TENDER NOTICE

SUPPLY AND DELIVERY OF DIGNITY KITS

Amref Health Africa in Kenya

TENDER NO. AMREF /13/11/2026/023

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PART A: TECHNICAL REQUIREMENTS

SECTION 1: Invitation to Tender

1. Amref Health Africa invites sealed bids from eligible candidates for the supply and delivery of dignity kits to Amref Health Africa, Kenya Country Office.

2. Interested eligible bidders may obtain further information from the **Amref Health Africa website** www.amref.org

3. Complete sets of tender documents can be downloaded from Amref Health Africa website; http://amref.org/tenders/ by interested bidders upon payment of non-refundable fee of **Ksh.2,000**. The payment should be made through the following Bank account(s): **Kenya Commercial Bank, Kipande House Branch, Account No: 1111429243** OR **National Bank of Kenya, Wilson Branch, Account No: 01020058235400** or via **MPesa Paybill 890750**, **Account: Kits**

4. Bidders will then attach a copy of the mobile money/banking or deposit slip to the tender documents as proof of purchase.

5. Completed tender documents for preliminary and technical requirements are to be enclosed in a plain envelope marked with the tender reference number and tender name. Within the single outer envelope, **the financial bid MUST be in a separate envelope marked with the tender reference number, tender name, vendors name and vendors contact details. The financial bid will only be opened for those bidders who will have qualified in the technical evaluation**. **Please note that only one complete tender document is required (Do not provide additional copies).**

6. Tenders must be delivered to the address below not later than **Friday 27th November 2026 at 12.00 noon** and must be accompanied by a tender security of **Kshs 131,000.00** in the Currency specified in the tender document in the form of a bank guarantee from a reputable bank and must be delivered with the Tender Documents in the technical bid**, (tender securities from insurance companies will NOT be accepted)**. The tender security validity period from date of closing tender should also be indicated.

7. Interested eligible bidders are also invited to a pre-bid conference on **Tuesday 17th November 2026** starting at **10.00 a.m.** To access the link for registration of pre-tender conference, log onto the Amref Health Africa website; http://amref.org/tenders

8. Completed Tender Documents are to be enclosed in a plain sealed envelope(s) clearly marked with the tender name and tender reference number and should be addressed and delivered to the following address:

Chief Finance & Operations Officer
Amref Health Africa
P.O. Box 30125-00100
NAIROBI

9. Tenders should be dropped at the **Amref Health Africa-KCO Tender Box** at the **Main Reception**. Tenders will be opened at 12 noon on the closing date in the presence of the Tenderers' representatives who choose to attend at the Amref Health Africa Large Lecture room. Electronic bidding will not be permitted. **No bids will be accepted after 12 noon on the closing day.**
10. Prices quoted should be inclusive of VAT and all other applicable taxes and must be in **Kenya Shillings and shall remain valid for 90 days from the closing date of the tender**. The prices in your financial quotation should be broken down as follows: (Do not key in your financial quotation in this section)
    (i) Unit price
    (ii) 16% VAT
    (iii) Other applicable taxes
    (iv) Transport Cost
    (v) TOTAL Cost

Amref Health Africa reserves the right to accept or reject any or all bids and is not bound to give reasons for its decision

SECTION 2: Instructions to Tenderers

2.1 Eligible Tenderers.

2.1.1 This Invitation for tender is open to all eligible tenderers.
2.1.2 Tenderers shall not be under a declaration of ineligibility for corrupt or fraudulent practices.
2.1.3 Bidders whose bids are wrongly marked/ labelled shall be disqualified.

2.2 Cost of tendering.

2.2.1 The tenderer shall bear all costs associated with the preparation and submission of its bid. Amref Health Africa or its agents, will under no circumstance be responsible or liable for those costs regardless of the conduct or outcome of the tendering process.

2.3 Specific Instructions

2.3.1 Bidders must quote for all items and quantities as indicated in the tender document in order to qualify for evaluation.
2.3.2 The final bound tender document must be serially paginated (All pages in the document from top page (immediately after top cover) to the last page (one before back cover) including table of content, separators, brochures, bank deposit slip and any other attachments) in a continuous ascending order from the first page to the last in this format; 1,2,3……n where n is the last numerical page number.
2.3.3 Should the reverse side of any leaf have content, it will also be considered as a page and should also be paginated.
2.3.4 Any alterations to the page numbering in the bid document must be clearly countersigned by the bidder. Failure to countersign such modifications shall render the bid non-compliant to the pagination requirement clause 2.3.2.
2.3.5 Any secondary attachment to a page (such as bank deposit slips/receipts etc.) should be glued onto that page. Stapling of secondary attachments is not allowed and shall render your bid non-responsive.
2.3.6 The bid document and all attachments (brochures, datasheets, catalogues etc) shall be in English

2.4 Amendment of documents

2.4.1 At any time prior to the deadline for submission of tenders, Amref Health Africa for any reasons, whether at its initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendments.
2.4.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post, or the amendment will be published as an addendum on the Amref Health Africa website (http://amref.org/tenders/). Amendments will be binding on all tenderers.
2.4.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, Amref Health Africa at its discretion may extend the deadline for the submission of tenders.

2.5 Tender Prices and Currencies

2.5.1 The tenderer shall indicate on the appropriate Price Schedule, the unit prices inclusive of all taxes and the total tender price of the items proposed to be purchased under the contract.

2.5.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subjected to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

2.5.3 The price quoted shall be in Kenya Shillings.

2.6 Validity of Tenders

2.6.1 Tenders shall remain valid for 90 days after the date of tender opening prescribed by Amref Health Africa, pursuant to paragraph 2.11. Tenders valid for a shorter period shall be rejected by Amref Health Africa as non-responsive.

2.6.2 In exceptional circumstances, Amref Health Africa may solicit the tenderers' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tenderer may refuse the request. A tenderer granting the request will not be required nor permitted to modify its tender.

2.7 Sealing and Marking of Tenders

2.7.1 The tenderer shall seal the tender and mark it with the number and name of the tender and **"DO NOT OPEN BEFORE 12 noon on Friday 27th November 2026.**

2.8 Deadline for Submission of Tenders

2.8.1 Tenders must be received by Amref Health Africa at the address specified not later than **12 noon on Friday 27th November 2026.**

2.9 Modification of Tenders

2.9:1 The tenderer may modify or withdraw its tender after the tender's submission provided that written notice of the modification, including substitution of withdrawal of the tenders, is received by Amref Health Africa prior to the deadline prescribed for submission of tenders.

2.9:2 The tenderer modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.7:1. A withdrawal notice may be sent by email but followed by a signed confirmation copy, postmarked no later than the deadline for submission of tender.

2.9:3 No tenderer may be contacted after the deadline for submission of tenders.

2.10 Withdrawals of tender

2.10:1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer.

2.10.2 A bidder who withdraws its tender after the deadline for submission will forfeit its bid security deposit

2.11 Opening of tenders

2.11:1 Amref Health Africa will open all tenders in the presence of tenderers' representatives who choose to attend at **12 noon on Friday 27th November 2026** and in the location specified in the tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.

2.11:2 The tenderers' names, tender modifications or withdrawals, and the presence or absence of requisite tender security and such other details as Amref Health Africa, at its discretion may consider appropriate, will be announced at the opening.

2.11:3 Amref Health Africa will prepare a tender opening report.

2.12 Clarification of tenders

2.12:1 To assist in the examination, evaluation and comparison of tenders Amref Health Africa, at its discretion, may ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or Substance of the tender shall be sought, offered, or permitted.

2.12:2 Any effort by the tenderer to influence Amref Health Africa in the tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.13 Evaluation and Comparison of tenders

2.13:1 Amref Health Africa will examine the tenders to determine whether they are complete, whether any computation errors have been made, whether required securities/tender purchases have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination, a tender that will be determined to be substantially non-responsive will be rejected by Amref Health Africa.

2.13:2 Amref Health Africa will evaluate and compare the tenders, which have been determined to be substantially responsive.

2:13:3 Amref Health Africa will notify bidders who will be required to provide samples in good time with specific sample submission details following finalization of the preliminary evaluation.

2.13:4 Amref Health Africa will ensure that the submitted samples are catalogued accordingly and correspond to the assigned bid number(s). The tenderers should ensure that all their samples have been captured correctly.

2.14 Notification of Award

2.14:1 Prior to the expiration of the period of tender validity, Amref Health Africa will notify the successful tenderer in writing with the intention to award the tender

2.14:2 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful alongside the intention to award.

2.14.3 Upon expiry of the appeal period, Amref Health Africa will notify the successful tenderer in writing that the tender has been accepted.

2.15 Appeal Period

2.15:1 Any vendor/service provider who wishes to appeal against the outcome of the tender shall do so in writing within 3 working days of the date of the notification/regret letter. Any letter received after the third day shall not be responded to and shall be treated as null and void. Amref Health Africa shall have dispensed with this procurement.

2.16 Contacting Amref Health Africa

2.16:1 No tenderer shall contact Amref Health Africa on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.16:2 Any effort by a tenderer to influence Amref Health Africa in its decisions on tender evaluation, tender evaluation committee, or contract award will result in the rejection of the tenderer's tender.

2.17 Leadtime and delivery details

2:17:1 The supplier should be able to deliver the items they have quoted for in full as specified in this tender document.

2:17:2 The supplier should include delivery schedule with lead times.

2:17:3 On arrival the supplies should be free from damage. The supplier shall be liable for all losses due to insufficient or unsuitable packing and delivery arrangements and shall be liable for the cost of returning any unacceptable supplies.

2:17:4 The supplies must be free from objectionable matter and any substances that would represent a hazard to health.

2:17:5 All dignity kits shall be delivered to **Amref Health Africa, Langata Road, Nairobi**. No deliveries to counties or other distribution points are required under this tender.

2:17:6 All dignity kits and their components shall be subject to inspection by Amref Health Africa at the awarded supplier's warehouse and/or on delivery to Amref Health Africa.

2:17:7 Dignity kits or components that do not conform to the specifications or the approved sample at the time of the delivery may be rejected and shall be replaced by the awarded supplier at its own cost within 3 days.

SECTION 3: Eligibility Requirements and Technical Specifications

Supply and Delivery of Dignity Kits

A: Preliminary Evaluation Criteria

Bids will be evaluated based on the below criteria.

Bids **lacking any of the documents** below will be considered as non-responsive and therefore will be eliminated at this stage.

	PRELIMINARY EVALUATION OF MANDATORY REQUIREMENTS			
	Mandatory Requirements			
No.	**Particulars**	**Marks**	**Compliant**	**Non-compliant**
1.	Copy of Certificate of Incorporation/Certificate of Registration	1 or 0		
2.	Copy of valid KRA Tax Compliance certificate	1 or 0		
3.	Must attach a copy of the mobile money deposit receipt/banking deposit slip as proof of purchase of tender document	1 or 0		
4.	Must provide a copy of valid business Trading License	1 or 0		
5.	A current CR12 from the Registrar of Companies (generated within the last 12 months– **as from November 2025 to date**) or copies of identification cards for Sole Proprietors/Partnerships. (Must Specify the shareholding)	1 or 0		
6.	Must provide tender security from a reputable bank amounting to **KES 131,000.00** valid until **May 6th 2027.**	1 or 0		
7.	Must submit copies of the most recent 2 sequential audited financial reports (not older than 2023) and each must be signed and dated by the auditor and the firms Directors. **(Both reports must have unqualified/unmodified auditor's opinion).** ***(PS:*** *For Audit reports issued after 1st October 2025 - Practitioners are required to append the generated UDIN at the bottom of all audit opinions to enhance authenticity, traceability, and accountability for verification from the portal on the ICPAK website.)*	1 or 0		
8.	**ENSURE** that all pages are sequentially paginated in the format 1, 2,3 …. starting with 1 on the top page ***(see details of pagination and binding on sections 2.3.1 and 2.3.2 of the tender document).***	1 or 0		

Note 1: All the above documents numbered 1 to 8 should be packaged and arranged in that order under the preliminary evaluation criteria section of the tender document.
Note 2: The document should be bound by tape. Spiral binding is discouraged.

B: Technical Evaluation Criteria

<table>
<tr><th colspan="2">Detailed technical Specifications/ Description of requirements</th><th>Max</th><th>Score</th></tr>
<tr><td colspan="4">Compliance with Technical Specifications</td></tr>
<tr><td>1.</td><td colspan="2">Dignity kits shall be supplied in three (3) kit types, as specified below.

Kit Type 1: Girls' Full Pack (with disposable and reusable pads) – 1,500 kits, each consisting of:

<table>
<tr><th></th><th>Item</th><th>Specifications</th><th>Qty per kit</th><th>Total for 1,500 kits</th></tr>
<tr><td>1</td><td>Disposable sanitary pads</td><td>KEBS-marked; commercially sealed, hygienically manufactured, safe, absorbent and comfortable; regular and overnight absorbency as specified below; individually wrapped where applicable

<u>Each packet of disposable sanitary pads shall contain a minimum of 8 winged pads; of the 3 packets per kit, 2 shall be regular and 1 overnight pack. Bidders shall state the length (mm) of the regular and overnight pads offered.</u></td><td>3 packets</td><td>4,500 packets</td></tr>
<tr><td>2</td><td>Reusable sanitary pads</td><td>KEBS-marked (KS 2925:2022); safe, absorbent and comfortable; withstands repeated washing without loss of absorbency or structure; supplied with pictorial care instructions; bidder to state tested number of washes and usable life (indicatively 1–3 years)

<u>The pack of 5 should contain:</u>
• <u>2 light-flow smaller pads (the minis)</u>
• <u>2 regular-flow medium-sized pads</u>
• <u>1 super maxi pad for overnight use or heavier flow days</u>
<u>Bidders shall state the length (mm) and absorbency of each size. Pads shall be winged with secure (e.g. snap) fastening, have a leak-resistant backing layer.</u></td><td>1 pack of 5 pads</td><td>1,500 packs</td></tr>
<tr><td>3</td><td>Regular underwear (panties)</td><td>New, cotton-rich fabric; breathable, comfortable fit; normal panties (not period underwear); sizes to fit girls aged 10 to 18 years, (to be supplied in the ratio 30% Small, 40% Medium, 30% Large); individually or hygienically packed</td><td>3 pieces</td><td>4,500 pieces</td></tr>
<tr><td>4</td><td>Bathing soap</td><td>New, sealed, mild, unscented or lightly scented, locally familiar bar soap suitable for ordinary personal hygiene; approximately 200 g per bar</td><td>2 bars</td><td>3,000 bars</td></tr>
<tr><td>5</td><td>Petroleum jelly</td><td>Sealed, clearly labelled, pure white petroleum jelly, unscented and suitable for skin use</td><td>1 pack, approx. 500 g</td><td>1,500 packs</td></tr>
<tr><td>6</td><td>Waterproof pouch for used pads</td><td>Small, waterproof, discreet, durable and washable pouch for storing used pads until they can be washed or disposed of; large</td><td>1 piece</td><td>1,500</td></tr>
</table>
</td><td>30 or 0</td><td></td></tr>
</table>

		enough to hold at least three folded reusable pads; bidder to state dimensions and material		
7	Carry bag	Lightweight, durable sports-type fabric bag (not a padded or laptop-style backpack); washable or wipe-clean; secure closure; adequate capacity for all kit items; bidder to state dimensions and fabric Colour and design as per Artwork in Section 7 *[Option 1 / 2 / 3]; with no labelling of the contents*	1 piece	1,500
8	Menstrual health information materials	Printed, illustrated booklet or pamphlet in English and Kiswahili; simple language and pictures; covers how to use reusable and disposable pads, washing, drying, storage and disposal, warning signs and where to seek care, and that menstruation does not mean readiness for marriage. (*Content and artwork will be developed by the supplier and approved by Amref Health Africa before mass production*)	1 set	1,500
9	Toothbrush	New, individually packaged; suitable for the intended age group	1 piece	1,500
10	Toothpaste	New, sealed, clearly labelled; approximately 100–150 g per tube	1 tube	1,500

Kit Type 2: Girls' Disposable-only Pack (no reusable pads; for settings where reusable pads are not suitable) – 1,000 kits, each consisting of:

	Item	**Specifications**	**Qty per kit**	**Total for 1,000 kits**
1	Disposable sanitary pads	KEBS-marked; commercially sealed, hygienically manufactured, safe, absorbent and comfortable; regular and overnight absorbency as specified below; individually wrapped where applicable ***Each packet of disposable sanitary pads shall contain a minimum of 8 winged pads; of the 3 packets per kit, 2 shall be regular and 1 overnight pack. Bidders shall state the length (mm) of the regular and overnight pads offered.***	3 packets	3,000 packets
2	Regular underwear (panties)	New, cotton-rich fabric, breathable, comfortable fit; normal panties (not period underwear); sizes to fit girls aged 10 to 18 years, (to be supplied in the ratio 30% Small, 40% Medium, 30% Large); individually or hygienically packed	3 pieces	3,000 pieces
3	Bathing soap	New, sealed, mild, unscented or lightly scented, locally familiar bar soap suitable for ordinary personal hygiene; approximately 200 g per bar	2 bars	2,000 bars
4	Petroleum jelly	Sealed, clearly labelled, pure white petroleum jelly, unscented and suitable for skin use	1 pack, approx. 500 g	1,000 packs

5	Waterproof pouch for used pads	Small, waterproof, discreet, durable and washable pouch for storing used pads until they can be disposed of; ***large enough to hold at least three used disposable pads; bidder to state dimensions and material***	1 piece	1,000
6	Carry bag	Lightweight, durable sports-type fabric bag (not a padded or laptop-style backpack); washable or wipe-clean; secure closure; adequate capacity for all kit items; bidder to state dimensions and fabric Colour and design as per Artwork in Section 7 *[Option 1 / 2 / 3]; with no labelling of the contents*	1 piece	1,000
7	Menstrual health information materials	Printed, illustrated booklet or pamphlet in English and Kiswahili; simple language and pictures; covers how to use and safely dispose of disposable pads, warning signs and where to seek care, and that menstruation does not mean readiness for marriage. (*Content and artwork will be developed by the supplier and approved by Amref Health Africa before mass production.)*	1 set	1,000
8	Toothbrush	New, individually packaged; suitable for the intended age group	1 piece	1,000
9	Toothpaste	New, sealed, clearly labelled; approximately 100–150 g per tube	1 tube	1,000

Kit Type 3: Boys' Pack – 500 kits, each consisting of:

	Item	**Specifications**	**Qty per kit**	**Total for 500 kits**
1	Boys' boxer shorts (underwear)	New, cotton-rich fabric, breathable, comfortable fit; age group 13–17 years, (to be supplied in the ratio 30% Small, 40% Medium, 30% Large). Plain, muted solid colours such as navy, dark grey, black or dark green. No bright colours, prints, slogans, cartoon characters or brand logos	3 pairs	1,500 pairs
2	Petroleum jelly	Sealed, clearly labelled, pure white petroleum jelly, unscented and suitable for skin use	1 pack, approximately 500 g	500 packs
3	Carry bag	Lightweight, durable sports-type fabric bag (not a padded or laptop-style backpack); washable or wipe-clean; secure closure; adequate capacity for all kit items; bidder to state dimensions and fabric Colour and design as per Artwork in Section 7 *[Option 1 / 2 / 3]; with no labelling of the contents*	1 piece	500
4	Toothbrush	New, individually packaged; suitable for the intended age group	1 piece	500

	5	Toothpaste	New, sealed, clearly labelled; approximately 100–150 g per tube	1 tube	500		

Items that shall <u>not</u> be supplied

Strongly fragranced products; menstrual cups and tampons; any item that conflicts with local religious or cultural norms (for example alcohol-based products in Muslim communities).

Packaging and labelling parameters

- Each kit (Kit Types 1, 2 and 3) shall be packed in its carry bag. The contents shall be arranged to prevent damage, contamination or leakage during transportation and storage.
- Packaging shall be discreet and neutral, with no obvious labelling of the contents.
- Labelling should be in English; user instructions and information materials shall be in English and Kiswahili.
- Legible and in indelible ink and not on a stick-on.
- Carry expiry date(s) where relevant and be delivered with adequate remaining shelf life.
- Be labelled with manufacturer's name and address, Country of origin, Batch No, Date of manufacture and Expiry date.
- Packaging shall be minimal and, where possible, recyclable or compostable, and shall protect the contents in hot, dry and humid conditions.
- Products shall be free from harmful chemicals; supporting documents shall be provided on request.
- The carry bag shall bear Future4Binti branding (*Artwork in Section 7*) and the information materials shall carry Future4Binti branding as shall be provided by Amref Health Africa; *neither shall label the contents.*

Submission of samples: Bidders who meet the mandatory requirements will be given five (5) days' notice to submit one (1) complete sample of each kit type (Girls' Full Pack, Girls' Disposable-only Pack and Boys' Pack), in primary packaging as per the requirements above, for evaluation.

2.	**Quality, standards and regulatory compliance.** Attach KEBS test reports/certificates of quality showing compliance with the applicable Kenyan standards (or, for imported products, a valid PVoC Certificate of Conformity) for; • Disposable pads – 5 marks • Re-usable pads – 5 marks	**10**	
3.	Indicate lead time for delivery of the full quantity of dignity kits to Amref Health Africa, Nairobi (attach a delivery plan showing quantity per batch): a) Less than 2 weeks (10 marks) b) 3-4 weeks (6 marks) c) 5-6 weeks (4 marks) d) Exceeding 6 weeks (2 marks) e) Not Included (0 marks)	**10**	
4.	Provide proof of supply and delivery of dignity kits or related personal hygiene supplies in the recent past (2023 to date) specifying the value **(Attach Purchase orders/contracts/invoices)** • Not provided/ Not Relevant – 0 mark • Orders below Kshs 5M – 3 marks • Kshs 5M and above but below Kshs 10M – 7 marks • Kshs 10M and above – 10 marks	**10**	
	TOTAL	**60MKS**	

Only Bidders who score **47 marks** and above will move on to the next stage of evaluation.

Note: Bidders who will not meet the passmark above will be considered non-responsive and will not proceed to the next stage of evaluation.

SECTION 4: Confidential Business Questionnaire

You are requested to give the particulars indicated in part 1 and either part 2(a), 2(b) or 2(c) whichever applies to your type of business.

PART 1- GENERAL

Business Name ……

Location of Business premises:

Country/Town……

Postal Address ……

Code …… Town…….

Tel No……

E-mail ……. Fax ……

Nature of Business ……

Part 2 (a) – INDIVIDUALS

Your Name in full **……**

Nationality **…….** Country of Origin **……**

Citizenship details ……

PART 2 (b) – PARTNERSHIP

Name	Nationality	Citizenship Details	Shares
1.	……		
2.	……		
3.	……...		

PART 2 (c) – REGISTERED COMPANY

Private or Public **……..**

State the nominal and issue capital of the company**……**

Nominal Ksh **……...**

Issued Ksh **……...**

Give details of all directors as follows:

	Name	Nationality	Citizenship Details	Shares
1.	……..			
2.	……..			
3.	……..			

SECTION 5: Tender security form

Tender no. Amref\13\11\2026\023

SUPPLY AND DELIVERY OF DIGNITY KITS

To: Amref Health Africa

WHEREAS *[insert: **name of Tenderer**]* (hereinafter called "the Tenderer") has submitted its tender dated *[insert: **date of tender**]* for the performance of the above-named Contract (hereinafter called "the Tender")

KNOW ALL PERSONS by these present that WE *[insert: **name of bank**]* of *[insert: **address of bank**]* (hereinafter called "the Bank") are bound unto *[insert: **name of Purchaser]*** (hereinafter called "the Purchaser") in the sum of: *[insert: **amount]***, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this *[insert: **number**]* day of *[insert: **month**]*, *[insert: **year**]*.

THE CONDITIONS of this obligation are the following:

1. If, after the tender submission deadline, the Tenderer
    i. withdraws its tender during the period of tender validity specified by the Tenderer in the Tender Form, or
    ii. does not accept the Purchaser's corrections of arithmetic errors in accordance with the Instructions to Tenderers; or
    iii. does not at all reply to the Purchaser's requests for clarification

2. If the Tenderer, having been notified of the acceptance of its tender by the Purchaser during the period of tender validity
    (a) fails or refuses to sign the Contract Agreement when required; or
    (b) Fails or refuses to issue the performance security in accordance with the Instructions to Tenderers.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due it, owing to the occurrence of any one of the two above-named CONDITIONS, and specifying the occurred condition or conditions.

This guarantee will remain in full force up to and including **Thursday May 6, 2027** and any demand in respect thereof must reach the Bank not later than the above date.

Note: A bidder who withdraws its tender after the deadline for submission will forfeit its bid security deposit

For and on behalf of the Bank

Signed: _____ Date: _____

SECTION 6: References

BANK REFERENCES	
BANK HOLDING MAIN ACCOUNT	
Bank name and address	
Name of account	
Account number	How long open?

COMMERCIAL REFERENCES	
Provide names and contract details of two customers who may be approached to verify your capacity to perform against similar contracts.	
LOCAL/INTERNATIONAL TRADE REFERENCE – CUSTOMER 1	
Name and address	
Activity	Period of relationship
Contact name	Fax no.
Telephone No.	
LOCAL/INTERNATIONAL TRADE REFERENCE – CUSTOMER 2	
Name and address	
Activity	Period of relationship
Contact name	Fax no.
Telephone No.	

SECTION 7: Artworks




F4B
Future 4 Binti
Dignity Pack


Dignity Pack
F4B
Future 4 Binti

PART B: FINANCIAL REQUIREMENTS

PLEASE PROVIDE THIS IN A DIFFERENT ENVELOPE

SECTION 1 Price schedule

TENDERERS NAME AND TENDER NUMBER	SPECIFICATIONS	QTY	UOM	UNIT PRICE	VAT	TOTAL	REMARKS
	Kit 1 - Girls' Full Pack	1500	Kits				
	Kit 2 - Girls' Disposable-only Pack	1000	Kits				
	Kit 3 - Boys' Pack	500	Kits				
	Transport/delivery cost to Amref Health Africa, Nairobi	1	Unit				
	TOTAL						

(Give a detailed price breakdown of the contents of each kit, stating for each item the brand/manufacturer, unit price, VAT and any other applicable taxes)

SECTION 2 Delivery Leadtime

TENDERERS NAME	SPECIFICATIONS	TENDER NUMBER	QTY	DELIVERY LEAD TIME	REMARKS
	Kit 1 - Girls' Full Pack				
	Kit 2 - Girls' Disposable-only Pack				
	Kit 3 - Boys' Pack				
	TOTAL				

Note. In case of discrepancy between the unit price and total, the unit price shall prevail.

Currency	GRAND TOTAL BID PRICE	In Figures
		In Words
Bidder's Name and Address	Date	Signature and Stamp

Note: Indicate breakdown of all taxes.

DECLARATION

I/We have completed this form (s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to do so, and that any inaccuracy in the information filled herein will lead to disqualification of the tenderer.

For and behalf of: …….

Name: ……..……

Date: ……. Signature …….

DELIVERY COMMITMENT FORM

I/We [*insert: tenderer's name*] acknowledge the delivery requirements in this tender document (delivery to Amref Health Africa, Nairobi) for the procurement of [*insert: description*] and do hereby commit ourselves that we shall deliver these goods within [*insert: timelines*] as stipulated in this tender document.

For and behalf of: …….

Name: ……...……

Date: ……... Signature …….

ANNEX 1 Stages of Tender

PART A

A. Preliminary Evaluation

Tenderers are required to comply with mandatory requirements

- ✓ Bidders who shall not provide any of the documents shall be considered non-responsive and shall not proceed to the next stage(s) of evaluation

B. **Technical Evaluation**

i. **Documents Examination**

- ✓ Bidders who will not meet the passmark(s) as specified shall be considered non-responsive and shall not proceed to the next stage(s) of evaluation

ii. **Product Evaluation**

- ✓ The technical evaluation shall involve the product evaluation and/or samples where applicable

PART B

- Financial Evaluation & Delivery lead time evaluation

  - ✓ Tenderers who are successful at preceding stages shall have their prices and delivery period compared and award recommended to the lowest evaluated responsive bid.

- Contracting
  - ✓ If accepting of the offer, the successful bidder shall be contracted per the sample standard agreement accessible on the Amref website.