social determinants of health.' We believe that the power to transform Africa's health lies within its communities and therefore strive to ensure that health systems are not only functional, but communities are empowered to hold these systems accountable for delivering quality and affordable health care.

However, Africa faces significant challenges in achieving these goals. Although the continent comprises 16% of the world's population, it bears 24% of the global disease burden and is served by just 3% of the global health workforce. The current global health workforce can be analyzed based on availability, accessibility, suitability, acceptability and quality. Sub-Saharan Africa has the highest staff shortages globally. The estimated ratio of health workers per population in Africa is 112 workers per 10,000 people, which is far below the World Health Organization's (WHO) recommended ratio of 44.5.

Zambia has an HRH crisis, primarily in rural areas due to poor service and working conditions, improper staff distribution, inadequate medical schools and weak human resource management. The current doctor and nurse population ratios stand at one to 15,000 people and one to 1,500 people respectively, which is far lower than the WHO-recommended doctor population ratio of one doctor to 5,000 people and a nurse to population ratio of 700. A study conducted to assess Zambian health professionals' regulatory agencies, the Health Professionals Council of Zambia (HPCZ) and the Nurses and Midwives Council of Zambia (NMCZ), established that these regulatory bodies had

little engagement with the health training institutions and practitioners who are key stakeholders in achieving their mandate. Currently, Zambia has 1,800 medical facilities and clinical medical schools. The government has taken several initiatives to improve the health care of the country, however, a large share of clinical medicine in Zambia is still provided by faith-based organizations (FBOs) and NGOs.

The current policy, legislative, regulatory environment and systems are underdeveloped, leading to gaps in creating an equitable, sustainable, and accountable health sector. Additionally, this is a challenge in achieving UHC gains and sustainable job creation within the PHC sectors across Africa. To address this, Amref Health Africa, in partnership with Mastercard foundation, will implement initiatives to prepare future leaders with the skills and competencies needed for sustainable health sector transformation. Through this partnership, Amref Health Africa, working with national youth-led/focused Civil Society Organizations engaged as sub-awardees, will implement interventions aimed at ***(a)strengthening health ecosystem policy and regulatory frameworks that will support health employment and health Entrepreneurship, (b)mainstreaming Meaningful Youth Engagement and (c)stakeholder engagement at various levels of the health workforce to address system gaps and opportunities for scale and sustainability.***

Amref Health Africa is requesting proposals from eligible organizations that will be sub-awarded to lead the country's implementation.

### **3.2 Eligibility criteria**

Eligible organizations should meet the following criteria:

1. Compliance with legal requirements of registration at the national and county level.
2. Evidence of strong organizational management, governance, and oversight structures.
3. At least two years of experience in advocacy in health sector initiatives, particularly within PHC.
4. Proven track record in program implementation, management, and reporting.
5. Ability to collaborate with government bodies, regulatory authorities, training institutions, and other stakeholders.
6. Able to organize and participate in advocacy meetings, initiatives, and key events as required by the project
7. Experience working with young people, especially young women
8. Previously, they handled donor funds or managed any other funds.
9. Youth-led organization with at least 80% membership below 35 years (Will have an added advantage)

#### **3.2.1 Grant to be awarded:**

The successful organization will qualify for a maximum of **USD 30,000** per year for the **3-year project cycle**. (2025 to 2027) This amount will be disbursed in tranches quarterly, subject to fulfillment of the terms of the sub award agreement.

### 3.3 Mandatory Requirements and Technical Specifications

#### 3.3.1 Preliminary Evaluation Criteria

Proposals received by the organizations will be evaluated based on the below criteria

Applications **lacking any of the documents** below will be considered non-responsive and therefore will be eliminated at the preliminary review stage.

No.	Mandatory requirements	Yes/No
1.	Copy of <b>valid</b> organization’s certificate of incorporation/ registration certificate (for organizations that require annual renewal, evidence of up-to-date renewal should be provided)	
2.	Copy of <b>valid</b> Tax Compliance certificate or exemption certificate where applicable	
3.	Copies of 2 audited financial reports (2021-2022) and each must be signed and dated by the auditors, firms/organization Directors. ( <b>Both reports must have unqualified/unmodified auditors’ opinion</b> ) and or approved financial reports for CBOs by the department of social services or government agency.	
4.	Organizational governance and management structure (organogram)	
5.	Copy of certified governing documents e.g. constitution/Articles of association	
6.	Finance policy/procurement manual (if separate documents, provide both)	
7.	Curriculum Vitae (CVs) for key project staff: - 1.Finance Manager/Officer/Accountant 2.Project/Advocacy Manager/Officer 3.M&E	
8.	Recommendation letter dated, signed, and stamped by the: County Director of Health Services for the proposed implementation County or Current or previous donor.	

## LEARNING FOR LIFE PROGRAM

### Sub-Grantee Application Form

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#### FORM 'A'

For official use ONLY

Unique Code: \_\_\_\_\_

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#### Instructions

*This application form is to be filled by organisations applying to be considered to implement the Learning for Life Program under Amref Health Africa from 2025 – 2027. The information provided in this application will be treated confidentially and only used to assess your organisation's capacity to implement the proposed intervention. All information provided will be verified. Note that the provision of any false information will lead to automatic disqualification of your application. (Remember to respond to all questions as accurately as possible, observe the page limits, fill in the declaration form, and attach all the mandatory documents).*

**All the answers must be TYPED and not handwritten to facilitate timely processing of the application. Kindly adhere to the text guidelines below.**

- Font size: 12 point, Times New Roman.
- Spacing of 1.5
- Page margin size: 1" all round

**Name of Organisation:** \_\_\_\_\_

**Contact details of the organization**

**Provide contact information for your organization in the table below:**

1.	Full name of the organization	
2.	Acronym (Where applicable)	
3.	Postal address	
4.	Telephone Number	
5.	E-mail Address	
6.	Name of key contact person	
7.	Position of key contact person	
8.	Organization Registration Number	
9.	Year of registration	
10.	Physical location of head office	Town:
		Building:
		Street:
		Nearest Landmark/street:
11.	Physical location of branch offices (if any) Office 1	Town:
		Building:
		Street:
		Building:
	Physical location of branch offices (if any) Office 2	Town:
		Building:
		Street:
		Building:
		Street:

		Nearest Landmark/street:
12.	Indicate your preferred County of Implementation	

**If you have more than two branch offices, please attach a separate list.**

**Section 1: Organisation profile and Background information - Maximum of half a page**

- a) Provide a concise overview of your organization's profile
- b) Summarize the main programs and initiatives, along with notable achievements.

**Section 2: Technical and programmatic approach (Total marks – 80)**

**This section will measure your technical capacity and experience in the implementation of advocacy activities**

- a) Understanding of the problem- **(Maximum 1 Page- 15 Points)**
- b) Project description – **(Maximum of 2 pages 20 points)**
- c) Experience in implementing advocacy-oriented programs within the health sector, particularly Primary Health Care (PHC). – **(Maximum of 2 pages 25 points)**
- d) Programme monitoring, evaluation, and sustainability – **(Maximum of 1 page 20 points)**

**Section 3: Administration and Management (Total Marks -10 marks)**

- a) Explain the systems and processes you will implement to manage the proposed activities and the program's resources. **(Maximum 1 page -5 points)**
- b) Explain how you will work with the governance of your organization to ensure timely implementation and oversight **(Maximum 1 page -5 points)**

**Section 4: Budget and Work Plan (Total Marks-10 marks)**

Under this section, prepare a one-year budget and work plan based on the activities you have proposed above, with 70% of the budget allocated to direct project activities and 30% to program management (Administration, HR, and M&E)

- a) Workplan-(5 points)

b) Budget-(5 Points)

c) Find the budget template below



Budget%20Template  
%20L4L.xlsx

**Please Note that: Only organizations who score a minimum of 60% will proceed to the capacity assessment stage. The final total score will be a weighted average of the technical evaluation and capacity assessment (70% from the technical evaluation and 30% from the capacity assessment).**

## **SECTION 7: DECLARATION**





I confirm that the information provided in this application accurately represents my organization's operations and technical capacity. I understand that the selection process is competitive.

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Stamp \_\_\_\_\_