REQUEST FOR QUOTATION

SUPPLIES UNIT

DATE: Friday, March 6, 2026

SUBJECT: REQUEST FOR QUOTATION – ICT EQUPMENT

Mandatory requirements

- Quotations with Detailed specifications, Delivery Period, Warranty, Sample pictures and prices in Zambian Kwacha (ZMW).
- Reseller Certificate (Lenovo/HP)
- Manufacturer warranty certification
- Company Profile
- Certificate of Incorporation
- TPIN
- Valid Tax Clearance Certificate
- Latest Bank Statement for the past three months
- Three written Recommendations from companies for similar assignments
- Bank details on a bank letter head
- Physical and official email address

SPECIFICATIONS

ITEM	DESCRIPTION	QUANTITY
1	Whole -in- one Desk Top Computers- (A54WTET HP Pro One 440 G9 24 AIO PC ,intel® Core™ i7-14700T, 16GB RAM, 512 GB PCIe® NVMe™ SSD, Windows 11 Pro,23.8" diagonal, FHD (1920 x 1080), Black 1 Year Warranty)	7
2	Desktop computers– (HP PRO TOWER 400 G9 I7-13700 32GB RAM,1TB SSD DVDRW Windows 11 Pro 1 Year warranty + HP Series 5 524sh 23.8" FHD Monitor, Height/Tilt Adjustable, Black Color, Connectivity: 1 VGA, 1 HDMI 1.4. WARRANTY)	44
3	Heavy duty printer- (EPC11CJ42402BY - Epson Workforce Enterprise AM-C5000 Color Multifunction Printer + Epson Cabinet For AMC Series,1 Year Warranty)	1

4	LED projectors with screens-(A54WTET HP Pro One 440 G9 24 AIO PC ,intel® Core™ i7-14700T, 16GB RAM, 512 GB PCIe® NVMe™ SSD, Windows 11 Pro,23.8" diagonal, FHD (1920 x 1080), Black 1 Year Warranty)	10
5	LCD Projectors -(EPSON EBFH06, Epson Carry Case, 3M HDMI, WARRANTY)	11
6	Printers (ordinary)-(HP Color LaserJet Pro MFP 3303sdw Printer, Print, Copy and Scan - Duplex Printing, ADF, Wireless, Ethernet, USB Interface with LCD Touchscreen - 499M6A WARRANTY)	1

CONDITIONS

1. Indicate the delivery time/stock availability. Suppliers MUST make full delivery before invoicing.
2. Terms of payment are 30 days from the date of invoice.
3. The prices should be valid for 60 days from the date of the quotations. Prices should be VAT Exclusive.
4. Please note this is not an order.
5. Amref Health Africa has zero tolerance for unethical or corrupt behavior at any level of the organization and takes appropriate remedial action where necessary. We award business solely on merit, based on the principles spelt out in the statement of business ethics that can be obtained from the Amref website using the link below:
https://amref.org/download/business-ethics-statement/
6. Your Quotation should correspond to the specifications of the Request for Quotation, if not indicate your remarks.
7. **Data Protection and Privacy statement**

You agree to have read and understood the Privacy Notice available at (www.amref.org/data-privacy-statement.) in relation to the processing of personal data and information. During interaction with the buyer, your personal, private and sensitive data or information may be obtained and used to process, manage and administer your account or for purposes incidental to business. This may include the transfer of the personal data outside the source jurisdiction. You acknowledge and consent to the disclosure, processing or transfer of personal data for such purpose.

Application Criteria:

- Only electronic submissions will be accepted.
- Submission should be made through procurement.zambia@amref.org not later than 17:00hrs, 19th March, 2026.
- All clarifications and questions should be addressed to procurement.zambia@Amref.org not later than 12:00hrs, 12th March, 2026.
- Your quotation should reference Medical Equipment on the subject line.
- **Note:** *Amref Health Africa Zambia may request for necessary and/or more information during the evaluation. Amref Health Africa Zambia will only contact the successful bidder (s) within the period of 2 weeks from the closing date of submission.*

Amref reserves the right to accept or reject any quotation without

giving reasons. Yours Faithfully,

PROCUREMENT OFFICER