TENDER NOTICE

SUPPLY AND DELIVERY OF EXAMINATION, DISPOSABLE, LATEX, NON-STERILE, SINGLE-USE, POWDERED (MEDIUM SIZE) GLOVES

TENDER NO. AMREF 30/10/2026/020

AMREF HEALTH AFRICA IN KENYA

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PART A: TECHNICAL REQUIREMENTS

SECTION 1: Invitation to Tender

1. Amref Health Africa invites sealed bids from eligible candidates for the supply and delivery of examination, disposable, latex, non-sterile, single-use, powdered (medium size) gloves. as specified in this tender document.

Item Description	Quantity	Unit of Measure
Examination, Disposable, Latex, Non-sterile, single-use, powdered (Medium size) gloves as per detailed specifications	31,080	Packs of 100 pieces

2. Interested eligible bidders may obtain further information from the **Amref Health Africa website** www.amref.org

3. Complete sets of tender documents can be downloaded from Amref Health Africa website, http://amref.org/tenders/ by interested bidders upon payment of a non-refundable fee of **Ksh. 2,000**. The payment should be made through the following Bank account(s): **Kenya Commercial Bank, Kipande House Branch, Account No: 1111429243, National Bank of Kenya, Wilson Branch, Account No: 01020058235400** OR **Pay bill: 890750 Account No: Examination Gloves**

4. Bidders will then attach a copy of the mobile money receipt or the banking/deposit slip to the tender documents as proof of purchase.

5. Completed tender documents for preliminary and technical requirements are to be enclosed in a plain envelope marked with the tender reference number and tender name. **The financial bid MUST be in a separate envelope marked with the tender reference number, tender name, vendor's name and vendor's contact details. The financial bid will only be opened for those bidders who will have qualified in the technical evaluation**. **Please note that only one complete tender document is required (Do not provide additional copies).**

6. Tenders must be delivered to the address below not later than **Friday 13th November 2026 at 12.00 noon** and must be accompanied by a tender security of **Ksh. 250,000.00** in the Currency specified in the tender document in the form of a bank guarantee from a reputable bank and must be delivered with the Tender Documents in the technical bid**, (tender securities from insurance companies will NOT be accepted)**. The tender security validity period from date of closing tender should also be indicated.

7. Interested eligible bidders are also invited to a virtual pre-bid conference on **Tuesday 03rd November 2026,** starting at **10.00 a.m.** To access the link for registration of the pre-bid conference, log onto the Amref Health Africa website: http://amref.org/tenders

8. Completed Tender Documents are to be enclosed in a plain sealed envelope(s) clearly marked with the tender name and tender reference number and should be addressed and delivered to the following address:

Chief Finance and Operations Officer
Amref Health Africa
P.O. Box 30125-00100,
NAIROBI

9. Tenders should be dropped at the **Amref Health Africa-KCO Tender Box** at the **Main Reception**. Tenders will be opened at 12 noon on the closing date in the presence of the Tenderers' representatives who choose to attend at the Amref Health Africa Kenya Country Office. Electronic bidding will not be permitted. **No bids will be accepted after 12 noon on the closing day.**

10. Prices quoted should be inclusive of VAT and all other applicable taxes and must be in Kenya Shillings and shall remain valid for 90 days from the closing date of the tender. The prices in your financial quotation should be broken down as follows: (Do not key in your financial quotation in this section).

    i Unit price
    ii 16% VAT
    iii Other applicable taxes
    iv Transport Cost
    v TOTAL Cost

NOTE:

1) Global Fund grants are tax-exempt. Bidders will be required to submit quotations inclusive of 16% VAT. Payment(s) to the successful bidder(s) shall be made in total exclusive of VAT and tax exemption certificate will be issued accordingly. Successful applicants shall be required to submit a proforma invoice and valid tax compliance certificate upon receipt of LPO for processing of specific VAT exemption certificate (Clause 2.18 and 2.19).

   Where an exemption is not granted, either in whole or in part, the Supplier shall be responsible for settling all applicable taxes, customs duties, levies, fees and other importation charges relating to the consignment. The Supplier shall not be entitled to claim additional payment from Amref Health Africa solely on the grounds that the anticipated exemption was not granted.

2) Samples will **ONLY** be requested from respective vendors who shall pass the mandatory requirements and will form part of the technical evaluation.

Amref Health Africa reserves the right to accept or reject any or all bids and is not bound to give reasons for its decision

SECTION 2: Instructions to Tenderers

2.1 Eligible Tenderers.

2.1.1 This Invitation for Tender is open to all eligible tenderers.

2.1.2 Tenderers shall not be under a declaration of ineligibility for corrupt or fraudulent practices.

2.1.3 Bidders whose bids are wrongly marked/ labelled shall be disqualified.

2.2 Cost of tendering.

2.2.1 The tenderer shall bear all costs associated with the preparation and submission of its bid. Amref Health Africa or its agents will under no circumstance be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

2.3 Specific Instructions

2.3.1 Bidders must quote for all items and quantities as indicated in order to qualify for evaluation.

2.3.2 The final bound tender document must be serially paginated (All pages in the document from top page (immediately after top cover) to the last page (one before back cover) including table of content, separators, brochures, bank deposit slip and any other attachments) in a continuous ascending order from the first page to the last in this format; 1,2,3……n where n is the last page.

2.3.3 Should the reverse side of any leaf have content, it will also be considered as a page and should also be paginated.

2.3.4 Any alterations to the page numbering in the bid document must be clearly countersigned by the bidder. Failure to countersign such modifications shall render the bid non-compliant to the pagination requirement clause 2.3.2.

2.3.5 Any secondary attachment to a page (such as bank deposit slips/receipts etc.) should be glued onto that page. Stapling of secondary attachments is not allowed and shall render your bid non-responsive.

2.3.6 The following is the list of the countries whose NRAs (National Regulatory Authorities) are designated as a WHO Listed Authority (WLA)

Australia, Austria, Belgium, Bulgaria, Canada, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Indonesia, Ireland, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, United Kingdom, United States of America, Norway.

Refer to this website for more details/information: (https://www.who.int/publications/m/item/list-of-who-listed-authorities-wlas)

2.4 Amendment of documents

2.4.1 At any time prior to the deadline for submission of tenders, Amref Health Africa for any reasons, whether at its initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendments.

2.4:2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

2.4 :3 In order to allow prospective tenderers a reasonable time in which to take the amendment into account in preparing their tenders, Amref Health Africa at its discretion, may extend the deadline for the submission of tenders.

2.5 Tender Prices and Currencies

2.5.1 The tenderer shall indicate on the appropriate Price Schedule, the unit prices inclusive of all taxes and the total tender price of the items proposed to be purchased under the contract.

2.5.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subjected to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

2.5.3 The price quoted shall be in Kenya Shillings.

2.6 Validity of Tenders

2.6.1 Tenders shall remain valid for 90 days after the date of tender opening prescribed by Amref Health Africa, pursuant to paragraph 2.10. Tenders valid for a shorter period shall be rejected by Amref Health Africa as non-responsive.

2.6.2 In exceptional circumstances, Amref Health Africa may solicit the tenderers' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tenderer may refuse the request. A tenderer granting the request will not be required nor permitted to modify its tender.

2.7 Sealing and Marking of Tenders

2.7.1 The tenderer shall seal the tender and mark it with the number and name of the tender and **"DO NOT OPEN BEFORE 12 noon on Friday 13th November 2026.**

2.8 Deadline for Submission of Tenders

2.8.1 Tenders must be received by Amref Health Africa at the address specified not later than **12 noon, on Friday 13th November 2026.**

2.9 Modification of Tenders

2.9.1 The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including the substitution of withdrawal of the tenders, is received by Amref Health Africa prior to the deadline prescribed for submission of tenders.

2.9 2 The tenderer modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.10:1. A withdrawal notice may be sent by email but followed by a signed confirmation copy, postmarked no later than the deadline for submission of tender.

2.9 :3 No tenderer may be contacted after the deadline for submission of tenders.

2.10 Withdrawals of tender

2.10 :1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer.

2.10.2 A bidder who withdraws its tender after the deadline for submission will forfeit its bid security deposit

2.11 Opening of tenders

2.11 :1 Amref Health Africa will open all tenders in the presence of tenderers' representatives who choose to attend at **12 noon, on Friday 13th November 2026** and in the location specified in the tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.

2.11 :2 The tenderers' names, tender modifications or withdrawals, and the presence or absence of requisite tender security and such other details as Amref Health Africa, at its discretion may consider appropriate, will be announced at the opening.

2.11 :3 Amref Health Africa will prepare a tender opening report.

2.12 Clarification of tenders

2.12 :1 To assist in the examination, evaluation and comparison of tenders Amref Health Africa, at its discretion, may ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or Substance of the tender shall be sought, offered, or permitted.

2.12 :2 Any effort by the tenderer to influence Amref Health Africa in the tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.13 Evaluation and Comparison of tenders

2.13 :1 Amref Health Africa will examine the tenders to determine whether they are complete, whether any computation errors have been made, whether required securities/tender purchases have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination, a tender that will be determined to be substantially non-responsive will be rejected by Amref Health Africa.

2.13 :2 Amref Health Africa will evaluate and compare the tenders, which have been determined to be substantially responsive.

2:13:3 Amref Health Africa will notify bidders who will be required to provide samples in good time with specific sample submission details following finalization of the preliminary evaluation.

2.13 :4 Amref Health Africa will ensure that the submitted samples are catalogued accordingly and correspond to the assigned bid number(s). The tenderers should ensure that all their samples have been captured correctly.

2.14 Notification of Award

2.14 :1 Prior to the expiration of the period of tender validity, Amref Health Africa will notify the successful tenderer in writing with the intention to award the tender

2.14 :2 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful alongside the intention to award.

2.14.3 Upon expiry of the appeal period, Amref Health Africa will notify the successful tenderer in writing that the tender has been accepted.

2.15 Appeal Period

2.15 :1 Any vendor/service provider who wishes to appeal against the outcome of the tender shall do so in writing within 3 working days of the date of the notification/regret letter. Any letter received after the third day shall not be responded to and shall be treated as null and void. Amref Health Africa shall

have dispensed with this procurement.

2.16 Contacting Amref Health Africa

2.16 :1 No tenderer shall contact Amref Health Africa on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.16 :2 Any effort by a tenderer to influence Amref Health Africa in its decisions on tender evaluation, tender evaluation committee, or contract award will result in the rejection of the tenderer's tender.

2.17 Leadtime and delivery details

2:17:1 The supplier should be able to deliver the items they have quoted for as specified in this tender document.

2:17:2 The supplier should include delivery schedule with lead times.

2:17:3 On arrival the supplies should be free from damage. The supplier shall be liable for all losses due to insufficient or unsuitable packing and delivery arrangements and shall be liable for the cost of returning any unacceptable supplies.

2:17:4 The supplies must be free from objectionable matter and any substances that would represent a hazard to health.

2.18 Tax Treatment & Exemption Requirements

2.18:1 The Global Fund programme is eligible for tax-exemption arrangements, subject to the applicable Government of Kenya procedures and approval by the relevant authorities. Bidders shall, in addition to the financial requirements, prepare their quotations in accordance with the requirements set out below, with emphasis on the processing of general tax exemptions for eligible supplies.

2.18:2 Tax treatment and delivery assumptions

For purposes of this tender, local availability and delivery of goods and services is encouraged. Bidders shall clearly state the basis of their quotations, including the location of supply and any applicable delivery costs. Where a bidder intends to import goods or source them from outside Kenya, this arrangement must be disclosed in the quotation, and all associated costs must be adequately provided for.

2.18:3 The programme's tax-exemption arrangements shall, for purposes of this tender, be offered for eligible supplies, subject to applicable Government of Kenya procedures and approval by the relevant authorities. Bidders shall include in their prices all other applicable taxes, duties, levies, import charges and related costs, as applicable, and shall not assume that the programme will guarantee the exemption.

2.18:4 Where an exemption is not granted, either in whole or in part, the Supplier shall be responsible for settling all applicable taxes, customs duties, levies, fees and other importation charges relating to the consignment. The Supplier shall not be entitled to claim additional payment from Amref Health Africa solely on the grounds that the anticipated exemption was not granted.

2.18:5 Any import-related taxes, charges, levies and duties exemptions shall be considered only where expressly communicated in writing by Amref Health Africa to the successful bidder; and shall remain subject to the applicable legal and approval requirements. Bidders shall not assume that any exemption has been granted until the relevant approval or documentation has been issued.

No.	Required Disclosure	Description	Bidder's Response
1.	Source of supply	Local supplier/ Kenyan Stock/ Importation required	
2.	Current stock availability	In stock/ Partially available/ Not in stock	
3.	Country of origin	State Country	
4.	Expected Delivery Period	No. of calendar days	
5.	Customs Clearing Agent	Capacity & experience in arranging and executing CB1A customs bonds	

2.19 Supporting documentation for tax exemption processing

2.19:1 For VAT exemption processing for locally sourced goods or services, the successful bidder shall submit the following documents, within **three (3) working days** of receipt of the Local Purchase Order (LPO)

1. A valid Tax Compliance Certificate (TCC).
2. A proforma invoice showing the description of goods or services, consistent with LPO quantities, unit prices, VAT rate, VAT amount and total value.
3. The relevant Local Purchase Order (LPO), or contract issued by Amref Health Africa.
4. Any additional supporting documentation reasonably required by Amref Health Africa or the relevant tax authority.

2.19:2 For the processing of exemptions from import-related taxes, duties, levies and charges, the successful bidder shall, at least **three (3) weeks** before the expected arrival of the consignment, submit the following documents in addition to those specified above:

1. Consolidated Commercial Invoice (aligned with LPO; Consignee: Amref Health Africa; notify Supplier/Bank)
2. Consolidated Packing List
3. Airway Bill (AWB)/ Bill of Lading (B/L) - (Consigned to Amref Health Africa; notify Supplier/Bank)
4. Certificate of Conformity (CoC), where applicable
5. Certificate of Origin (CoO), where applicable
6. Import Declaration Form (IDF)
7. Any additional supporting documentation required by the relevant government authorities

2.19.3 The vendor is encouraged to engage qualified customs clearing agent with demonstrated capacity and experience in arranging and executing CB1A customs bonds for project-related consignments, including coordinating the subsequent regularisation or perfection of the relevant customs entries and

bonds in accordance with KRA requirements. The vendor shall be responsible for all costs associated with engaging the customs clearing agent along with all charges not part of the exemption processes.

2.20 Invoicing and compliance

2.20.1 The vendor shall only issue invoice(s) and related accompanying documentation e.g Goods/Services Received Notes (G/SRNs), and Reports upon receipt of the applicable exemption letter(s), in accordance with Amref Health Africa payment guidelines and applicable tax requirements. The VAT component shall be treated in accordance with the exemption granted.

2.20.2 Where an exemption has not been approved or issued, the parties shall apply the applicable Government of Kenya tax requirements and agree on the appropriate course of action before invoicing or payment is finalised.

2.20.3 The successful bidder shall be responsible for the timeliness, accuracy and completeness of all information and supporting documentation submitted for tax exemption processing and shall maintain a current tax compliance certificate throughout the period of engagement.

2.21 Audited Financial Statements

2.21.1 The Bidder shall submit copies of its two (2) most recent consecutive audited financial statements, relating to financial years not earlier than 2023. The submitted audited financial statements shall comply with all of the following requirements:

i. The financial statements shall be signed and dated by all directors and/or authorized officials required to sign under the Bidder's governance structure and applicable legal requirements. Where the financial statements provide for execution by more than one director or official, all required signatures shall be affixed. Financial statements that are unsigned or only partially executed shall be deemed non-responsive.

ii. The independent auditor's report shall be signed and dated by the engagement auditor. An auditor's stamp, seal, or firm name appearing without the auditor's handwritten or legally recognized signature shall not constitute compliance with this requirement.

iii. Each of the two audit reports shall contain an unmodified (unqualified) audit opinion. Audit reports containing a qualified opinion, adverse opinion, or disclaimer of opinion shall be deemed non-compliant.

iv. The audit report shall clearly state the full name and practicing certificate number of the engagement auditor responsible for issuing and signing the audit opinion.

v. The engagement partner signing the audit report shall, at the date of issuance of the audit report, be duly registered, licensed, and authorized to practice by the Institute of Certified Public Accountants of Kenya (ICPAK). Where the audit firm is not registered in Kenya, the engagement partner shall be duly registered, licensed, and authorized to practice by the applicable professional or regulatory body in the jurisdiction in which the firm is established. In all cases, the engagement partner and the audit firm shall be in good standing with the relevant professional and regulatory authorities at the date of issuance of the audit report.

vi. Where applicable under prevailing professional and regulatory requirements, (October 2025 onwards), the audit report shall bear a valid Unique Document Identification Number (UDIN) and any other mandatory authentication features prescribed by the relevant regulatory authority.

Failure to satisfy any of the requirements above shall render this requirement non-responsive.

SECTION 3: Eligibility Requirements and Technical Specifications

Supply and Delivery of Examination, Disposable, Latex, Non-sterile, single-use, powdered (Medium Size) Gloves

A. Preliminary Evaluation Criteria

Bids will be evaluated based on the following criteria.

Bids **lacking any of the documents** below will be considered as non-responsive and therefore will be eliminated at this stage.

PRELIMINARY EVALUATION OF MANDATORY REQUIREMENTS

No.	Particulars	Marks	Bidders Score	Remarks
1.	Provide a copy of the Certificate of Incorporation/Certificate of Registration	**1 or 0**		
2.	Provide a copy of a valid KRA Tax Compliance certificate	**1 or 0**		
3.	Must attach the mobile money deposit receipt/banking deposit slip as proof of purchase of tender document	**1 or 0**		
4.	Must provide a copy of a valid business Trading License	**1 or 0**		
5.	Submit a current CR12 from the Registrar of Companies (generated not earlier than **October 2025**) or copies of identification cards for Sole Proprietors/Partnerships	**1 or 0**		
6.	Must provide Manufacturer's certificate (if bidding as the manufacturer) or Manufacturer's authorization certificate (if not the manufacturer) *Refer to Section 6*	**1 or 0**		
7.	Provide either of the following; i A document that shows that the certifying body is recognized by any of the Notified Bodies listed for conformity assessment of medical devices in the Nando database, OR; ii Attach a copy of the registration or marketing authorization by the manufacturer/supplier for its latex gloves (even on an emergency basis) by any of the regulatory authorities (SRA). ***Refer to clause 2.3.6***	**1 or 0**		
8.	Provide a valid CE mark certificate for the gloves or ISO 13485 certificate	**1 or 0**		
9.	Provide an **ISO 11193-1:2020** certificate or KEBS equivalent for the gloves	**1 or 0**		

10.	Must provide tender security from a reputable bank amounting to **KES 250,000.00** valid up to and including **Wednesday 12th May 2027**	**1 or 0**		
11.	Must submit copies of the most recent 2 sequential audited financial reports (not older than 2023) that both meet the requirements under **section 2.21** of the instruction to tenderers	**1 or 0**		
12.	Must provide financial proposal in a separate envelope	**1 or 0**		
13.	**ENSURE** that all pages are sequentially paginated in the format 1, 2,3 …. starting with 1 on the top page ***(see details of pagination and binding on sections 2.3.1 to 2.3.5 of the tender document).***	**1 or 0**		

NOTE:

- **All the above documents numbered 1 to 13 should be packaged and arranged in that order under the preliminary evaluation criteria section of the tender document.**
- **The completed tender documents should be bound by tape. Spiral binding is discouraged.**

B. Technical Evaluation Criteria

	Detailed technical Specifications/ Description of requirements	Max Score	Score	Remarks
1	**Examination, Disposable, Latex, Non-sterile, Single use, Powdered (medium size) Gloves.** **Product parameters:** • Powdered • Disposable • Non-sterile but clean • Hypoallergenic • The gloves to have straight fingers. • Glove has a firm and fitting cuff • Cuff termination must be in the form of rolled rim. • The cuff should not tear off when applied over raglan sleeves • Gloves closely fit the morphology of the hand • Should not have hard masses **ISO 11193-1:2020 Parameters** • Dimensions- o Length of examination gloves size -7.5 (230MM minimum) o Thickness - mid finger-smooth area (0.08MM minimum) o Thickness - palm centre -smooth area (2MM Maximum) o Width of examination gloves size - 7.5 (90-100mm) • Elongation at break before accelerated ageing % (650 Minimum) • Force at break before accelerated ageing (7N Minimum) • Water tightness (Not More Than 10 gloves shall leak) **Glove sizes** • Medium: - 31,080 Packs of 100 pieces each **Note: Provide a laboratory test report and a certificate from KEBS or an equivalent to confirm the above** **Standard certification** • In case of claimed conformity with the EN standard, the claim and/or the CE mark will not be considered valid unless the "declaration of conformity" is by an appropriate "Notified Body" recognized by the EU Commission and listed as such in its NANDO database.)	**30 OR 0**		

	• Product must also conform to EN 455, or an equivalent internationally recognized standard
	
	Packaging parameters
	• Should be packed in packs of 100 pieces of gloves each.
	• Final packaging should have 10 packs of 100 gloves each in each larger box.
	
	Labeling parameters
	• Labeling should be in English
	• Legible and in indelible ink and not on a stick on.
	• The primary, secondary and tertiary packages should be labeled with;
	  • Manufacturer's name and address
	  • Country of origin
	  • Batch Number
	  • Date of manufacture
	  • Expiry date
	  • CE Mark
	Shelf Life
	• Should have a minimum shelf-life of 5 years during delivery
	Submission of sample:
	Bidders who meet the mandatory requirements will be given five (5) days' notice to submit a sample of Six (6) packs of medium-sized gloves in primary packaging as per the requirements above for evaluation.			

2	Provide proof of supply of medical-related items and accessories in the recent past (**2023 to date**), specifying the value **(At least one purchase order, contract, or invoice)** • Not provided/ Not Relevant – **0 mark** • Orders below Kshs 3M – **2 marks** • Kshs 3M and above - but below Kshs 5M- **5 marks** • Kshs 5M and above – **10 marks**	**10 Marks**		
	TOTAL TECHNICAL SCORE	**40 Marks**		
Only bidders who will score at least 35 marks and above shall proceed to the next stage of evaluation				

SECTION 4: Confidential Business Questionnaire

You are requested to give the particulars indicated in part 1 and either part 2(a), 2(b) or 2(c), whichever applies to your type of business.

Part 1 - General

Business Name: …… Location of Business premises:
Country/Town…….. Postal Address: ……..
Code: …… Town: …… Tel No.:
…… E-mail: ……
Fax: …… Nature of Business: ……
……

Part 2 (a) – Individuals

Your Name in full: …… Nationality: ……
Country of Origin: …… Citizenship details: ……..

Part 2 (b) – Partnership

	Name:	Nationality:	Citizenship Details:	Shares
1.	……			
2.	……			
3.	……			

Part 2 (c) – Registered Company

Private or Public:
……..
State the nominal and issued capital of the company:
……
……
Nominal KES:
……..
Issued KES:
……..

Give details of all directors as follows:

	Name:	Nationality:	Citizenship Details:	Shares
1.	……			
2.	……			
3.	……			

SECTION 5: Tender Security Form

TENDER NO. AMREF/30/10/2026/020

SUPPLY AND DELIVERY OF EXAMINATION, DISPOSABLE, LATEX, NON-STERILE, SINGLE-USE, POWDERED (MEDIUM SIZE) GLOVES

To: Amref Health Africa,

WHEREAS *[insert: **name of Tenderer**]* (hereinafter called "the Tenderer") has submitted its tender dated *[insert: **date of tender**]* for the performance of the above-named Contract (hereinafter called "the Tender")

KNOW ALL PERSONS by these present that WE *[insert: **name of bank**]* of *[insert: **address of bank**]* (hereinafter called "the Bank") are bound unto *[insert: **name of Purchaser]*** (hereinafter called "the Purchaser") in the sum of: *[insert: **amount]***, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank, this *[insert: **number**]* day of *[insert: **month**], [insert: **year**]*.

THE CONDITIONS of this obligation are the following:

1. If, after the tender submission deadline, the Tenderer
    i. Withdraws its tender during the period of tender validity specified by the Tenderer in the Tender Form, or
    ii. does not accept the Purchaser's corrections of arithmetic errors in accordance with the Instructions to Tenderers; or
    iii. does not at all reply to the Purchaser's requests for clarification.

2. If the Tenderer, having been notified of the acceptance of its tender by the Purchaser during the period of tender validity
    (a) fails or refuses to sign the Contract Agreement when required; or
    (b) Fails or refuses to issue the performance security in accordance with the Instructions to Tenderers.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due it, owing to the occurrence of any one of the two above-named CONDITIONS, and specifying the occurred condition or conditions.
This guarantee will remain in full force up to and including **Wednesday 12th May 2027,** and any demand in respect thereof must reach the Bank not later than the above date.

Note: A bidder who withdraws its tender after the deadline for submission will forfeit its bid security deposit.

For and on behalf of the Bank

Signed: _____ Date: _____

SECTION 6: Manufacturer's Authorization Form

(Must be on Manufacturer's or Producer's letterhead)

To. Amref Health Africa,
Opposite Langata Primary School,
P.O Box 30125-00100
Nairobi, Kenya

Dear Sirs,

WHEREAS *[insert: name of the manufacturer or producer]* (hereinafter, "we" or "us") who are established and reputable manufacturers or producers of *[insert: name and/or description of the Goods requiring this authorization]* (hereinafter, "Goods") having production facilities at *[insert: address of factory]* do hereby authorize *[insert: name and address of Tenderer]* (hereinafter, the
"Tenderer") to submit a tender, and subsequently negotiate and sign the Contract with you against [*insert: the specific tender name and tender number]* For supply of examination, disposable, latex, non-sterile, single-use, powdered gloves, including the above Goods produced by us.

We hereby extend our full guarantee and warranty for the above specified Goods against these tender documents.

For and on behalf of the Manufacturer or Producer

Signed: _____

Date: _____

In the capacity of *[insert: title, position, or other appropriate designation]* and duly authorize to sign this Authorization on behalf of *[insert: name of manufacturer or producer]*

NOTE: Manufacturer's Authorization must be ON LETTER HEAD and addressed to Amref Health Africa and must be specific to the tender and item and signed by an authorized signatory. - MANDATORY

SECTION 7: References

BANK REFERENCES	
BANK HOLDING MAIN ACCOUNT	
Bank name and address	
Name of account	
Account number	How long open?

COMMERCIAL REFERENCES	
Provide names and contract details of two customers who may be approached to verify your capacity to perform against similar contracts.	
LOCAL/INTERNATIONAL TRADE REFERENCE – CUSTOMER 1	
Name and address	
Activity	Period of relationship
Contact name	Fax no.
Telephone No.	
LOCAL/INTERNATIONAL TRADE REFERENCE – CUSTOMER 2	
Name and address	
Activity	Period of relationship
Contact name	Fax no.
Telephone No.	

SECTION 8: Delivery Schedule of Goods

Description	Qty	Unit of Measure	Delivery Location
Medium size, Examination, Disposable, Latex, non-sterile, single-use, powdered gloves	31,080	Packs of 100 pieces of gloves	Delivery will be at a central location within Nairobi

Note:

- **Final packaging should have 10 packs of 100 gloves each in each larger box.**

PART B: FINANCIAL REQUIREMENTS

PLEASE PROVIDE THIS IN A DIFFERENT *ENVELOPE* *[The financial bid **MUST** be in a separate envelope marked with the tender reference number, tender name, vendor's name and vendor's contact details. The financial bid will only be opened for those bidders who will have qualified in the technical evaluation]*

SECTION 1: Price Schedule

BIDDERS NAME	SPECIFICATIONS	TENDER NUMBER	QTY	UNIT PRICE	16% VAT	TOTAL	REMARKS
			TOTAL PRICE				

SECTION 2: Delivery Leadtime

BIDDERS NAME	SPECIFICATIONS	TENDER NUMBER	QTY	DELIVERY LEAD TIME	REMARKS
		TOTAL			

Note. In case of discrepancy between the unit price and total, the unit price shall prevail.

Currency:	**Grand Total Bid Price:**	**Amount in Figures:**
		Amount in Words
Bidder's Name and Address	**Date**	**Signature and Stamp**

Note: Indicate breakdown of all taxes applicable.

DECLARATION

I/We have completed this form (s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to do so, and that any inaccuracy in the information filled herein will lead to the disqualification of the tenderer.

For and on behalf of: ……

Name: ……

Date: ……

Signature: ……

DELIVERY COMMITMENT FORM

I/We …….. acknowledge the delivery schedule above
[***insert: tenderer's name***]

for the procurement of ……. and do hereby commit
[***insert: description and the tender number***]

ourselves that we shall deliver these goods within ……..as stipulated in this tender document. ***[insert: timelines]***

For and on behalf of:

……

Name:

……

Date:

……

Signature:

…….

ANNEX 1: STAGES OF TENDER

PART A

A. Preliminary Evaluation

Tenderers are required to comply with mandatory requirements

- ✓ Bidders who shall not provide any of the documents shall be considered non-responsive and shall not proceed to the next stage(s) of evaluation

B. **Technical Evaluation**

i. **Documents Examination**

- ✓ Bidders who will not meet the pass mark(s) as specified shall be considered non-responsive and shall not proceed to the next stage(s) of evaluation

ii. **Product Evaluation**

- ✓ The technical evaluation shall involve the product evaluation and or samples where applicable

PART B

- Financial Evaluation & Delivery lead time evaluation

  - ✓ Tenderers who are successful at preceding stages shall have their prices and delivery period compared and award recommended to the lowest evaluated responsive bid.

- Contracting
  - ✓ If accepting of the offer, the successful bidder shall be contracted per the sample standard agreement accessible on the Amref website.