



MINISTRY OF HEALTH



## **REQUEST FOR PROPOSAL (RFP)**

**FOR**

### **CONSULTANCY TO CONDUCT KENYA'S CLIMATE CHANGE AND HEALTH VULNERABILITY AND ADAPTATION ASSESSMENT (CHVA)**

**RFP NO./AMREF/13/10/2025/022**

**AMREF HEALTH AFRICA IN KENYA, ON BEHALF OF THE KENYA  
MINISTRY OF HEALTH, STATE DEPARTMENT FOR PUBLIC HEALTH  
AND PROFESSIONAL STANDARDS**

**OCTOBER 2025**

## Table of Contents

PART A: TECHNICAL REQUIREMENTS .....	1
<b>SECTION 1: Background</b> .....	1
<b>SECTION 2: Purpose, Aims and Objectives of the Call</b> .....	1
<b>SECTION 3: Scope of Work and Methods</b> .....	2
<b>SECTION 4: Deliverables and Timelines</b> .....	3
<b>SECTION 5: Human Resource and Skills Requirements</b> .....	3
<b>SECTION 6: Duration of Consultancy</b> .....	6
<b>SECTION 7: Invitation to Tender</b> .....	7
<b>SECTION 8: Eligibility Requirements and Technical Specification</b> .....	8
a) Preliminary Evaluation Criteria: .....	8
b) Technical Evaluation Criteria .....	9
<b>SECTION 9: Risks and Mitigation Measures</b> .....	12
PART B: FINANCIAL REQUIREMENTS .....	13
<b>Financial Proposal:</b> .....	13
APPLICATION FORM .....	14
DECLARATION .....	16
SUBMISSION OF PROPOSAL .....	16

## PART A: TECHNICAL REQUIREMENTS

### SECTION 1: Background

The Intergovernmental Panel on Climate Change's (IPCC) Sixth Assessment Report (AR6) concluded that climate risks are appearing faster and will become more severe sooner than previously expected, and it will be harder to adapt to increased global heating. It further reveals that 3.6 billion people already live in areas highly susceptible to climate change. Despite contributing minimally to global emissions, low-income countries and small island developing states (SIDS) endure the harshest health impacts. In vulnerable regions, the death rate from extreme weather events in the last decade was 15 times higher than in less vulnerable ones.

In Kenya, the World Bank's Country's Climate and Development Report 2023<sup>1</sup> report highlights increased exposure to diseases, heat stress, and air pollution due to climate change, with predictions of higher malaria and dengue cases, and worsened water quality. Climate change is expected to increase households' exposure to health shocks, due to an increase in vector and waterborne diseases, heat stress, and air pollution. The projected higher temperatures and rainfall intensities are predicted to increase suitability for malaria vector species, with spill-over into seasonal transmission areas, traditionally low-risk areas, and areas where the malaria burden had previously been controlled. The mortality and morbidity due to malaria and dengue are expected to increase by 56% and 35% respectively by 2050 (ibid). Climate change-induced flash floods and prolonged droughts in Kenya have significantly affected the quality and quantity of drinking water, with direct implications for outbreaks of waterborne diseases<sup>2</sup>. The prolonged dry seasons increase the length and intensity of allergy seasons and pollutants, leading to lower air quality and more respiratory illnesses. Other expected health impacts of climate change include heat-related illness, rising food insecurity, mental health, and well-being challenges, and direct injuries and deaths due to extreme weather events; children, women, and elderly people are disproportionately affected, especially in poor rural households<sup>3</sup>. Kenya's health system, already strained, will struggle to cope with the growing demand for services related to climate change thus threatening to undermine the achievement of universal health care (UHC).

### SECTION 2: Purpose, Aims and Objectives of the Call

This RfP outlines the support requirements for Kenya's goals to fulfil the 26<sup>th</sup> Climate Change Conference of Parties (COP26) Health Programme commitments made in Glasgow, aimed at building climate-resilient and sustainable low-carbon health systems. Kenya's commitment under the COP26 Health Programme includes conducting a Climate Change and Health Vulnerability and Adaptation Assessment, which is to inform the country's first Health National Adaptation Plan (HNAP). Kenya's commitment has been further strengthened by its signing of the COP28 Climate Change and Health Declaration<sup>4</sup> and the 77<sup>th</sup> World Health Assembly Resolutions on Climate Change and Health<sup>5</sup> as well as its own Climate Change and health Strategy 2024 – 2029.

<sup>1</sup> Kenya Country Climate and Development Report: <https://openknowledge.worldbank.org/entities/publication/b59c453d-c2cb-421d-909d-7c05cb0d4580>

<sup>2</sup> Kenya National Adaptation Plan: 2015-2030, Government of Kenya, July 2016

<sup>3</sup> <https://climatepromise.undp.org/news-and-stories/climate-crisis-health-crisis-heres-why#:~:text=Climate%20change%20impacts%20human%20health,food%20insecurity%2C%20and%20mental%20distress.>

<sup>4</sup> <https://www.cop28.com/en/cop28-declaration-on-climate-relief-recovery-and-peace> [Accessed 18th October 2024]

<sup>5</sup> [https://apps.who.int/gb/ebwha/pdf\\_files/WHA77/A77\\_ACONF7-en.pdf](https://apps.who.int/gb/ebwha/pdf_files/WHA77/A77_ACONF7-en.pdf) [Accessed 18th October 2024]

This Request for Proposals (RfP) details the necessary technical assistance for the Kenya Ministry of Health through the Climate Change and Health Steering Committee and the Climate Change and Health Technical Working Group to complete the Climate Change and Health Vulnerability and Adaptation Assessment.

## **2.1 Aim and Objectives**

This RfP aims to support Kenya's Ministry of Health to complete a comprehensive Climate Change and Health Vulnerability and Adaptation Assessment (CHVA). In addition, during the CHVA development, there shall be enhanced climate and health coordination as an opportunity to forge partnerships with a wide range of government, non-government, and development partners to address the current and projected health risks due to climate change. The specific objectives of the assignment are to:

### **Overall Objective:**

- a. Conduct Kenya Climate Change and Health Vulnerability and Adaptation Assessment in select counties, as will be determined by the Steering Committee.

### **Specific Objectives:**

- a. Undertake Climate Change and Health Vulnerability and Adaptation Assessment based on the World Health Organization (WHO) latest criteria
- b. Compile separate climate health risk data profiles on the climate-sensitive communicable and non-communicable disease projections to 2050.
- c. Prepare a national report on Climate Change and Health Vulnerability and Adaptation Assessment, with generalized recommendations, for Kenya and detailed results and contextualized recommendations for each of the identified counties in each of the climatic zones.

## **SECTION 3: Scope of Work and Methods**

The activities in this Terms of Reference is to complete the Kenya Climate Change and Health Vulnerability and Adaptation Assessment will be categorized into a number of work streams that will be agreed by the consulting firm and the Steering Committee. These work streams will apply World Health Organization (WHO) methods, processes, and tools that will be contextualized and validated for use in the Kenyan context. Additionally, all activities will incorporate participatory, multi-disciplinary, and transdisciplinary approaches under the leadership of the Steering Committee appointed by the Ministry of Health.

The Climate Health Vulnerability and Adaptation (CHVA) assessment will follow a structured process, using methods and tools aligned with the World Health Organization's guide. Key activities will include a literature review of scientific and local reports, scoping data sources related to climate, health, and socio-economic factors, and conducting key informant interviews with stakeholders across various ministries and organizations. Multidisciplinary workshops will be held to engage stakeholders throughout the process. Data collection will involve both qualitative and quantitative methods, including field visits to assess climate vulnerabilities at the local level. Data analysis will focus on sensitivity and health impact assessments, examining the relationship between

climate variables and health outcomes, and assessing the health system's capacity to manage climate-related risks. The final output will be a detailed vulnerability and adaptation report with specific findings and recommendations for Kenya's identified counties, providing a basis for scaling up interventions across different ecological zones.

## SECTION 4: Deliverables and Timelines

- Inception report: A technical report that outlines the methodology and project plans for delivery of the three elements of the commission, including timelines and resource implications: **one month after contract signing**
- Submission of Vulnerability and Adaptation Assessment (CHVA) report for Kenya and detailed reports for the identified Kenyan counties: **three months after submission of the inception report.**
- Submission of Climate health risk profile data: **one month after submission of CHVA report.**
- Submission of a communications plan for Vulnerability and Adaptation Assessment: **one month after submission of climate health profile data**
- Launch event of Kenya's Vulnerability and Adaptation Assessment (CHVA) report **2026.**

### 4.1 Mechanism of delivery

This assignment is financed by the Netherlands Global Health Partnership Programme (GHPP) is managed by Amref Health Africa, with the Kenya Ministry of Health (MOH) being responsible for all aspects of implementation through the established Steering Committee. The budget and project deliverables approved by Ministry of Health will be coordinated by Amref Health Africa. The consultancy team will be reporting directly to the Steering Committee. A designated Ministry of Health official, serving as the secretary of the Steering Committee, will be responsible for the daily management and implementation. Amref Health Africa in collaboration with the Ministry of Health, will oversee the selection of the winning bidder based on Amref's procurement policies and procedures. Additionally, the Ministry of Health, the Project Steering Committee, and the consultants will hold monthly meetings to review progress and ensure alignment with project goals.

## SECTION 5: Human Resource and Skills Requirements

Consultants for this assignment are expected to be strong team players with excellent communication skills and proficiency in Office tools, with at least 80% of the team based in Kenya.

### 5.1 Team composition

Key roles include a Lead Consultant with a specialty in Public Health and registered and accredited by the relevant health professional body in Kenya, preferably the Public Health Officers and Technicians Council. He or she should have 10+ years of experience in public health consultancies and vulnerability assessments in low- and middle-income countries, particularly in sub-Saharan Africa. The lead consultant will oversee the development of the Kenya Climate Health Vulnerability Assessment (CHVA), among other related deliverables as per the scope of the assignment. Importantly, all consultants should have advanced degrees in their respective fields, with a strong focus on public health, climate change, and economics.

Other than the team leader, the team or the consultancy firm shall comprise of other experts with different areas of specialty relevant to the assignment as follows;

- i. Public Health or environmental Specialist with 7+ years of experience in social/environmental health determinants and policy development,
- ii. Climate Change and Health Data Analyst and Modelling Specialist
- iii. Communication Specialist to manage the project's visibility and media relations, and
- iv. A Health Economist experienced in cost-benefit analysis and economic modelling to support the development of the health sector climate health investment case.
- v. Support services: The firm will also put in place necessary administrative and support services, including engaging other relevant experts on a short-term term.

## 5.2 Consultancy Firm and Consultants Qualifications

### 5.2.1 Consultancy Firm

- 1) Proven track record of completing public health and climate health consultancies, with particular focus in assessing public health impacts and developing health impact assessment and management plans and climate change vulnerability and adaptation assessments in low- and middle-income countries, particularly in sub-Saharan Africa.
- 2) Experience with projects funded by international financial institutions, such as the World Bank, World Health Organization, Global Fund and familiarity with the WHO's guide on climate vulnerability and adaptation assessments and the World Bank's Environmental and Social Framework (ESF), among other global best frameworks.
- 3) Proven Experience: Minimum 7–10 years in conducting public health consultancies in the areas of HIA, ESIA's, climate health modelling, preferably with climate health projects financed by the Dutch government, World Health Organization, World Bank, IFC, UNICEF or other multilateral institutions.
- 4) Regulatory Compliance: Familiarity with: World Bank ESF (ESS1-ESS10), WHO climate change and health vulnerability Assessment Guidelines.
- 5) Kenyan health, environmental and climate change laws (e.g., Public Health Act, Health Act, Climate Change Act, County health laws).
- 6) Technical Expertise: Consultancy team to have experience in health impact assessment, environmental health and climate change specialization. Details for each specialty in the table below.
- 7) Knowledge of Good Best Practices in the development of health policies and undertaking of health impact assessment in the African Region.
- 8) Stakeholder Engagement: Demonstrated ability to conduct public consultations with affected communities, government agencies, and civil society.
- 9) Communication skills: to manage the project's visibility and media relations
- 10) Preferred credentials: Past Projects: Examples of completed HIA/CHVA/C-HNAP or any health project or policy impact assessment reports.

### 5.2.2 Team Lead:

The Team Leader must have:

- i. Advanced degree (Master's or PhD) in Public Health, Environmental Health, Epidemiology, or a related field.
- ii. Experience of 10+ years in public health consultancies assessing public health impacts and developing health impact assessment and management plans and vulnerability and adaptation assessments in low and middle-income countries, particularly in sub-Saharan Africa.
- iii. Project management skills to oversee all aspects of a consultancy or research project right through from the inception report, situational analysis/data collection protocol/tool to the final report
- iv. Expertise in working with Governments, UN agencies, and NGOs, and preparing high-quality research reports or publications
- v. Demonstrate knowledge of Kenyan health, environmental and climate change policy and regulations, AfDB, World Bank, WHO, and IFC health and environmental standards.
- vi. Proficient in English (Oral and written).
- vii. Ability to work with little supervision

### 5.2.3 Other Project Team and Qualifications

The team should also consist of multidisciplinary experts with the following minimum qualifications:

No	Expert	Minimum Qualification	Roles
1	Public Health Specialist:	Advanced degree (Master's or PhD) in Public Health, Environmental Health, Epidemiology, or a related field with 7+ years in public health consultancies assessing public health impacts and developing health impact assessment and management plans and vulnerability and adaptation assessments in low- and middle-income countries, particularly in sub-Saharan Africa.	Technical expertise during the development of the Climate Health Vulnerability Assessment (CHVA).
2	Climate Change and Health Data Analyst or Modeling Specialist	Advanced degree in data science or a related field with 7+ years' experience in climate change statistical modelling, e.g, regression modelling and analysis of complex datasets and geospatial and health data analysis,	The expert will work to provide a deeper understanding of data structures, algorithms, and statistical methods beneficial for all related assignment data modelling roles, like the generation of the Climate health risk profile data.
3	Communication Specialist	Advanced degree with experience of 7+years in the communication of public health and climate health events and communication of routine health workplace happenings.	Manage the project's visibility and media relations.
4	Health Economist	Advanced degree in health economics with 7+ years of experience in cost-benefit analysis and economic modelling to support the development of the health sector climate health investment case.	To lead the development of the health sector climate health investment case.

## **SECTION 6: Duration of Consultancy**

The expected duration for the assignment will be 6 months, with a mid-term appraisal.

### **6.1 Facilities, Services or Resources provided by the Client**

The Ministry of Health will provide the following;

- i. Relevant materials or links to the relevant health, environment and climate change documents, that may not be readily available online, such as:
  - a. Kenya Climate Change and Health Strategy
  - b. The Project concept note and management structure, if required
  - c. National and County levels legislation on health, climate change and health, that may not be online
  - d. Links to relevant resources from the World Health Organization, World Bank Group, UNICEF, Dutch global health partnership programme, good practices in Environment, climate change and Health, among others.
  - e. Environment and social screening forms, among other relevant documents.
  - f. Any other relevant technical support needed to facilitate the smooth delivery of the assignment.
- ii. The client will make all necessary arrangements for facilitating the work of the Consultant and to provide access to target counties and project sites, relevant government authorities, and other project stakeholders and participate in public consultations.
- iii. The client will provide other information to facilitate the consultant in carrying out the assignment.

All the stakeholders supporting the assignment will support the client in providing technical feedback on the assignment where necessary.

### **6.2 Location, Reporting Arrangements, and Duty of Care**

With guidance of Amref Health Africa, the consultants will report to the Principal Secretary, State Department for Public Health and Professional Standards, Ministry of Health but will be working under the direction of the Government-led multi-disciplinary Project Steering Committee.

The team will work under the coordination of the Steering Committee Secretariat, with an allocated member of the Secretariat supporting the team on a day-to-day basis. Within the set of objectives and deliverables listed above and any others agreed upon, the team of consultants will develop a technical proposal for review and sign-off by the designated Ministry of Health evaluation team/representatives. The team of consultants will also develop a rolling work plan, with updates to be discussed and agreed upon with the Ministry of Health Steering Committee.

The project funders do not have any duty of care over the project or team delivery members.

### **6.3 Governance and Oversight**

The governance and oversight will be led by the Kenya Ministry of Health through the established Steering Committee. With guidance from Amref Health Africa, the Lead consultant will be responsible for providing progress updates and lessons that will be shared with governance structures such as: 1) Relevant Health Sector Inter-Agency Coordination Committees, and 2) the Climate Change and Health Technical Working Group. The Ministry of Health, through the Council of Governors (COG), will also ensure continuous communication with county-level actors.



## SECTION 7: Invitation to Tender

- 7.1 Amref Health Africa in Kenya, on behalf of Kenya Ministry of Health, State Department for Public Health and Professional Standards, invites proposals from eligible candidates for consultancy for conducting Kenya's Climate Change and Health Vulnerability and Adaptation Assessment (CHVA).
- 7.2 Interested eligible applicants may download the complete tender document from the Amref Health Africa website at: <http://amref.org/expression-of-interest-eoi/>
- 7.3 Completed proposal documents for preliminary and technical requirements are to be enclosed in a plain envelope marked with the tender reference number and tender name. **The financial bid MUST be in a separate envelope marked with the tender reference number, tender name, vendor name and vendor contact details. The financial bid will only be opened for those bidders who have qualified in the technical evaluation. Please note that only one complete tender document is required (Do not provide additional copies).**
- 7.4 Proposals must be delivered to the address below no later than **Monday, October 27, 2025, at 12:00 noon.**
- 7.5 Interested eligible applicants are also invited to a virtual pre-tender meeting to be held on **Thursday, October 16, 2025, at 11 AM (EAT).**

Register in advance for this meeting through the link below:

<https://amref.zoom.us/meeting/register/3gPdM9ZnShqpOBligUO1Mw>

After registering, you will receive a confirmation email containing information about joining the meeting.

- 7.6 Completed proposals are to be enclosed in a plain sealed envelope(s) clearly marked with the tender name and tender reference number and should be addressed to the following address:

**Group Financial Resources Director  
Amref Health Africa in Kenya  
P.O. Box 30125-00100,  
NAIROBI**

- 7.7 Or be deposited at the **Amref Health Africa - Tender Box** at the **Main Reception** so as to be received on or before **Monday, October 27, 2025, at 12:00 noon.** Electronic bidding will not be permitted. Late Applications will be rejected. Tenders will be opened immediately thereafter in the presence of the Applicants' representatives who choose to attend the tender opening ceremony at the Amref Kenya Country Office (KCO).
- 7.8 Applicants **MUST** submit full names and National ID numbers of applicants' representatives who wish to attend the tender opening to [Tender.Kenya@amref.org](mailto:Tender.Kenya@amref.org) with the subject '**Vulnerability Assessment**' by **Monday, October 27, 2025, at 10:00 AM.** Representatives will be required to present a National ID for identification. Representatives who would not have submitted their names and National ID numbers in advance will not be allowed to attend the tender opening.
- 7.9 Consultancy Fee quoted should be inclusive of Withholding Tax and all other applicable taxes and must

be in Kenya Shillings and shall remain valid for 90 days from the closing date of the tender. The prices in your financial proposal should be broken down as follows: (Do not key in your financial quotation in this section).

- (i) Consultancy Fee
- (ii) Applicable Withholding Tax
- (iii) Other Applicable Taxes
- (iv) Net Consultancy Fee

## SECTION 8: Eligibility Requirements and Technical Specification

### a) Preliminary Evaluation Criteria:

Any interested applicant shall provide, in its submission in response to this RFP, sufficient documentary evidence of adherence to the eligibility and minimum qualification criteria detailed below.

No.	Mandatory requirements for the Lead Organization	Score	Compliant	Non-compliant
1.	Provide a copy of a <b>valid</b> organization's certificate of incorporation/ registration certificate <i>(for organizations that require annual renewal, evidence of up-to-date renewal should be provided)</i>	1 or 0		
2.	Provide a copy of a valid KRA Tax Compliance Certificate or exemption certificate, where applicable.	1 or 0		
3.	Provide Organizational governance and management structure (organogram)	1 or 0		
4.	Provide Curriculum Vitae (CVs) and short biography for key research teams/staff – Refer to 5.2.2 and 5.2.3 on the team composition: - 1. Principal Investigators (PI)/ Team Lead 2. Co-Principal Investigators (Co-PIs)	1 or 0		
5.	Must submit copies of the most recent 2 sequential audited financial reports (from 2022), and each <b>MUST</b> be signed and dated by the auditor and the firm's Directors. <i>(Both reports must have an unqualified/unmodified auditor's opinion)</i> and or approved financial reports for CBOs by the Department of Social Services or other relevant government agency.	1 or 0		
<b>Applications missing any of the above mandatory decrements/requirements numbered 1 to 5 will be considered non-responsive and therefore will be eliminated at this stage</b>				

#### NOTE:

- All the above documents numbered 1 to 5 should be packaged and arranged in that order under the preliminary evaluation criteria section of the tender document.
- The completed proposals should be bound by tape. Spiral binding is discouraged.

## b) Technical Evaluation Criteria

Along with the above mandatory requirements, applicants must provide the following key sections and applicants who meet the technical pass mark will be subjected to a due diligence check before contracting.

Interested consulting firms or consultants' teams are invited to submit technical and financial proposals, including:

- i. Understanding of the assignment and methodology.
- ii. Work plan and timeline.
- iii. Team composition and experience that is in line with the team composition stated above.

No.	Technical Requirements	Max Score	Score	Remarks
1	<p>Understanding of the assignment and methodology:</p> <p>a) Understanding of the Kenya Climate Change and Health Vulnerability and Adaptation Assessment (CHVA) - <b>[3 Marks]</b></p> <p>b) Literature review - <b>[5 Marks]</b></p> <p>c) Methodology /methods to be used to complete the work (incorporate a participatory, multi-disciplinary, and transdisciplinary approach) - <b>[7 Marks]</b></p>	<b>15 Marks</b>		
2	<p>Technical Qualifications of Firm/Teams. Composition as indicated in 5.2.2 and 5.2.3 on the team composition.</p> <p>a) Proven track record of completing public health and climate health consultancies, with a focus on vulnerability and adaptation assessments in low- and middle-income countries. – <b>[15 Marks]</b></p> <p>b) Team Lead must have an advanced degree in public health, environmental health, epidemiology, or a related field, and over 10 years of experience in public health consultancies. - <b>[10 Marks]</b></p> <p>i. Over 10 Years of Experience. <b>[10 Marks]</b></p> <p>ii. 6 – 10 Years of Experience. <b>[5 Marks]</b></p> <p>iii. 1 – 5 Years of Experience. <b>[2 Marks]</b></p> <p>iv. No Experience. <b>[0 Mark]</b></p> <p><b><i>(MUST attach copies of the CVs to score)</i></b></p> <p>c) Other team members should include a public health or environmental specialist, a climate change and</p>	<b>45 Marks</b>		

	<p>health data analyst, a communications specialist, and a health economist. <b>[10 Marks]</b></p> <ul style="list-style-type: none"> <li>i. Public health or environmental specialist. <b>[3 Marks]</b></li> <li>ii. A climate change and health data analyst <b>[3 Marks]</b></li> <li>iii. A communications specialist. <b>[1 Mark]</b></li> <li>iv. A health economist. <b>[3 Marks]</b></li> </ul> <p><b><i>(MUST attach copies of the CVs for each staff to score)</i></b></p> <p>d) The team members must have an advanced degree and at least 7 years of experience in their respective fields - <b>[10 Marks]</b></p> <ul style="list-style-type: none"> <li>i. Over 7 Years of Experience. <b>[10 Marks]</b></li> <li>ii. 4 – 6 Years of Experience. <b>[5 Marks]</b></li> <li>iii. 1 – 3 Years of Experience. <b>[1 Mark]</b></li> <li>iv. No Experience. <b>[0 Mark]</b></li> </ul>			
3	<p>Experience in Public Health Multinational Consultancies, CHVA, HNAP, and Other Climate Change Policies.</p> <p>a) At least 7-10 years of experience in public health consultancies, specifically in areas like Health Impact Assessments (HIA), Environmental and Social Impact Assessments (ESIAs). - <b>[15 Marks]</b></p> <ul style="list-style-type: none"> <li>i. Over 7 Years of Experience. <b>[15 Marks]</b></li> <li>ii. 4 – 6 Years of Experience. <b>[5 Marks]</b></li> <li>iii. 1 – 3 Years of Experience. <b>[2 Marks]</b></li> <li>iv. No Experience. <b>[0 Mark]</b></li> </ul> <p><b><i>(MUST attach documentary evidence of LPO/Completion certificates/contracts /references to score)</i></b></p> <p>b) Past projects or reports related to HIA, CHVA, or other health and climate change policy impact assessments. - <b>[5 Marks]</b></p>	<b>20 Marks</b>		
4	<p>Work plan, timeline</p> <p>a) Work plan and timeline for completing the assignment (Show Key deliverables including an inception report within one month of contract signing, the CHVA report and detailed county reports within three months after the inception report, a climate health risk profile data report one month after the CHVA report, and a communications plan</p>	<b>15 Marks</b>		

	one month after the climate health profile data). – <b>[15 Marks]</b>			
5	Reference and contact details from previous clients: a) 2 references from previous clients – <b>[5 Marks]</b>  i. Provided 2 references. <b>[5 Marks]</b> ii. Only 1 reference provided. <b>[2.5 Marks]</b> iii. No reference provided. <b>[0 Mark]</b>	<b>5 Marks</b>		
	<b>Total Marks</b>	<b>100 Marks</b>		
<b>Only bidders who score 70% and above will be considered responsive and therefore, they will proceed to the next evaluation stage</b>				

## SECTION 9: Risks and Mitigation Measures

Risks	Mitigation Measures
Modest engagement of government and development partners on process and outputs	A governance and oversight mechanism will be established which is convened by the government and co-chaired by Health Development Partners, with representation across key levels of government and with the breath of development partners.
Delay in the timeline	The Lead consultant will work closely with national and county-level focal persons to ensure that all administrative risks of delay are prevented early. The Taskforce Committee will review progress towards milestones monthly to monitor and address potential risks of delay.
Quality and depth of vulnerability and adaptation assessment are insufficient to plan adaptation measures at the County level	As Kenya is a very diverse country, with a range of climate risks, and extreme geographical, economic, and social contexts, it will be crucial that the CHVA includes detailed work across the eight geopolitical zones. This work should be in-depth enough to understand the specific risks and to design cost-appropriate health adaptation measures at the County level.
Access to the necessary mix of expertise on Climate Change and Health	Kenya already has some trained capacity in vulnerability and adaptation assessment. This risk will be mitigated by selecting the team appropriately for a mix of skills.

**PART B: FINANCIAL REQUIREMENTS**

**PLEASE PROVIDE THIS IN A DIFFERENT ENVELOPE.** *[The financial bid **MUST** be in a separate envelope marked with the tender reference number, tender name, vendor's name, and bidder's contact details. The financial bid will only be opened for those bidders who have qualified in the technical evaluation.]*

**Financial Proposal:**

Applicants are asked to develop a more detailed budget proposal.

No.	Description of Service	Quantity	Unit Price in KES	Total Amount in KES
1.	Provide a detailed Indicative budget for the consultancy services			
2.	Less: Applicable Withholding Tax			
3.	Net Consultancy Fee (KES)			

**Note:** Kindly note that your consultancy fee shall be subject to Withholding Tax as per the Kenya Government Schedule below;

- WHT at 5% for Kenyan entities

## APPLICATION FORM

---

### A) – Organization/Firm details

1.	Full name of the organization/consultancy firm	
2.	Acronym (Where applicable)	
3.	Postal address	
4.	Telephone Number	
5.	Name of key contact person	
6.	E-mail Address	
7.	Position of the key contact person	
8.	Year of registration	

Refer to all the requirements included in the RfP for this section.

### B) – Understanding of the assignment and methodology (2 pages)

This section should outline your understanding of the Kenya Climate Change and Health Vulnerability and Adaptation Assessment (CHVA) and the methods you will use to complete the work. The assessment will involve a literature review of reports, identifying data sources related to climate, health, and socio-economic factors, and conducting key informant interviews with various stakeholders. The proposal should also explain how you will incorporate a participatory, multi-disciplinary, and transdisciplinary approach.

### C) – Technical Qualifications of Firm/Teams (3 pages)

This section must detail your firm and team members' technical qualifications the RFP (Annex their CV/Resume). Applicant must have a proven track record of completing public health and climate health consultancies, with a focus on vulnerability and adaptation assessments in low- and middle-income countries, particularly in sub-Saharan Africa. The Team Lead must have an advanced degree in public health, environmental health, epidemiology, or a related field, and over 10 years of experience in public health consultancies. Other team members should include a public health or environmental specialist, a climate change and health data analyst, a communications specialist, and a health economist. Each of these team members must have an advanced degree and at least seven years of experience in their respective fields.





**D) – Experience in Public Health Multinational Consultancies, CHVA, HNAP, and Other Climate Change Policies.  
(3 pages)**

It is important to show at least 7-10 years of experience in public health consultancies, specifically in areas like Health Impact Assessments (HIA), Environmental and Social Impact Assessments (ESIAs), and climate health modeling. Familiarity with the World Bank's Environmental and Social Framework (ESS1-ESS10), WHO's climate change and health vulnerability assessment guidelines, and Kenyan health, environmental, and climate change laws is also required. You should also provide examples of past projects or reports related to HIA, CHVA, or other health and climate change policy impact assessments.

**E) – Work plan (3 Pages)**

This section should contain a detailed work plan and timeline for completing the assignment. The total duration of the assignment is expected to be six months. The proposal should include a budget breakdown. Key deliverables and their timelines are: an inception report within one month of contract signing, the CHVA report and detailed county reports within three months after the inception report, a climate health risk profile data report one month after the CHVA report, and a communications plan one month after the climate health profile data

**F) – Reference from previous clients (2pages)**

You should provide 2 references from previous work/ clients who can attest to your firm's experience and quality of work in similar consultancies.



## DECLARATION

I/We have completed this form (s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to do so, and that any inaccuracy in the information filled herein will lead to disqualification of the tenderer.

For and on behalf of: .....

Name: .....

Date: .....

Signature: .....

## SUBMISSION OF PROPOSAL

Completed proposals should be received on or before **Monday, October 27, 2025, at 12.00 noon** at the **Amref Health Africa - Tender Box** at the **Main Reception**. Electronic bidding will not be permitted. Late tenders will be rejected. Tenders will be opened immediately thereafter in the presence of the Applicants' representatives who choose to attend the tender opening ceremony at the Amref Kenya Country Office (KCO).

***Amref Health Africa reserves the right to accept or reject any or all bids and is not bound to give reasons for its decision.***