



TENDER NOTICE

PRE-QUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS AND SERVICES FOR THE PERIOD 2023-2024

Amref Health Africa in Zambia invites applications from interested vendors (including current suppliers) for prequalification for the supply of goods, works and services to the organization for the period April 2023 to December 2024.

CATEGORY A: SUPPLY OF GOODS

CATEGORY NO.	ITEM DESCRIPTION
Amref/G/001/2023-2024	Supply of general stationeries e.g photocopying papers, pens, flip chart papers
Amref/G/002/2023-2024	Supply of computer hardware and consumables & accessories e.g toners, foam clean, laptops, desktops, projectors, copiers etc
Amref/G/003/2023-2024	Supply of office Equipment e.g Safes, Fax machines, telephone heads
Amref/G/004/2023-2024	Supply of Uniforms e.g. dustcoats, protective clothing, staff uniforms
Amref/G/005/2023-2024	Supply of Electrical, fittings & Electronic Appliances e.g TV, Radios, bulbs, florescent tubes, fridges, dispensers etc
Amref/G/006/2023-2024	Supply of Motor vehicle spare parts, tyres and tubes
Amref/G/007/2023-2024	Supply of Automobile batteries and accessories
Amref/G/008/2021-2022	Supply of Air Plant equipment and accessories examples Air Conditioning Units etc
Amref/G/009/2023-2024	Supply of Cleaning Materials and Sundries e.g soaps, mops, tissues, Washing powder, Disfectants etc
Amref/G/010/2023-2024	Supply of Relief Non-Food Items e.g Blankets, Jerri cans, Mosquito Nets, Kitchen Sets, Buckets and Basins, Tarpaulins, dignity kits etc
Amref/G/011/2023-2024	Supply of bicycles
Amref/G/012/2023-2024	Supply of solar panels & accessories
Amref/G/013/2023-2024	Supply of Office furniture & fittings and curtains e.g. blinds, desks, chairs, book shelves & tables
Amref/G/014/2023-2024	Supply of Promotional materials e.g T-shirts, Banners, Caps, bags, balls etc. AND Design and printing of calendars, diaries, Christmas cards, brochures, books etc
Amref/G/015/2023-2024	Supply of Medical /Surgical/Laboratory Equipment and supplies
Amref/G/016/2023-2024	Supply of Human drugs and vaccines
Amref/G/017/2023-2024	Supply of bottles water
Amref/G/018/2023-2024	Supply of beverages e.g Coffee, Tea, Milk, Sugar, Biscuits, Juices etc

CATEGORY B: PROVISION OF SERVICES AND WORKS

CATEGORY NO.	ITEM DESCRIPTION
Amref/S/019/2023-2024	Repair, maintenance and servicing of telecommunication equipment and accessories e.g PABX
Amref/S/020/2023-2024	Repair and maintenance of Office furniture, fixtures and fittings
Amref/S/021/2023-2024	Provision of Comprehensive office cleaning services
Amref/S/022/2023-2024	Provision and Maintenance of Plants, flowers and trees (gardening)
Amref/S/023/2023-2024	Provision of clearing and forwarding services
Amref/S/024/2023-2024	Provision of Garbage Collection
Amref/S/025/2023-2024	Provision of Cleaning Curtains and Curtain blinds
Amref/S/026/2023-2024	Fumigation and pest control services
Amref/S/027/2023-2024	Repairs and Maintenance of Motor vehicles
Amref/S/028/2023-2024	Repair, Servicing and maintenance of Air Plants e.g Air conditioner
Amref/S/029/2023-2024	Repair and Maintenance of Buildings e.g. plumbing, painting, renovations, electrical, masonry etc
Amref/S/030/2023-2024	Provision of Tents, chairs, tables, Public address systems, audio visual equipment, mobile toilets and related services
Amref/S/031/2023-2024	Repair and maintenance of Computer equipment e.g Servers, routers, printers and scanners
Amref/S/032/2023-2024	Provision of Voice, Data Communication Services and Computer Networks
Amref/S/033/2023-2024	Air Travel Agency services
Amref/S/034/2023-2024	Provision of Taxi services and Car Hire, transport and Logistics e.g haulage
Amref/S/035/2023-2024	Provision of Motor vehicle and office equipment insurance services
Amref/S/036/2023-2024	Provision of outside catering services
Amref/S/037/2023-2024	Provision of security and related services e.g. alarm response, , access control systems
Amref/S/038/2023-2024	Supply, Installation and maintenance of Fire appliances/Fire Hydrants, Training and Safety Services
Amref/S/039/2023-2024	Supply, Installation and maintenance of CCTV system and related accessories
Amref/S/040/2023-2024	Provision and collection of sanitary bins
Amref/S/041/2023-2024	Provision of Medical insurance services
Amref/S/042/2023-2024	Provision of Graphic Design services
Amref/S/043/2023-2024	Supply and maintenance of Computer equipment e.g. Servers, routers, printers and scanners
Amref/S/044/2023-2024	Provision of Power and Battery Backup systems
Amref/S/045/2023-2024	Vehicle tracking and fleet management systems

NOTE: DEALERS AND DISTRIBUTORS ARE ENCOURAGED TO APPLY

Interested candidates may download Pre-qualification/Registration of suppliers' documents from the Amref Health Africa in Zambia website (www.amref.org) through this link:

<https://amref.org/zambia/tenders/> and pay a non-refundable fee of K500/= per category number as specified above.

The payments should be deposited into the Amref Account and proof of payment/deposit slip be presented when submitting the documents. The account details are:

**Amref Health Africa Zambia
Standard Chartered Bank
Manda Hill Branch
Account No: 0100118103300**

Candidates should then attach original bank deposit slips to the tender documents per category. Completed pre-qualification documents in plain sealed envelopes indicating the title of the tender, tender number & category shall be placed in separate envelopes & clearly marked on the envelope as below (*please note, each category will be submitted in a separate envelope*)

PRE-QUALIFICATION OF SUPPLIERS 2023-2024: TENDER NO..... CATEGORY NO.....

Should be delivered/posted to the following address: -

**Amref Health Africa in Zambia
Plot No. 10484, Dambo Close
Olympia Extension
P.O. Box 31678
Lusaka
Zambia**

Or be deposited in the Tender Box in **Zambia Country Office, next to the main reception** so as to be received on or before **Tuesday 20th December 2022 at 14:00 hours**. For Clarifications kindly contact 0961688709 or procurement.zambia@amref.org during working hours 08:00 hours to 17:00 hours Monday to Thursday 08:00 hours to 12:00 hours on Friday.

Bids will be opened in accordance with the Ministry of Health Covid-19 Public Health guidelines immediately thereafter in the presence of the candidates' representatives or Bidders who choose to attend at the **Amref Health Africa in Zambia Country Office**.

NB: Bids without original bank deposit slip(s) will be disqualified

Amref reserves the right to accept or reject any or all bids and is not bound to give reasons for its decision